



Board Special Meeting

Executive Committee

February 15, 2019 8:00 am – 10:00 am

Board Office Conference Room, John Stanford Center

2445 3rd Avenue South, Seattle, WA 98134

Minutes

Call to Order

1. Roll Call

Director Harris called the meeting to order at 8:02 a.m. Directors Harris, Burke, and Geary were in attendance. Director Mack attended via phone.

Staff in attendance were Ellie Wilson-Jones, Director of Policy and Board Relations; Noel Treat, Chief Legal Counsel; Michele Ramirez, Board Office Administrator; Stephen Nielsen, Deputy Superintendent; Marian Royal, Library Instructional Materials Program Services Manager; Kyle Kinoshita, Executive Director of Curriculum, Assessment & Instruction; Diane DeBacker, Chief Academic Officer; Sheryl Anderson-Moore, Special Assistant to the Deputy Superintendent; Michael Tamayo, Employee Associate Representative Certificated; Phyllis Campano, Employee Associated Representative Certificated; Erinn Bennett, Executive Director of Government Relations and Strategic Initiatives; Fred Podesta, Chief Operations Officer; James Bush, Director of School & Community Partnerships; Brent Jones, Chief of Equity, Partnerships & Engagement.

2. Approval of agenda

Director Harris requested feedback from directors on a director request to support proposed state legislation via a Board resolution and the potential for adding this item to the agenda. Director Mack noted that she would be leaving the call following approval of the minutes and spoke to work by herself and Director Geary to review pending state legislation as the Board's legislative liaisons. Director Harris noted that it would be premature to take up the request regarding proposed state legislation.

Director Burke moved approval of the agenda. Director Geary seconded. This motion passed unanimously.

3. Approval of November 8, 2018 Executive Committee meeting minutes

Director Burke moved approval of the minutes. Director Geary seconded. This motion passed unanimously.

4. Approval of December 13, 2018 Executive Committee meeting minutes

Director Harris explained that there were some additional edits to the draft minutes sent to directors the day prior. Director Mack confirmed her agreement with the additions included in the edited draft, but pointed out a correction needed in the draft minutes on the first page under Section I. Board Action Items, Subsection 1. Approval of Agreements Providing for Payments to Resolve Pending Grievance Issues Regarding pay for the 261st / 262nd Pay Day in the Year. In the first sentence, the word "Board" should be changed to the word "Committee".

Director Mack moved to amend the minutes with her suggested correction. Director Harris seconded. This motion passed with votes from Directors Mack and Harris. Directors Geary and Burke abstained as they were not in attendance on December 13.

Director Mack motioned to approve the minutes as amended. Director Harris seconded. Directors Geary and Burke abstained.

Director Mack asked if a list of next steps could be added to future minutes. Director Harris stated that she would like to consult with Mr. Treat and Ms. Wilson-Jones on this and discuss this during the March Executive Committee meeting. Director Geary noted that that if minutes are to serve as a record of the meeting, then the work to identify action items would need to occur during the meeting.

5. Approval of January 17, 2019 Executive Committee meeting minutes

Director Harris asked that they table these minutes pending input from Director DeWolf and Superintendent Juneau and further discussion regarding the way in which the district conducts interview training.

Director Harris moved to table the minutes. Director Burke seconded. This motion passed unanimously.

I. Special Attention Items

1. Families, Education, Preschool and Promise Levy Partnership Agreement Update

Mr. Bush reviewed the memo he provided to the Board. He noted that the goal of today is to give a high-level update of the partnership agreement and make sure any concerns are addressed. He explained that three work groups have been set up: the Preschool to 5th Grade work group led by Cashel Toner, the 6th grade to Promise work group led by Dr. Caleb Perkins and Christina Guetta at the City of Seattle, and the Outcomes and Data work group led by Dr. Kyle Kinoshita and James Bush.

Director Harris asked about PreK tuition requirements and the relationship to Federal Special Education funds. Mr. Treat spoke to federal requirements.

Director Mack noted that Director Geary had attended the last Levy Oversight Committee in her place due to a conflict with the timing of the Operations Committee. Director Mack stated that that she met with city Department of Education and Early Learning (DEEL) Director Dwane Chappelle, and she believes that more clarity is needed in the draft implementation plan with regard to how programs will be implemented, including those that are as direct awards to the district, and the timeline for distributing funds. Deputy Nielsen noted that staff is working to ensure more clarity is provided in the partnership agreement.

