

Board Special Meeting
Curriculum and Instruction Policy Committee
Friday, October 5, 2018
Board Office Conference Room, John Stanford Center
2445 – 3rd Avenue South, Seattle WA 98134



Minutes

Call to Order

This meeting was called to order at 11:34 a.m. by Director Burke. Director Patu was present. Director DeWolf joined in at 11:37 a.m. by telephone. Director Harris joined at 12:05 p.m.

Director DeWolf left the meeting at 12:42 p.m. Director Harris left the meeting at 1:35 p.m.

This meeting was staffed by Associate Superintendent for Teaching and Learning Michael Tolley, Chief of Curriculum, Assessment & Instruction Dr. Kyle Kinoshita, Director of Career and College Readiness Dr. Caleb Perkins, Chief of Student Services Wyeth Jessee, Director Policy and Board Relations Ellie Wilson-Jones, Chief of Schools Michael Starosky, Executive Assistant to the Associate Superintendent for Teaching and Learning Maria Gonzales-Millsap, Director of Research & Evaluation Dr. Eric Anderson, Communications Specialist Hannah Kook, Science Program Manager MaryMargaret Welch, Chief Strategy and Partnerships Officer Dr. Brent Jones, Senior Research Scientist Dr. Jessica Beaver, Director of School Operations Misa Garmoe, Native American Education Program Manager Gail Morris, Curriculum & Instruction Support Lois Brewer, DoTS Senior Administrative Assistant Joe Valenti, Skills Center School Principal, Ethnic Studies Program Manager Tracy Gill, Senior Assistant General Counsel Ronald Boy, Nova Principal Mark Perry, Interagency Assistant Principal Melissa Rysemus

Amendment of Agenda

Director Patu made a motion to amend the agenda; reorder items #1 and #2 under Board Action Reports.

Director Burke seconded.

This motion was passed unanimously.

Approval of Agenda

Director Patu made a motion for approval of the agenda as amended.

Director Burke seconded.

This motion was passed unanimously.

Approval of September 11, 2018 C&I Policy Committee Meeting Minutes

Director Patu made a motion for approval.

Director Burke seconded.

This motion was passed unanimously.

Board Action Reports (Discussion and/or Action)

Annual Approval of Programs or Schools Using Alternative Learning Experience Model and Review of Policy No. 2255, Alternative Learning Experience Schools or Programs

Perkins presented and shared details on the annual learning experience programs at Cascade Parent Partnership Program, Interagency Academy School, Nova High School and Middle College School. Nova High School Principal Mark Perry and Interagency Assistant Principal Melissa Rysemus were present to share additional information on student support and intervention plan.

Director Burke asked if an option school can be a service school. Tolley replied that they can be the same, they can enroll in the same process as a service school. There was further discussion on designated area schools and options schools, the different types of models within option schools and how they are governed in the student assignment plan.

DECISION:

Annual Approval of Programs or Schools Using Alternative Learning Experience Model and Review of Policy No. 2255, Alternative Learning Experience Schools or Programs

Director Patu made a motion for approval.

Director DeWolf seconded.

The motion was passed unanimously.

Repeal of Policy 2023, Classroom Use of Electronically Accessible Materials, and Approval of New Policy 2023, Digital Citizenship and Media Literacy

Kinoshita and Boy presented. A discussion occurred. Director Burke suggested adding the use of the Racial Equity Tool in the “Equity” section of the BAR and the 2023 policy language in the second paragraph.

DECISION:

Repeal of Policy 2023, Classroom Use of Electronically Accessible Materials, and Approval of New Policy 2023, Digital Citizenship and Media Literacy

Director Patu made a motion for approval as amended.

Director Burke seconded.

This motion was passed unanimously.

Approval of Courses with New Content as Defined by Superintendent Procedure 2026

Perkins presented courses with new content for approval which includes 215 retroactive courses that were not presented before the Board from December 2011 through January 2017 as per Superintendent Procedure 2026. DeWolf recommended referencing indigeneity and related concepts in the High School Ethnic Studies course description.

Perkins noted course descriptions and objectives will be public facing information. Director Harris asked how course catalog will be shared and communicated with the rest of the Board. Director Burke replied that he will discuss with the rest of the Board.

DECISION:

Approval of Courses with New Content as Defined by Superintendent Procedure 2026

Director Patu made a motion for approval.

Director DeWolf seconded.

This motion was passed unanimously.

Approval of Contract to Support the Open Doors Youth Reengagement Program for 2018-19 School Year

Perkins presented the contract which requires Board approval because the contract exceeds \$250,000. Director Burke suggested identifying points of success and interest when it comes back to the committee.

DECISION:

Approval of Contract to Support the Open Doors Youth Reengagement Program for 2018-19 School Year

Director Patu made a motion for approval.
Director DeWolf seconded.
This motion was passed unanimously.

Approval of Board Policy No. 3232, Parent & Student Rights in Administration of Federally Funded Research

Boy and Anderson presented the policy which has been amended to mirror the WSSDA policy and to better match the language at the federal level. Directors Burke and Harris commented on specifically having “Federally Funded Research” in the title. Further discussion ensued regarding the inclusion of “Federally Funded Research” in the title and clarity around the definition. Due to the interest of time and the need for further discussion, Director Burke requested tabling until the next meeting.

