



# Board Special Meeting

## Executive Committee

May 17, 2018 3:00 pm – 5:00 pm

Board Office Conference Room, John Stanford Center

2445 3<sup>rd</sup> Avenue South, Seattle, WA 98134

## Minutes

### Call to Order

#### 1. Roll Call

Director Harris called the meeting to order at 3:00pm.

Directors Harris and Geary were in attendance. Director Burke arrived at 3:11pm.

Staff present were Nate Van Duzer, Director of Policy and Board Relations; Noel Treat, General Counsel; Flip Herndon, Associate Superintendent of Capital Facilities Enrollment; Michael Tolley, Associate Superintendent of Teaching and Learning; Erinn Bennett, Executive Director of Government relations and Strategic Initiatives; JoLynn Berge, Assistant Superintendent of Business and Finance; Stephen Nielsen, Deputy Superintendent; Michele Ramirez, School Board Administrator; Clover Codd, Assistant Superintendent of Human Resources, Larry Nyland, Superintendent; Brent Jones, Chief Strategy and Partnerships Officer; Carri Campbell, Chief Engagement Officer; Kim Schmanke, Manager of Communications.

#### 2. Approval of agenda

Director Geary motioned to approve the agenda. Director Harris seconded. This motion passed unanimously.

#### 3. Approval of April 19, 2018 meeting minutes

Director Geary motioned to approve the minutes. Director Harris seconded. This motion passed unanimously.

### I. Board Action Items

#### 1. Approval of 2018-19 District SMART Goals

Ms. Bennett reviewed the documents sent to directors and noted that she asked for feedback by May 23 for the hour-long work session scheduled for May 30. She highlighted that this action report will go for introduction on June 6 and action on June 23. She pointed out that the title is “18-19 District SMART Goals.”

Director Geary motioned that the committee move this forward for consideration. Director Harris seconded. This motion passed unanimously.

Directors and Ms. Bennett discussed the budget expectations related to this action report.

#### 2. Approval of Collective Bargaining Agreement with Teamsters Local 117

Ms. Berge discussed the details of this action report. Director Harris asked if this agreement had been ratified by the Teamsters already. Staff confirmed it had.

Mr. Van Duzer clarified that this action report would be for introduction and action at the May 23 Board Meeting.

Director Geary motioned that the committee move this forward for approval. Director Harris seconded. This motion passed unanimously.

#### 4. Approval of Settlement Agreement

Director Burke arrived. Mr. Treat introduced the action report. Directors discussed the necessity behind including this as both introduction and action at the May 23, 2018 Board Meeting.

Director Geary motioned that the committee move this forward for approval. Director Burke seconded. This motion passed unanimously.

## **II. Review of the May 23 and June 6 legislative session agendas**

Mr. Van Duzer reviewed the May 23 agenda. Director Harris discussed introduction item #2, Student Rights and Responsibilities, with directors. She noted her interest in learning about the history of our dress code, including some gender based rules have been established. Directors discussed when would be the best time to have a further conversation about dress code. Director Burke agreed that this would be a C&I issue.

Director Burke motioned for approval of the May 23<sup>rd</sup> agenda. Director Geary seconded. This motion passed unanimously.

Mr. Van Duzer reviewed the June 6 agenda. Dr. Nyland and directors discussed the recognitions. Directors requested adding Franklin High School's Debate Team and Garfield High School's Chess team to recognize their accomplishments alongside the athletic awards.

Directors agreed the following items could be moved to the consent agenda: 1, 2, 5, 6, 7, 9, 12, 14, 15, 17, 20, 21, 22.

Director Harris asked if the City of Seattle would be joining the board meeting to explain the Families and Education Levy for item #10. Mr. Van Duzer replied that he will ask Michael Stone about this.

Director Burke motioned to approve the June 6, 2018 agenda as amended. Director Geary seconded. This motion passed unanimously.

## **III. Special Attention Items**

### 1. Labor Partner Discussion – Principals' Association of Seattle Schools

PASS representatives Paula Montgomery and Spencer Welsh joined the table. Director Harris asked if it had been determined which principal would be joining board meetings as the representative next year. Ms. Montgomery reviewed the process for how the president of the Principals' Association of Seattle Schools is determined. Director Harris and the visitors discussed the detail of the association's makeup. Ms. Montgomery highlighted that the Families and Education Levy is a topic of high importance to their association. She encouraged the board to reach out to the principals if they have questions. Director Harris asked for next steps. Ms. Montgomery explained that they are engaging with the Mayor's Office

and the Department of Education and Early Learning. Dr. Nyland noted that 117 employees are funded by levy dollars.

