



# Board Special Meeting

## Executive Committee

August 23, 2018 3:00 pm – 5:00 pm

Board Office Conference Room, John Stanford Center

2445 3<sup>rd</sup> Avenue South, Seattle, WA 98134

## Minutes

### Call to Order

#### 1. Roll Call

Director Harris called the meeting to order at 3:20 pm. Directors Harris and Burke were present.

Staff present were Superintendent Denise Juneau; Deputy Superintendent Stephen Nielsen; Michele Ramirez, Board Office Administrator; Ellie Wilson-Jones, Director of Policy and Board Relations; Erinn Bennett, Executive Director of Government Relations and Strategic Initiatives; Noel Treat, General Counsel; Flip Herndon, Associate Superintendent of Capital Facilities and Enrollment; Wendi Abella, Executive Assistant to the Superintendent; Michael Tolley, Associate Superintendent of Teaching and Learning; Sherri Kokx, Special Assistant to the Superintendent; Brent Jones, Chief of Strategy and Partnerships; Pegi McEvoy, Associate Superintendent of Operations; James Bush, Director of School and Community Partnerships; Stan Damas, Executive Director of Labor & Employee Relations.

#### 2. Approval of agenda

Director Burke motioned to approve the agenda. Director Harris seconded. This motion passed unanimously.

#### 3. Approval of June 14, 2018 meeting minutes

Director Burke motioned to approve the minutes. Director Harris seconded. This motion passed unanimously.

### I. Board Action Items

#### 1. Superintendent's 18-19 Evaluation Goals, Instrument, and Board Procedure 1630BP

Director Burke explained that with having a new Superintendent, they need to establish evaluation goals and instruments. He explained the Board will be evaluating the Superintendent with this instrument and the Superintendent will be using it to self-evaluate.

Director Burke motioned that the committee move this item forward for approval. Director Harris seconded. This motion passed unanimously.

### II. Review of the August 29 and September 5 legislative session agendas

Erinn Bennett reviewed the August 29 agenda.

Director Burke suggested that there may need to be more content between board comments and the public testimony portion of the agenda. Directors and staff discussed the timing of the agenda. Director

Harris suggested either starting the meeting later or using the break time to share district programming on the screen.

Director Burke motioned to approve the August 29 agenda. Director Harris seconded. This motion passed unanimously.

### September 5, 2018 Agenda

Ms. Bennett reviewed the September 5 agenda and asked Directors if there were any items they would like to move to consent. Directors determined they would move the following items to the consent agenda: 5, 6, 7, 8, 9, 10, 11.

Director Geary arrived at 3:33 pm.

Director Geary requested the Committee revisit the Superintendent Evaluation Board Action Report. She noted that there should be race and equity component added to the Superintendent Evaluation Instrument. Director Burke noted that they did speak about this being part of the strategic plan, but it is not written out in an explicit way within the evaluation. Director Harris suggested adding a sentence to express this in the evaluation. Dr. Brent Jones suggested incorporating Policy 0030 into the evaluation. He offered to consult with Directors on the content.

Superintendent Juneau suggested adding language to the BAR to note that each component of the Superintendent's evaluation includes application or use of race and equity lenses and Policy 0030.

Director Burke motioned to bring this item forward to the full Board as amended for consideration. Director Geary seconded. This motion passed unanimously.

Director Harris stated she would like to meet before September 5 with Superintendent Juneau to work on the evaluation in a special Executive Committee meeting. Director Geary noted that she would like to receive input from Dr. Jones on how to further incorporate race and equity into the evaluation. Superintendent Juneau and Directors discussed steps to move forward.

Director Harris noted that they should discuss student presentations in a future meeting.

### **III. Special Attention Items**

#### 1. Labor Partner Discussion – Principals' Association of Seattle Schools

Mr. Spencer Welch, Executive Director of the Principals' Association of Seattle Schools, introduced Principal Ted Howard. Mr. Howard announced that one of PASS' goals includes building strong authentic conversations with district leadership. Director Harris and Mr. Howard discussed PASS' role in aligning the work of the district and the Principals. Mr. Howard noted that sitting down and having these conversations will create a safe place for folks to bring those ideas. Mr. Howard will send more information to the Board about how to have these conversations.

#### 2. 2018-2019 Annual Reports on website

Ms. Bennett explained that this topic is a follow up from the June meeting. She noted that there is an annual report page on the district website that can be used to display the annual report. She explained that links can be included to show reports that are provided in written form, however, verbal reports will link to the minutes from that specific meeting. Staff agreed to link up as many reports as possible within the next week.

### 3. Approval of September 15, 2018 Retreat Topic(s) and Process

Superintendent Juneau and Ms. Bennett discussed the board retreat process. Ms. Bennett explained that the facilitator will aim to have a conversation with each Director prior to the retreat. Superintendent Juneau explained that some race and equity discussions will be had to determine what sort of trainings the Board would like to have. Directors and Superintendent Juneau discussed what the conversation may look like at the retreat.

Director Geary motioned to approve the agenda. Director Burke seconded. This motion passed unanimously.

### 4. Oversight Work Sessions for 2018-19

Ms. Bennett reviewed the Oversight Work Session grid with the Board. She noted that last year there were only two Oversight Work Sessions due to the Board's workload. She reminded the Board that they waived a part of the policy to only have two meetings. She brought to the attention of the Board that eight Oversight Work Sessions would be due this year per Policy 1010. Director Geary asked that the Oversight Work Session templates remain consistent across departments. Director Harris suggested incorporating community engagement and student voice into the templates. Ms. Sherri Kokx volunteered to review the templates and policy with Ms. Ellie Wilson-Jones.

Directors discussed the frequency of the Oversight Work Sessions per department.

Ms. Bennett suggested that the Board bring this issue back in October at the Executive Committee meeting.

### 5. District Equity Issues

Superintendent Juneau discussed with the Board some items of interest that have been brought to her attention. She discussed international field trips and related equity issues. She noted that there needs to be better tracking of this. She stated that she will continue to bring these issues to the Board.

### **Adjourn**

Director Harris adjourned the meeting at 5:05pm.