DECISION:

Approval of Board Policy No. 3232, Parent & Student Rights in Administration of Federally Funded Research

Director Patu made a motion to table until the next meeting.
Director Burke seconded.
This motion was passed unanimously.

Standing Agenda Items

Formula for Success – District SMART Goal 1, Multi-Tiered Systems of Support (MTSS)

Jessee shared the Student Support Services Annual Overview for the 2018-2019 school year. He highlighted work streams and noted that each department are nesting their own workstreams for accountability. Director asked for an update of the Instructional Summit. Wyeth reported that there were over 1000 educators at the summit. In addition, they provided work retreats for the 25 MTSS schools. Director Harris asked if those educators were compensated for attending. Wyeth replied that it was required for all new teachers and clock hours were provided. Director Harris requested an invitation to the next summit.

24 Credits and Secondary Re-visioning

Perkins provided a memo outlining updates on the progress with regards to the secondary re-visioning and the 24 credit high school graduation requirements. Highlights from his report included professional development training and finalizing the model “modified 7 period schedules for the 2019-2020 school year which he plans to share with principals at the October 9th LLD session and with the full School Board at a work session. The work session currently scheduled in October has been postponed for an unspecified date. Perkins also shared the website updates on Naviance adding a Frequently Asked Question document. Perkins also reported on

upcoming BARs and the plans on meeting the goals laid out in the seven strategies of the district CTE plans. Discussion ensued on online learning and vetting of online courses. Director Burke asked if we were engaged in a conversation with the county around healthcare pathways. Director Harris asked for more information on Maritime pathway.

Instructional Materials Update

Kinoshita and Welch provided an update on the K-12 Science adoption. The Instructional Materials Committee (IMC) approved the final instructional materials candidates to advance to the field test in January in classrooms. The high school science instructional materials adoption's timeline was approved by the IMC. The adoption committee members application has been extended to October 15th. They are opening the committee to include three students. Director Harris suggested working with the library system and the PTSA to get the word out. Director Burke asked when this will be available for public review. Welch responded that a list of finalists will be available on October 20th.

Board Policies and Procedures

School Board Policy No. 2200, Equitable Access to Programs and Services Quarterly Report

Garmoe and Golosman presented the quarterly report to the committee. Garmoe reported the three cancelations/postponements of programs. The Maritime Vessel Operations and Construction Trades have been postponed until next fall due to low enrollment. Information Technology was canceled due to low enrollment. Director Harris expressed her concern about the cancelations and postponements and the missed opportunity. Director Burke expressed his disappointment in the low interest for the programs. Discussion ensued on the plans to reach out to counselors and community partners and to obtain outside support to increase interest in the programs.

School Board Policy No. A02.00, Performance Management

Anderson provided information on the revision of Policy A02.00. Tolley reported that he met with the Superintendent two weeks ago to discuss a plan to begin work in the fall on the performance management framework. The work will be parallel with the strategic plan currently being developed. Director Burke suggested developing a continuous improvement philosophy around this work. Director Harris suggested adding dates to documents.

School Board Policy No. 2090, District Educational Research and Evaluation and 2018-2019 Research and Evaluation Work Plan

Anderson provided the committee with a Department of Research and Evaluation work plan for the 2018-2019 school year and welcomed feedback. Tolley asked the committee for some direction on what to incorporate for Board approval within Policy 2090. Director Burke shared feedback from colleagues concerned that the policy used to be a program evaluation and it has become a department evaluation; needs to be at a higher level to include SMART goals. Director Harris commented that she had an impression that there was going to be an evaluation of Honors for All. Further discussion ensued. Director Burke concluded that if there is sufficient Board and staff interest, there should be a framework in which a dialogue could take place.

School Board Policy No. 2015, Selection and Adoption of Instructional Materials

Kinoshita provided an update of the revision process of Policy 2015 that will allow for the adoption of non-commercial instructional materials such as Since Time Immemorial and others.

Kinoshita provided the committee with two options to follow in the revision process. Director Burke suggested engaging the Board directors around Policy 2015 and Policy 2022 via 2x2 meetings. Director Burke also suggested taking Policy 2022 to the Information Technology Advisory Committee (ITAC).

School Board Policy No. 2022, Electronic Learning

Due to the interest of time, this item was not discussed.

School Board Policy No. 2024/C16.00, Online Learning

Due to the interest of time, this item was not discussed.

School Board Policy No. 2420, High School Grade and Credit Marking

Discussion of School Board Policy No. 2420 was incorporated into the discussion of 24 Credits and Secondary Re-visioning, above.

Special Attention Items

Ethnic Studies Update

Tracy Gill, the new Ethnic Studies Program Manager was introduced by Kinoshita. Gill has been focused on providing professional development training and developing a scope and sequence for Ethnic Studies since starting her new position. Gill has been reaching out to the community and developing marketing materials for community events. Director Patu will provide a point of contact within the Pacific Islander community for Gill.

Native American Credit Retrieval Update

Gail Morris reported that there were seven students enrolled in the summer program. All seven are currently finishing online courses through Red Comet Online Courses. Morris also noted seeing a high trend of freshman not prepared for high school. Morris noted that she is unsure if the trend is due to discipline or attendance. Morris added that there is a plan to fill a secondary liaison position to better support students.

Curriculum & Instruction Committee Work Plan Update

Due to the interest of time, this item was not discussed.

The meeting was adjourned at 1:49 p.m.