



# Board Special Meeting

## Operations Committee

May 18, 2017, 4:30pm

Board Office Conference Room, John Stanford Center

2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98134

### Approved Minutes

#### Call to Order

Director Blanford called the meeting to order at 4:38pm. Directors Geary and Pinkham were also in attendance. Associate Superintendent Flip Herndon and Assistant Superintendent Pegi McEvoy staffed the meeting.

The agenda was modified to remove policy 3115. The revised agenda and minutes from the April 20<sup>th</sup> meeting were then approved.

#### Monthly Capital Financial Report

Melissa Coan summarized the activity for the month, noting the increase of levy collections in BTA III. Next month will reflect more earmarks in the ending fund balance.

**BEX IV, purchase of physical education equipment for 12 schools:** Richard Best said staff has analyzed the two bids and is recommending that this action be withdrawn, as the totals fall below the \$250,000 threshold. When questioned, he confirmed that adaptive equipment for students with disabilities has been included. Lori Dunn spoke about the differences between general education and adaptive equipment and about the differences between elementary and secondary lists of equipment. Teachers are getting training to write grants to sustain programs. The committee agreed to withdrawing this item.

**BEX IV, Purchase of musical instruments and supplies for Summer 2017:** Richard Best said the bids have not been opened yet for this item that is being introduced June 7<sup>th</sup>, action June 28<sup>th</sup> for schools opening Summer 2017 as well as supplementing other schools' inventories. Director Geary expressed frustration about the continuation of inequities between the new schools and the money flowing up north and those who schools who have not yet had capital work done. She asked that staff be prepared to talk about the inequity, as it is very glaring and a failure of the district. Director Blanford talked about the differences in the feeder patterns as well, where kids are fed from birth-5 by community organizations in the north end where resources are much more available. Ms. Sehlhorst talked about the Creative Advantage program in the district that is focusing on visual and performing arts as a gap closing strategy. Committee members asked that the information be included in the board action report. Dr. Herndon and Richard Best talked about BEX V as a way to keep working on this gap; committee members asked that it also be included so that the district is calling out what we are doing as a community to achieve parity. After some discussion, the committee moved this item forward for consideration with an amended BAR that discusses the equity piece.

**BEX IV, Resolution 2016/17-18, accepting the building commissioning report for Hazel Wolf at Pinehurst:** Richard Best discussed the very rigorous commissioning process. He also described the complicated relationship with the two significant vendors (Siemens and Johnson Controls) and how the

level of professional development increases significantly if the district would move away from these vendors. They have good products that are very efficient, so that kind of move is taken seriously, not just in response to e-mails. District staff will be looking to develop more vendors for this service, but that is a long-range change. After some discussion, the committee moved this item forward to the full board with a recommendation for approval.

**BTA IV, Awarding a contract for the Magnolia Elementary School renovation-addition project:**

Richard Best said that this bid opened considerably higher than expected. He and Dr. Herndon will meet to determine what to do with the bid. They both discussed protecting the district and the program contingency funds during times of significant construction in Seattle as well as putting the district in the best position to protect future bidders. They are in an investigation mode now and may recommend having the board reject this bid, perhaps re-bidding in a better bid period. After some discussion, the committee moved this item forward to the full board for consideration.

**BTA IV, Capacity Flexibility, approval of budget transfer for the Maple Elementary cross laminated timber project:**

Richard Best said that Maple was selected for this State of Washington Department of Enterprises appropriation because of the addition of portables. The district asked the State about using triple pane windows because of the Sea-Tac flight path. The utilities project manager located the portable structure on this site so it could be part of the school community. In response to questions, he said that the State's involvement in this project is about \$1 million for four classrooms with a construction method the district was not familiar with. This plan is fulfilling a need for the district and provides a value, and the state's experience with Sequim and Mt. Vernon school districts indicates this type of construction should do well here. Flip said after looking at this it makes sense to save local money for other things. Committee members asked that the put the amount of funding in the BAR, mention the equity lens, and any needs for class size reduction, then moved this forward to the full board for consideration.

**BEX IV-BTA IV, Lincoln High School, approval of budget increase for exterior improvements, for Bassetti Architects and Lydig Construction contract adjustments:**

Richard Best said the amount of approximately \$8 million will come out of BTA IV contingency to replace windows at the Lincoln High School project. When the levy amount was reduced by the board prior to the election, this was one of the projects that was eliminated. Both the architect and the district's maintenance personnel have recommended doing the windows, both for more efficiency and for the aesthetics of the building. The district also had concerns about the issue coming up in the MUP process that is moving up to 2018, due to the Franklin window issues. After some discussion, the committee moved this item forward to the full board for consideration.

**BTA IV, relocation and set up of portable classrooms:** Richard Best said this placeholder will be coming forward for introduction and action at the June 7<sup>th</sup> meeting so Operations can get started scheduling the portable moves. The committee reviewed the motion and moved it forward to the full board for consideration.

**Nutrition Services contracts:** Pegi McEvoy and Teresa Fields said this is the last year of a three-year contract for three vendors, for dairy, bread, and produce. Committee members asked about the issue of timely and fresh delivery of bread products, and Teresa said the district has resolved many of the issues with the current provider, a distribution company out of Oregon. After some discussion, the committee moved all three contracts forward to the full board with a recommendation for approval.

**Policy 6705, Food service and student nutrition:** Pegi McEvoy and Teresa Fields described the process used in this Phase II policy work. They discussed the task force and the continuing input from parents

and community members who are interested in the topic. Teresa noted that districts who have mandated having lunch before recess have not always had a good experience operationalizing this. Committee members and staff talked about allowing enough time for students to get to and from lunch, about staffing lunch times, and the community advocates who are asking for 20 minutes of seated lunch time, which the policy specifies. Pegi said the district will continue to work with staff to language the policy in a way that helps principals list their lunch times appropriately. The committee then moved this item forward to the full board with a recommendation for approval.

**Policy 6706, Food service for school and community programs:** Pegi said this was a straightforward policy regarding the use of school kitchens and food service provisions. There was no discussion, and the committee moved this policy forward to the full board with a recommendation for approval.

### **Adjourn**

This meeting adjourned at 6:08pm.