

# BOARD SPECIAL MEETING OPERATIONS COMMITTEE



2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98124

Thursday, February 16, 2017  
Stanford Center, Board Conference Room

## Approved Minutes

Director Scott Pinkham called the meeting to order at 4:30p. Director Leslie Harris was also in attendance. Assistant Superintendent Pegi McEvoy and Director of Capital Projects Richard Best staffed the meeting.

The agenda for the meeting was approved. Approval of the January minutes was postponed until March when other directors were present.

**Monthly capital financial report – November 2017:** Melissa Coan noted that the capital program fund is approximately 10% committed for the year but is about to become very committed as projects are now being bid for summer work. Discussion followed on the relationship of this report to the one Audit & Finance receives, and Director Harris requested footers on the report to indicate dates. Melissa also reported that the internal auditor for Capital audited the entire program and found it to be sound, the second perfect audit of her career. Director Harris asked that this kind of good news be made more public. Richard Best noted that the BEX Oversight Committee, including directors Burke and Geary, are carefully watching contingencies for BEX IV, expressing some concern about monies due to come back into BEX IV. He said that 17 schools are opening in the BEX and BTA programs, and staff is watching contingency funds carefully. While very comfortable with BTA III contingencies, he reminded committee members that the construction market was very favorable for BTA III.

**BEX IV, Wing Luke: Award contract for architectural and engineering services (A/E) to NAC Architecture:** Richard Best described this action as a conceptual estimate of \$3 million+ while the agreement is being finalized; the total package for this school is \$47 million. In response to questions about potential controversy, he said that the site size of 10 acres is small, there is historic preservation involved, and noise may be an issue because of the urban environment. Old Van Asselt will be used as an interim site, and Wing Luke will have a capacity of 450 when opened, so there will be space available. Asian heritage will be part of the design, as this school is ethnically very diverse. There has been robust outreach to the community regarding the design, including a dinner meeting. They also discussed the use of geothermal wells as a very efficient way to heat and cool buildings. Committee members asked to have the “TBDs” in Schedule 3 completed for introduction and moved the item forward as amended with a recommendation for approval.

**BEX IV, Jane Addams Middle School: Award construction contract for Phase IV seismic improvements and minor alterations:** Richard Best said that bidding will be completed prior to introduction for this project estimated at \$1.1-\$1.4 million. Phase IV will complete the JAMS project. The committee moved this item forward for consideration.

**BTA III, Blaine Water mains and fire sprinklers:** Richard Best said bids opened yesterday and were slightly over budget. Staff is recommending fire sprinkler systems throughout the building, which is additional work. After some discussion, the committee moved this item forward for consideration.

**BTA IV, Stemper Architects contract modifications for roofing projects:** Richard Best noted that the board approved the budget increase for this project at the regular meeting the night before. They have added to the scope of work, and an envelope consultant is being requested to work through the design process. Inspection services for the three roofs are also being added due to the complexity of the projects, a third party to ensure contractors comply with the the scope of work. He said the board action would be amended to add drawings, and the committee moved this item forward for approval as amended.

**BTA III and BTA IV, Old Van Asselt and Whitman synthetic turf replacement and field lighting at Whitman:** Richard Best said that the cork recommendation is coming out of a committee recommendation. Bids will be open prior to introduction. Expressing pride for the district discontinuing the use of crumb rubber, the committee moved this item forward for consideration.

**BEX IV, Cedar Park Elementary, Establishing budget for school reopening:** Richard Best said a budget needed to be established to purchase technology and curriculum. Staff feel it is important to provide new furnishings for these schools equivalent to new schools. In response to questions, he outlined the number of restroom facilities, including use of Keyscan readers. Director Harris requested that curriculum dollars could be further itemized; and said there was no funding for library books. Discussion followed on security, the number of portables, and the use of videos to ensure safe student access to restrooms. Pegi McEvoy said a CPTED analysis could be done for the building. The committee moved this item forward for approval as amended to include breakdown of curriculum dollars

**BEX IV, Decatur Elementary, Establishing budget for school reopening: Richard** Best said this is the same situation as Cedar Park, and the district wanted to ensure that there is equity in this building as students move from Thornton Creek, including the highly capable cohort, and Cascadia. He talked about the potential use of OSPI class size reduction dollars and the use of distressed schools grants for this and Cedar Park in lieu of BEX IV dollars). Director Harris requested that for this item as well, curriculum dollars be further itemized. Following discussion, the committee moved this item forward for consideration to be clear on budget sources and curriculum adjustments.

**Approval of budget transfer from BEX II/BEX III for energy efficiency projects at six schools:** Richard Best explained that this request is for transfer of old underspend dollars to do solar technology projects at Hazel Wolf K-u, Arbor Heights, Ballard, Bailey Gatzert, Denny, and South Shore. The district will apply for grants from the Department of Commerce and Seattle City Light, likely over the next two years, to reduce the local burden to taxpayers. Committee members asked that a cash flow projection/amortization schedule be included and moved this forward for approval as amended.

**Amending Policy 3422, Student Sports, concussion and head injuries:** Tara Davis spoke to this board action report, saying the policy is being updated due to current legislation, to include sudden cardiac arrest training. She noted that coaches and athletic directors will be trained.

Parents will be made aware of the new policy also, as screening for any potential issues would be done as part of student physicals.

Discussion followed about the applicability of training requirements to district-sponsored club sports to protect against lawsuits. Current state law does not require any training outside of WIAA. As the City of Seattle also funds club sports, the district will work with the City and bring back any further expansion in superintendent procedure. Committee members asked for an update before spring break in a Friday Memo and moved this item forward with a recommendation for approval.

The meeting adjourned at 5:46pm.

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