Ms. Montgomery highlighted the association's interest in boundary changes and the Advanced Learning Task Force.

Director Harris discussed the ITAC Task Force development and application process. She explained the interest in involving student voice and asked the visitors to take that interest back to the principals. Ms. Montgomery discussed the importance of board directors being in the building and getting to know the students where they are. Dr. Brent Jones discussed how principals have been very receptive to the idea of having directors visit.

Dr. Jones noted that principals have done a lot of professional development work around equity and he is confident that the work between the city and the principals will be done with precision.

## 2. June Board Retreat Agenda Approval

Mr. Van Duzer discussed the Board Retreat Agenda. Director Harris asked for more details on the SWOT analysis. Ms. Bennett discussed what this process would look like. She clarified that the SWOT portion of the agenda would be a district level SWOT rather than departmental level.

Mr. Van Duzer asked the board if they would prefer to move the start time of the retreat to an earlier hour. Directors agreed that they will move everything up one hour and begin the retreat at 9AM.

Director Burke motioned to approve the June Board Retreat agenda as amended. Director Geary seconded. This motion passed unanimously.

## 3. Policy No. 0030, Ensuring Educational and Racial Equity, Annual Report

Dr. Jones gave an overview the work being done by Keisha Scarlett, Executive Director of Organizational Development and Equity. He explained that the Ensuring Educational and Racial Equity team has been meeting regularly over the past year to ensure that we are following Policy No. 0030. Director Harris asks if we can get the information on who is on this team, and what their titles and backgrounds are. She also asked who is the audience of this report and how can this information be leveraged. Director Geary noted that this report works well with the SMART Goals, giving great examples of what can be done.

Mr. Nielsen noted that the equity teams have been working together. He noted that sharing this report with WSSDA makes sense. Director Geary and staff discussed the district's progress.

## 4. Discussion: How to Increase Student Voice

Mr. Van Duzer discussed the interest in student voice with the board. He explained that the board office has gathered some information on the type of student engagement taking place at the city level, at other districts, and what SPS has previously done. He noted that this is an interest of Ms. Juneau. Director Geary asked how we will be able to incorporate student voice into the next year.

Ms. Bennett mentioned that Ms. Juneau would like to explore the concept of student engagement in the fall.

Director Harris discussed the idea of an all-city celebration for the start of the school year to welcome the new Superintendent and Memorial Stadium. Directors discussed this idea.

## 5. Electronic Document Management System Update

Mr. Van Duzer discussed the RFP process for the electronic document management system. He noted that four directors have seen the demo. Ms. Bennet and Mr. Van Duzer discussed that there may be a delay in the implementation process given the board staff change.

### **IV. Board Policies and Procedures**

### **V. Standing Agenda Items**

#### 1. Community Engagement (Superintendent 2016-17 SMART Goal #4 Update)

Ms. Schmanke explained that staff are working on tools and strategies. She cited the board policy and procedure 4000SP, explaining that the policy is still on track with WSSDA's language and messaging, however, the procedure may need to be changed. She has worked across several departments and other urban districts to see what they have in their procedures. She discussed how principals should not have to be in front of the media. She stated that this could make them liable to different messaging and consistency issues. Ms. Schmanke noted her role is here to handle the media and that principals will be asked to work with the communications office before responding to any media requests.

Directors and staff discussed how to create a level of understanding with principals regarding these issues.

#### 2. Government Relations

Mr. Nielsen noted that at 5pm two city officials will be coming to SPS to discuss Memorial Stadium. He explained that he will also be meeting soon with the Department of Education and Early Learning to discuss the Families and Education Levy further. He will share any documents he receives with the board.

#### 3. Board 2018 Goals Update

Mr. Van Duzer reviewed the feedback given by the board. Directors Mack and Pinkham have provided some feedback. Ms. Bennett discussed the timeline and pointed out that a review will take place in November.

Director Geary will develop a plan for moving forward.

#### 4. Annual Reports Status List

Mr. Van Duzer noted that directors have an Annual Reports Status List if their packets for their review.

### **Adjourn**

Director Harris adjourned the meeting at 5pm.