

Board Special Meeting

Executive Committee

August 24, 2017 8:30 am – 10:30 am

Board Office Conference Room, John Stanford Center

2445 3rd Avenue South, Seattle, WA 98134



Minutes

Call to Order

8:30 am

1. This meeting was called to order at 8:32 am

Directors Harris, Burke, and Pinkham were present. This meeting was staffed by Deputy Superintendent Stephen Nielsen, Director of Policy & Board Relations Nate Van Duzer, Associate Superintendent of Teaching & Learning Michael Tolley, Assistant Superintendent of Operations Pegi McEvoy, General Counsel Noel Treat, Associate Superintendent of Capital, Facilities & Enrollment Flip Herndon, Executive Director of Government Relations and Strategic Initiatives Erinn Bennett, Chief Engagement Officer Carri Campbell, Assistant Superintendent of Human Resources Clover Codd, Assistant Superintendent of Business and Finance JoLynn Berge, and Director of School and Community Partnerships James Bush.

2. Approval of agenda

Director Pinkham moved to approve the agenda. Director Burke seconded. This motion passed unanimously.

3. Approval of June 1, 2017 meeting minutes

The approval of these minutes were moved to the September Executive Committee meeting to allow for directors present on June 1 to review them.

I. Board Action Items

1. Approval of the Superintendent's Professional Practice Goal 5 and Rubric for 2017-18

Director Burke provided an overview of this action report and discussed the timeline for introduction and action. He provided feedback on his conversations with the Superintendent and Director Peters. He noted that nothing substantial had changed to the goal since it was last discussed.

Director Burke motioned for this item to be moved forward to the full Board for consideration. Director Pinkham seconded. This motion passed unanimously.

II. Review of the August 30 and September 6 legislative session agendas

August 30th

Mr. Van Duzer noted the recognition event for this meeting. Dir. Harris asked that a video be shared under the Superintendent Comments that was presented at the staff training earlier this month. Ms. Bennet noted it might align well with the Sept. 6th Board meeting recognition. Directors and staff discussed the action items on this agenda. Dir. Harris provided an overview of the discussion that occurred at the C&I committee

on the League of Education Voters Foundation (LEVf) participation in principal selection and evaluation process. Directors and staff discussed introduction items. Director Pinkham asked about the naming of buildings and building space process and policy. Staff noted that Intro item 1, Professional Practice Goal 5, would be moved to the September 6 agenda for introduction as discussed above.

Director Pinkham moved to approve the August 30th agenda as amended. Director Burke seconded. This motion passed unanimously.

September 6th

Mr. Van Duzer provided an overview of this agenda. Directors and staff discussed action items and moved item three to the consent agenda. Directors and staff discussed introduction items, including the Professional Practice Goal 5 on this list.

Director Pinkham moved to approve the September 6th agenda as amended. Director Burke seconded. This motion passed unanimously.

III. Special Attention Items

1. Approval of September 9, 2017 Board Retreat Agenda

Directors and staff discussed the agenda. Mr. Nielsen highlighted the morning presentation. Directors and staff discussed the structure of the Student Assignment Plan portion of the meeting. Directors asked for documents prior to the meeting in order to be prepared for the discussions at this retreat. Directors and staff discussed the communication process between the Board and Superintendent and the transparency needed. Directors and staff discussed the ADA Consent Decree. Directors requested a slight change to the title of the Board – Staff Communications item on the agenda. Ms. Bennett noted the choice to delay continuing the strategic planning discussion from the last retreat would limit options in this conversation moving forward.

Director Pinkham moved to approve the agenda as amended. Director Burke seconded. This motion passed unanimously.

2. Approval of 2017-18 Annual Reports List

Mr. Van Duzer provided an overview of this item and noted the changes to this report since the June meeting. He highlighted the addition of an annual reports page within the Board Materials webpage. Director Harris asked that Annual Reports be a standing Executive Committee agenda item to provide for tracking oversight.

Director Burke moved to approve the list as discussed. Director Pinkham seconded. This motion passed unanimously.

3. Frequency and Format of 2017-18 Oversight Work Sessions

Mr. Van Duzer discussed the Oversight Work Session Board Policy No. 1010, the frequency of these sessions, and formatting of materials provided for these meetings. He provided an overview of the memo and options provided. Directors and staff discussed the value of these sessions and the difference between topical work sessions and these departmental oversight meetings. Director Burke provided an alternative option to hold an annual enterprise risk management session where all divisions present a strengths, weaknesses, opportunities, and threats (SWOT) analysis, which would then allow the Board

to choose designated work session topics that were driven by need versus routine. Directors and staff discussed the policy and procedures around these meetings and reviewing this topic further.

4. Organizational Reviews/Audits

Directors and staff briefly discussed this item. This item was moved to the next Executive Committee for Director Peters' participation.

5. ADA Web Accessibility for Board Documents

Mr. Van Duzer discussed the memo on the transparency and compliance with ADA web accessibility. Mr. Van Duzer provided feedback on the recommendations from staff. He outlined some examples of attachments and challenges. Directors and staff discussed documents needed for informed decisions by the Board and held a robust discussion on this topic. Director Burke requested the ability for Directors to access all documents electronically at any time of day. Staff agreed to explore this option.

Director Pinkham moved to approve a pilot program in alignment with staff suggestions. Director Burke seconded. This motion passed unanimously.

IV. Board Policies and Procedures

V. Standing Agenda Items

1. Government Relations

Mr. Nielsen provided a legislative update. Mr. Treat discussed the request to file an amicus brief. Mr. Nielsen provided feedback on the conversation he and Dr. Nyland had with representatives from the Muckleshoot Tribe.

2. Community Engagement (Superintendent 2016-17 SMART Goal #4 Update)

Ms. Campbell discussed a memo regarding Board meeting recognitions.

This meeting recessed at 11:03am and reconvened at 11:05am.

Directors reviewed the memo. Staff and Directors discussed systematizing recognitions during Board meetings. They discussed the list of community partner organizations and school recognitions. She noted that there would be two recognitions at each meeting and the importance of being comfortable with those being recognized. Directors present expressed comfort with the list presented.

Director Burke left at 11:19 am.

Directors and staff discussed the process for choosing which group or individual to highlight and how to assist them in highlighting the work they do and the impact it has on students. Ms. Campbell discussed the next month of recognitions and that she would bring back an updated list in September.

3. Board Calendar/Work Plan – No updates were given.

4. Executive Committee Work Plan – No updates were given.

5. Board 2017 Goals Update – No updates were given.

Adjourn

This meeting adjourned at 11:30am.