

Board Special Meeting
Curriculum and Instruction Policy Committee
Tuesday, September 11, 2018
Board Office Conference Room, John Stanford Center
2445 – 3rd Avenue South, Seattle WA 98134



Minutes

Call to Order

This meeting was called to order at 4:30 p.m. by Director Burke. Director Patu was present.

This meeting was staffed by Associate Superintendent for Teaching and Learning Michael Tolley, Chief of Curriculum, Assessment & Instruction Dr. Kyle Kinoshita, Director of Career and College Readiness Dr. Caleb Perkins, Chief of Student Services Wyeth Jessee, Director Policy and Board Relations Ellie Wilson-Jones, Executive Assistant to the Associate Superintendent for Teaching and Learning Maria Gonzales-Millsap, Director of Student Support Services, Kari Hanson, Director of Research & Evaluation Dr. Eric Anderson, Communications Specialist Hannah Kook, Science Program Manager MaryMargaret Welch, High School Revision Project Coordinator Emily Harrison, Chief Strategy and Partnerships Officer Dr. Brent Jones, Senior Research Scientist Dr. Jessica Beaver, Ballard High School Principal Keven Wynkoop, Summer School Program Coordinator John Hughes

Approval of Agenda

Director Burke removed special item #1 “Native American Credit Retrieval Update” under Special Attention Items on the agenda.

Director Patu made a motion to approve the agenda as amended.

Director Burke seconded.

This motion was passed unanimously.

Approval of Minutes

Director Patu made a motion to approve the August 21, 2018 Curriculum & Instruction (C&I) Policy Committee meeting minutes.

Director Burke seconded.

This motion was passed unanimously.

Board Action Reports (Discussion and/or Action)

Approval to Purchase Technology for High School Professional Development

Dr. Caleb Perkins and Dr. Kyle Kinoshita presented the Board Action Report (BAR) and provided background. Discussion ensued. Director Burke noted his concerns including: the lack of professional development and the lack of an equity component in the BAR. Director Burke asked about tracking and accountability. Dr. Perkins noted that there will be an evaluation plan and more in-depth conversations. Keven Wynkoop was present to share his experience with the initiative as the principal of Ballard High School and how technology has deepened his students' learning. Directors Burke and Patu agreed they would like to see edits to the BAR to include: more connection of professional development to student achievement, explanation of equity in terms of funding and how technology will help eliminate the achievement gaps, include literature based on collaborative work between Dr. Kinoshita and John Krull, an evaluation of this initiative, alignment with Career and Technical Education, and inclusion of the work and technology in Continuous School Improvement Plans (CSIPs).

DECISION:

Director Patu made a motion for consideration with edits.

Director Burke seconded.

This motion was passed unanimously.

Standing Agenda Items

Formula for Success – District SMART Goal 2, Eliminating Opportunity Gaps

Dr. Brent Jones shared updates of the progress around District SMART Goal 2. Dr. Jones will provide a timeline of high-level milestones at the November committee meeting.

24 Credits and Secondary Re-visioning

Dr. Caleb Perkins shared updates on the progress with regards to secondary re-visioning and the 24 credit high school graduation requirements. His highlights included: professional development, schedule changes for 2019-2020, Board policy 2415, Naviance and course reviews. Dr. Perkins will provide an update on Career and Technical Education at the November committee meeting. A Board work session is scheduled for October 10, 2018 on secondary re-visioning.

Instructional Materials Update

Dr. Kyle Kinoshita was joined by MaryMargaret Welch to provide an update on the instructional materials adoption. Dr. Kinoshita and Ms. Welch shared progress on the adoption process for the K-12 science instructional materials. Dr. Kinoshita also provided a question and answer grid on the K-12 science instructional materials adoption. He reported that he and his team are currently working on an extensive purchasing analysis. Dr. Kinoshita shared that he and Ms. Welch are currently having 2x2 meetings with Board Directors around instructional material adoptions. A Board work session is scheduled for September 25, 2018 for a more in-depth conversation around instructional materials.

Board Policies and Procedures

School Board Policy No. A02.00, Performance Management

Michael Tolley provided a background of the policy. Mr. Tolley noted that the strategic plan, data governance and CSIPs all need to be aligned with the policy. Mr. Tolley noted that Dr. Eric Anderson will help with this work. Directors Burke and Patu requested a timeline with milestones. Dr. Anderson noted he will provide a timeline and a charter. Michael Tolley and Dr. Anderson will continue to provide regular updates to the committee in anticipation of a Board Action Report (BAR) mid-winter or early spring.

School Board Policy No. 2023, Electronic Learning

Dr. Kyle Kinoshita provided an update on the status of Policy No. 2023. He reported on the engagement activities since the last committee meeting. Discussion ensued. Director requested a timeline for feedback. Dr. Kinoshita will provide a timeline. Director Burke also suggested for Dr. Kinoshita to send an email to the committee attaching the policy with an introduction and highlighting WSSDA policy and items specific to Seattle Public Schools. Director Burke requested for the policy to return to committee as a BAR in October.

School Board Policy No. 3232, Parent and Student Rights in Administration of Surveys, Analysis or Evaluations

Dr. Eric Anderson reported on recent updates of the policy. He reported that the Protection of Pupil Rights Amendment (PPRA) has reviewed the updates and the changes. Dr. Anderson noted that no student is subjected to research without parents having a transparent opportunity to opt out. The accompanying superintendent procedure will be more explicit. Dr. Anderson will send a reminder to principals of the changes to the policy and the process. Director Burke noted leveraging this into other procedures and practices, beginning with a BAR in October.

Special Attention Items

Summer Staircase Update

John Hughes reported on the summer school program. Highlights from Mr. Hughes report included: over 1700 students attended summer school at 16 sites and over 125 instructional hours were provided in math and literacy. The program spanned over five weeks, four hours a day, Monday through Friday and provided students with transportation and food. Mr. Hughes noted that many more students could benefit from the program. He noted budget and staffing are the main barriers to growing the program. Director Burke asked how the program could be celebrated, enhanced and optimized. Mr. Hughes answered that secured funding, leveraging Homeroom and knowing the students would be beneficial in expanding the program.

2018-2019 Research and Evaluation Work Plan

Dr. Eric Anderson will provide a work plan at the October committee meeting.

Advanced Learning Update

Kari Hanson reported that there are no updates to provide on the Advanced Learning Task Force. The task force is scheduled to meet next Tuesday to revisit the vision and mission. Ms. Hanson shared updates on staffing in the department including revisions to job descriptions and welcoming three new Advanced Learning program specialists. Ms. Hanson reported having

received 2500 student referrals as of today, 4% of which are African Americans, 13% Asians, 61% whites, 5% Hispanics, and 17% multi-racial. She further reported a decline in referrals to date in comparison to last year. Ms. Hanson will provide high-level snapshots on family engagement at the next committee meeting.

Curriculum & Instruction Committee Work Plan Update

The work plan will be discussed tomorrow, September 12 at the debrief meeting with Directors Burke and Geary and Michael Tolley.

The meeting was adjourned at 6:32 p.m.