Director Burke asked how the Outcomes and Data work group ties back to the district's new Strategic Plan. Mr. Bush noted that district staff are working with DEEL to ensure coordination.

Mr. Bush noted that staff are in the process of scheduling briefings with DEEL and Directors. Director Mack requested the draft partnership agreement prior to the meeting. Director Harris requested that Directors be provided with updates about how the agreement is edited to incorporate feedback. Director Mack, who was participating by phone, left the meeting at 8:26 a.m.

II. Board Action Items

1. Placeholder: Strategic Plan

Ms. Bennett reviewed the draft Strategic Plan Action Report, noting that it is a placeholder pending incorporation of further feedback. She asked that directors move this item forward for consideration pending the March 2 Board retreat. She noted that more information will be added to the action report after the Board Retreat. She spoke to the fiscal impact section of the Action Report, noting that it would be impacted by broader budget discussions. Ms. Bennett reviewed the proposed timeline with directors, which would allow for the action report to move forward for introduction and action in March.

Director Burke expressed his hesitations with moving the action report forward as an incomplete document. Ms. Bennett noted that the timeline for voting on this action report is built around timelines for school CSIP and budget development and suggested additional clarification that the action report is being moved forward for consideration pending directors' feedback during the retreat.

Director Harris stated that she would like to see a notation added that explains that given the timeline of the Executive Committee meeting, the draft advancing from the Committee is serving as a placeholder. She stated that she would like to see additional detail regarding cost to date of outreach meetings and consultant costs and how these are funded in the budget. She noted that with respect to the revenue section, there needs to be a note added that states "TBD" instead of "not applicable." She also asked that staff update the language under Equity Analysis to provide more clarity about Targeted Universalism.

Director Geary moved the Committee move this item forward as a placeholder for consideration. Director Harris seconded. This motion passed 2-0 with Director Burke not voting.

2. Purchasing the opening day library collections for Lincoln High School and Magnolia Elementary School and the capacity library collections for Ingraham High School and Queen Anne Elementary School

Dr. Kinoshita reviewed the timelines for the second and third Board Action Items on the Committee agenda, the Library and Yearbook action reports. Deputy Nielsen stated that these action reports are being brought to the Executive Committee because the February Curriculum and Instruction Committee meeting had to be cancelled due to inclement weather.

Director Harris noted a tension between language in the action report highlighting the importance of libraries and the budget recommendation separately put forward to reduce library staffing. Dr. Kinoshita spoke to building the collections for these libraries as a lasting resource.

Director Burke expressed his understanding of Director Harris' dissatisfaction and appreciation for the idea of funding a collection that goes past our current financial problems.

Director Harris stated that when new schools are built, they get new libraries. She asked how older libraries are kept updated. Ms. Royal noted that principals and PTAs fund what they can, but that this is not always equitable. Directors Harris and Geary suggested clarification in the action report that these purchases are to be made with capital funding, which has restricted uses. Director Harris also asked that they add the cost per school under section five of the action report.

Director Burke moved the Committee move this item forward as amended for consideration. Director Harris seconded. This motion passed unanimously.

3. Extending the contract for Middle School and High School yearbooks with Herff Jones for an additional year

Dr. Kinoshita stated that this contract will go out for bid next year since this is the last year of the contract. He explained that approving this action report would approve the last year of three possible one-year extensions.

Director Geary moved the Committee move this item forward for approval. Director Burke seconded. This motion passed unanimously.

III. Special Attention Items (continued)

1. Labor Partner: Seattle Education Association

Ms. Campano and Mr. Tamayo joined the table. Ms. Campano gave a brief update to directors on their work including work with regard to the Families, Education, Preschool and Promise Levy Oversight Committee. Mr. Tamayo thanked the Board for supporting the Black Lives Matter in Schools Week. He updated the Board on some of the work of the Seattle's state legislative delegation. He spoke to Senate Bill 5014 relating to high stakes testing. Director Harris asked Dr. DeBacker to keep the Board informed on the topic of testing.

Director Harris spoke to discussion during her community meeting regarding Saturday interview training. She stated that District 6 constituents expressed that they would like to have trainings on a Saturday due to the difficulty in finding time to attend a training during the work week. She asked Ms. Campano and Mr. Tamayo if SEA could assist. Ms. Campano noted that they already received an email from Dr. Codd, Chief of Human Resources, and SEA plans to have a staff member attend.

