



Board Special Meeting

Executive Committee

December 13, 2018 3:00 pm – 5:00 pm
Board Office Conference Room, John Stanford Center
2445 3rd Avenue South, Seattle, WA 98134

Minutes

Call to Order

1. Roll Call

Director Harris called the meeting to order at 3:07pm. Directors Harris and Mack were in attendance.

Staff present were Ellie Wilson Jones, Director of Policy and Board Relations; Superintendent Juneau; Noel Treat, Chief Legal Counsel; Deputy Superintendent Stephen Nielsen; Michele Ramirez, Board Office Administrator; Erinn Bennett, Executive Director of Government Relations and Strategic Initiatives; Sherri Kokx, Special Assistant to the Superintendent; Clover Codd, Chief Human Resources Officer; Stan Damas, Executive Director of Labor & Employee Relations; Brent Jones, Chief of Equity Partnerships & Engagement.

2. Approval of agenda

Director Mack moved approval of the agenda. Director Harris seconded. This motion passed unanimously.

I. Board Action Items

1. Approval of Agreements Providing for Payments to Resolve Pending Grievance Issues Regarding pay for the 261st / 262nd Pay Day in the Year

Mr. Damas reviewed the report with the Committee. He explained that The International Union of Operating Engineers, Local 609; and the Seattle King County Building Trades Council notified the district of claims that full year employees had not been compensated for all days worked in years when there were more than 260 paid days in a full year employee's work year. He explained that after further investigation, the claims were accurate and settlement agreements were negotiated for both organizations, as well as with Automotive Machinists Local Number 289, General Teamsters Local Number 117, General Teamsters Local Number 174 and the Pacific Northwest Regional Council of Carpenters.

Director Harris requested clarification on how years with a 261st and/or 262nd work day would be addressed going forward. Director Mack asked how wages are paid. Mr. Damas spoke to ways in which future years' pay could be addressed and explained the process by which the district pays wages.

Director Mack moved the Committee move this item forward for approval. Directors Harris seconded. This motion passed unanimously.

II. Review of the December 19 and January 9 legislative session agendas

Ms. Wilson-Jones reviewed the December 19 agenda. She highlighted that introduction item number nine, Approval of Capacity Management Actions for the 2019-20 School Year, was originally presented at Operations Committee with a January 9 date of introduction to the full Board, but staff have requested that it be introduced during the December 19 meeting. Director Mack explained the BAR and the capacity management process flow. She stated that she is okay with moving it forward for introduction on December 19.

Directors discussed the timing for introduction items 1 and 2 and the possibility of waiting a further meeting, between introduction and action. Directors determined that the items should be scheduled as proposed, pending further input from the Board. Deputy Superintendent Nielsen explained that one of the reasons they would like to accelerate introduction item nine is to bid on portables and have them on site on time. Director Mack agreed that they should introduce these BARs at December 19 meeting.

Director Mack moved to approve the December 19 agenda. Director Harris seconded. This motion passed unanimously.

Ms. Wilson-Jones reviewed the January 9 agenda. Directors stated that they would like to move the following items to the consent agenda: 5, 7, 8.

Director Mack moved to approve the January 9 agenda. Director Harris seconded. This motion passed unanimously.

III. Special Attention Items

1. District Equity Issues – Highlighting issues around equity

Superintendent Juneau referenced two documents regarding field trip frequency and fees at elementary schools across the district. Directors discussed the information collected. Ms. Kokx explained how the information was collected from school administrators and that the intent is to collect and report similar data for middle and high schools.

IV. Board Policies and Procedures

There were no Board Policies or Procedures under this agenda item.

V. Standing Agenda Items

1. Community Engagement (District 2018-19 SMART Goal #4 Update)

Dr. Jones reviewed the community engagement documents in the Directors' packets. He explained that staff in Small Cabinet will discuss what community engagement means. He noted that his department is planning a staff survey to find out what success looks like for community engagement. He discussed the Community Engagement Task Force. Director Harris asked if the community engagement group that was assembled last year will be involved. Dr. Jones confirmed that their work has informed current work and that they will be included in this process.

Dr. Jones and Directors discussed the district's partnerships with community-based organizations. Dr. Jones noted this year staff are mapping out the type of services that can be provided. Director Harris asked if it is up to the principals to elicit support from organizations. Ms. Kokx and Dr. Jones confirmed that principals are currently reaching out to identify organizations to fill needs at their schools, with guidance from partnerships staff.

Dr. Codd explained that as a part of Goal #4, internal staff are focused on collaboration and problem solving. She highlighted the conflict resolution trainings and internal work going on at the John Stanford building.

Dr. Codd reviewed the types of training that are available to principals and their staff. Director Harris asked how many schools do not have a parent or community member on their Building Leadership Team (BLT). Dr. Codd and Director Harris discussed this. Dr. Codd highlighted that the BLTs do not approve the budget, rather the entire staff votes on the budget.

Dr. Jones noted that there have been some adjustments to the metrics and asked the Board how they would like to move forward. He explained that engagement for the Strategic Plan was recently added to the metrics. Director Harris asked Dr. Jones to review the Goal 4 engagement changes at the next Executive Committee meeting on December 19.

2. Government Relations

Ms. Bennett stated that the Governor's budget was released prior to the day's Executive Committee meeting. She also highlighted that the Seattle delegation of state legislators also met earlier in the day. She noted that there were about nine legislators in attendance. Directors discussed the delegation meeting. Director Harris asked Ms. Bennett to send the House and Senate committee assignments to the Board.

3. Board Calendar and Executive Committee Work Plan

Ms. Wilson-Jones stated she will be working with Director Harris to schedule several work sessions. Director Harris stated that the current Executive Committee meeting time will need to be adjusted soon for Director DeWolf.

4. Annual Reports Status List

Director Mack noted that she did not see some of the BEX reports on the Annual Reports page. Ms. Wilson-Jones explained that the reports are posted on the page as they are presented. Director Mack will work with Ms. Wilson-Jones to identify any reports she believes are missing.

5. Strategic Plan Update

Ms. Bennett noted that significant feedback was generated during the Board Retreat. She stated that the Strategic Plan Steering Committee met December 11th and had great conversation and feedback. She explained that the next round of engagement will take place in January, with locations still being determined in light of the viaduct construction.

Adjourn

Director Harris adjourned the meeting at 4:51pm.