

Board Special Meeting
Curriculum and Instruction Policy Committee
Tuesday, November 6, 2018
Board Office Conference Room, John Stanford Center
2445 – 3rd Avenue South, Seattle WA 98134



Minutes

Call to Order

This meeting was called to order at 4:30 p.m. by Director Burke. Directors DeWolf and Mack were present. Director Burke approved Director Mack as a voting member up until Director Patu's arrival.

**Director Patu joined the meeting at 5:00 p.m.
Director DeWolf left the meeting at 6:15 p.m.**

This meeting was staffed by Associate Superintendent for Teaching and Learning Michael Tolley, Chief of Curriculum, Assessment & Instruction Dr. Kyle Kinoshita, Director of Career and College Readiness Dr. Caleb Perkins, Director Policy and Board Relations Ellie Wilson-Jones, Executive Assistant to the Associate Superintendent for Teaching and Learning Maria Gonzales-Millsap, Director of Research & Evaluation Dr. Eric Anderson, Communications Specialist Hannah Kook, Chief Strategy and Partnerships Officer Dr. Brent Jones, Senior Research Scientist Dr. Jessica Beaver, Senior Assistant General Counsel Ronald Boy, Math Curriculum Specialist Sara Burke, Math Program Manager Anna Box, Executive Director Curriculum Instruction Support Cashel Toner, Director Student Support Services Kari Hanson, Executive Director Government Relations and Strategic Initiatives Erinn Bennett

Approval of Agenda

Director DeWolf made a motion for approval of the agenda.
Director Mack seconded.
This motion passed unanimously.

Approval of October 5, 2018 C&I Policy Committee Meeting Minutes

Director DeWolf made a motion for approval.
Director Burke seconded.
This motion passed unanimously.

Board Action Reports (Discussion and/or Action)

Approval of Board Policy No. 3232, Parent and Student Rights in Administration of Federally Funded Research

Anderson and Beaver presented the Board Action Report (BAR). Directors Burke and Mack provided comments. Anderson will attempt to adjust the BAR to include cross references across policies and provide clear and appropriate language around gender.

DECISION:

This item was discussed and tabled. No motion was made.

Approval of School Board Policy No. 2090, District Educational Research and Evaluation

Tolley and Anderson presented the Board Action Report. Directors Burke and Mack provided comments. Anderson will present quarterly reports. Director Burke suggested a press release story behind the policy.

DECISION:

Director Mack made a motion for approval.

Director DeWolf seconded.

This motion was passed unanimously.

Standing Agenda Items**Formula for Success – District SMART Goal 2, Eliminating Opportunity Gaps (EOG)**

Jones provided an update on the District SMART Goal 2 and shared a timeline of key strategies. Directors DeWolf, Burke, Mack and Patu provided comments.

24 Credits and Secondary Re-visioning

Perkins reported on the progress of the secondary re-visioning and the 24 credits high school graduation requirement. Highlights included a summary of support for 9th and 10th graders, an update on Naviance and CTE plans. Discussion ensued where questions were asked and answered.

Instructional Materials Update

Box and Burke provided an update on the Middle School Math Instructional Materials adoption. Highlights shared included over 200 books delivered to teachers and students and professional development provided for teachers and principals. Discussion ensued where questions were asked and answered.

Kinoshita will provide an update on the Science Instructional Materials adoption at the December C&I Policy Committee meeting.

Board Policies and Procedures**School Board Policy No. 2022, Electronic Learning**

Kinoshita provided an update. Kinoshita shared plans to engage with the whole Board as well as the Information Technology Advisory Committee (ITAC) on Policy 2022 and use the feedback to adjust the language of the BAR which will be brought to this committee in December.

Director Burke strongly endorsed adding some policy language on prohibiting the use of personal electronic devices not supplied by the district or school, in all school grades K-8 and limiting use in high schools. Further discussion ensued with additional comments by Director Mack.

School Board Policy No. 2015, Selection and Adoption of Instructional Materials

Kinoshita provided a draft of the policy as the latest progress in adding revisions. Kinoshita reported on a plan to conduct engagement with the whole Board in the form of 2x2 meetings and will use feedback to adjust the language of the final policy submitted as a BAR at the December C&I Policy Committee meeting. Discussion ensued where questions were asked and answered.

School Board Policy No. 2420, High School Grade and Credit Marking

This item was tabled in the interest of time.

School Board Policy No. 2024/C16.00, Online Learning

Perkins provided an update on the progress of Policy 2024. Perkins reported on a plan to engage with the middle school community, counselors and principals and use the feedback to adjust the language of the final policy submitted as a BAR at the December C&I Policy Committee meeting. Discussion ensued where questions were asked and answered.

School Board Policy No. A02.00, Performance Management and 2018-19 Research and Evaluation Work Plan

Anderson provided an update on the policy and presented the current Research and Evaluation work plan. Discussion ensued where questions were asked and answered.

Special Attention Items

Advanced Learning Update

Hanson provided an update. Highlights included updates on the current engagement and communication with stakeholders, the special population acceptance process, and the three new Advanced Learning Specialists hires. Hanson will provide more in-depth information at the Board Work Session on November 28. Directors Burke and Mack provided comments.

Curriculum & Instruction Committee Work Plan Update

Due to the interest of time, this item was not discussed.

The meeting was adjourned at 6:55 p.m.

Approved by: _____ **Date:** _____