Director Burke expressed his thanks for work on the assessment committee and spoke to ongoing policy work. Director Harris stated that she would like to know how much the district has to spend on testing. Director Burke noted the testing ranges in form, adding complexity to this question. Director Geary noted being careful in any financial analysis to include a statement of the requirements with which money comes to the district with regard to testing.

Deputy Nielsen expressed his appreciation for SEA.

IV. Review of the February 27 and March 13 legislative session agendas

Ms. Wilson-Jones reviewed the February 27 agenda. She explained that two policy action items are back on this agenda after a delay to make updates.

Directors would like to move the Herff Jones action report to the consent portion of the agenda.

Director Burke moved for approval of the February 27 agenda as amended. Director Geary seconded. This motion passed unanimously.

Ms. Wilson-Jones reviewed the March 13 agenda. Deputy Nielsen noted that the Executive Session may need to be adjusted from 30 minutes to an hour. Directors and staff discussed how to fill the open student presentation slot.

Director Burke moved to approve the agenda. Director Geary seconded. This motion passed unanimously.

V. Special Attention Items (continued)

1. 2019-20 Board Calendar

Ms. Wilson-Jones reviewed the draft 2019-20 Board Calendar. She pointed out that Executive Committee

meetings often fall on work session and Board meeting days. She flagged that holidays were taken into consideration but not all holidays were avoided. She highlighted these conflicts for directors.

Director Geary asked when the swearing in of Board directors would occur. Director Harris noted it is a separate meeting after the election has been certified. Director Geary noted that the December retreat needs to be moved to December 14 to incorporate any new directors.

Director Harris moved approval of the calendar as amended. Director Burke seconded. This motion passed unanimously.

2. March and June Board Retreat Agendas

Ms. Wilson-Jones explained that they would need to approve the March Board Retreat agenda and discuss the June retreat.

Director Burke reviewed the agenda. Director Harris made some suggestions to the March agenda item titles. Ms. Bennett noted that she and Director Geary will facilitate a conversation on the Strategic Plan based on the Steering Committee meetings, in order to get feedback to introduce the action report at the March 13 meeting.

Directors and staff discussed calling out specific policy names on the March agenda. Ms. Bennett and directors discussed timelines for providing materials to the Board and public.

Director Harris asked how many staff members were expected to attend the retreat. Deputy Nielsen explained that it will be Superintendent Juneau and Small Cabinet staff as well as Ms. Bennett. Director Harris suggested invitation of additional staff. Deputy Nielsen suggested further conversation between Director Harris and the Superintendent.

Ms. Bennett noted the need to plan for the June Board Retreat. Director Harris suggested deferring that discussion.

Director Burke motioned to approve March 2 Board Retreat Agenda as amended. Director Geary seconded. This motion passed unanimously.

VI. Board Policies and Procedures

There were no items under this section of the agenda.

VII. Standing Agenda Items

1. Community Engagement (District 2018-19 SMART Goal #4 Update)

Dr. Jones explained that there was an Executive Committee of the Whole in January and a meeting prior to today's Executive Committee meeting with Directors Harris and Burke, as well as, Dr. Keisha Scarlett to discuss District SMART Goal #4. Dr. Jones explained consistent with recent discussions with Director Harris regarding the Community Engagement Task Force, they would like to make sure to actualize the wisdom and knowledge from the Task Force.

Directors and Dr. Jones discussed the best way to move forward in the midst of a transition for work relevant to District SMART Goal #4. Directors suggested staff continue to report on progress toward the originally adopted District SMART Goal #4. Dr. Jones explained that the previous Goal #4 work will continue while keeping in mind the future Strategic Plan.

2. Government Relations

Director Harris asked if the Board will receive one-pagers regarding government relations in the Friday Memo. Deputy Nielsen and Ms. Bennett spoke to the volume and fluidity of legislation and the ways in which the Executive Committee and Board legislative liaisons will continue to be engaged. Ms. Bennett explained that the district is focused on what matters most, which is funding. She explained that the passage of the levies depicts a strong message of voter support to legislators.

No updates were provided under Standing Agenda Items numbers 3-6.

Adjourn

Director Harris adjourned the meeting at 10:07 a.m.