

Board Special Meeting
Curriculum and Instruction Policy Committee
Tuesday, December 11, 2018
Board Office Conference Room, John Stanford Center
2445 – 3rd Avenue South, Seattle WA 98134



Minutes

1. Call to Order

a. This meeting was called to order at 4:30 p.m. by Director DeWolf. Directors Patu and Geary were present. Director DeWolf approved Director Geary as a voting member as he acted as chair in Director Burke’s absence. Director Harris joined the meeting at 4:50 p.m.

This meeting was staffed by Associate Superintendent for Teaching and Learning Michael Tolley, Chief of Curriculum, Assessment & Instruction Dr. Kyle Kinoshita, Director of Career and College Readiness Dr. Caleb Perkins, Director Policy and Board Relations Ellie Wilson-Jones, Executive Assistant to the Associate Superintendent for Teaching and Learning Maria Gonzales-Millsap, Director of Research & Evaluation Dr. Eric Anderson, Communications Specialist Hannah Kook, Senior Research Scientist Dr. Jessica Beaver, Senior Assistant General Counsel Ronald Boy, Executive Director Curriculum Instruction Support Cashel Toner, Library Instructional Materials Program Services Manager Marian Royal, Service Learning Manager Lois Brewer, Program Manager Visual & Performing Arts Gail Sehlhorst, High School Revisioning Project Manager Emily Harrison, Creative Advantage Project Manager Audrey Querns, Counselor Special Assignment Terra McFarlin, Assessment Development Program Manager Audrey Roach, Science Program Manager MaryMargaret Welch, Ethnic Studies Program Manager Tracy Gill.

b. Approval of Agenda

Director Geary made a motion for approval of the agenda as amended by removing item “*Approval of Revisions to School Board Policy 2022, Electronic Resources and Use of the Internet*” from under Board Action Item to Board Policies and Procedures as a discussion item. Director Patu seconded.

This motion passed unanimously.

c. Approval of November 6, 2018 C&I Policy Committee Meeting Minutes

Director Patu made a motion for approval.

Director DeWolf seconded.

This motion passed unanimously.

2. Board Action Reports (Discussion and/or Action)

a. Approval of the Creative Advantage Arts Partnership Fund with the City of Seattle Office of Arts & Culture

Ms. Sehlhorst and Ms. Querns presented the Board Action Report. Ms. Sehlhorst provided background on the city-wide initiative. Director Geary pointed out some formatting issues and requested adding Meany Middle School to the list of schools. Director Geary asked Ms.

Sehlhorst and Ms. Querns to review the list for accuracy. Director DeWolf commented about engagement. Director Geary asked about participation of NE schools. Ms. Sehlhorst replied that a collaboration with principals and education directors about current and future pathways with an equity lens will take place this spring.

DECISION:

Director Geary made a motion for approval as amended.

Director Patu seconded.

This motion was passed unanimously.

b. Approval of Revisions to School Board Policy 2022, Electronic Resources and Use of the Internet

This item was removed as a Board Action Item and placed under Board Policies and Procedures as a discussion item.

Discussion:

Dr. Kinoshita noted that he received feedback from Director Burke to update the language to include barring the use of personal electronic devices in grades K-8. Dr. Kinoshita chose not to add Director Burke's suggestion at this time as he wanted to bring it to C&I Policy Committee for further discussion. Dr. Kinoshita also received feedback from ITAC and concluded that more feedback should be solicited from other stakeholders including principals and SEA. Mr. Tolley shared that Superintendent Juneau suggested more community engagement should take place. Director Geary suggested bringing this to the Superintendent's Student Advisory Committee. Director Harris commented that in the BAR, the box under "Community Engagement" Tier 2: Consult/Involve is checked although she has not seen any engagement. Director Patu asked about next steps. Dr. Kinoshita shared his plans to work with public affairs to broadly survey parents, work with SEA and the Student Advisory Committee. Director DeWolf suggested sharing this in the Friday Memo. Director Harris suggested looping in Brent Jones.

c. Approval of Board Policy 2024, Online Learning; Repeal of Board Policy C16.00, Acceptance of Correspondence or College Courses for High School Credit

Dr. Perkins presented the Board Action Report. He provided the rationale for the revisions and highlights including the difference between first time credit and credit recovery. Director DeWolf asked why the change from 8 courses to 4 courses? Dr. Perkins replied it was advised by counselors and principals. Mr. Tolley commented that the board approval is to the policy itself and the discussion is about the details in the procedure. Director Harris asked how we are vetting non-district online courses. Director Geary commented about different principals are authorizing online courses very differently. Mr. Tolley commented that there is currently no capacity within the district to vet every online course and will address on a case-by-case basis. Dr. Perkins added that there is the opportunity to use the OSPI approved list. Director Harris asked if there is another opportunity for another revisit and review this subject. Dr. Perkins said he will discuss with his team. Director Harris asked to review this matter a year from now.

DECISION:

Director Geary made a motion for approval.

Director Patu seconded.

This motion was passed unanimously.

d. Approval of Amending Policy 2420, High School Grade and Credit Marking Policy

Dr. Perkins presented the Board Action Report and provided background. Directors provided comments.

DECISION:

Director Geary made a motion for approval

Director Patu seconded.

This motion was passed unanimously.

3. Standing Agenda Items

a. Formula for Success – District SMART Goal 1, Multi-Tiered Systems of Support (MTSS)

Mr. Jessee provided an update on the District SMART Goal 1 and shared a timeline of key strategies and highlights including how the use of Homeroom has far exceeded expectations. Mr. Jessee shared that there has been a 22% decrease in suspensions in grades K-8 in the last two years. He shared Denny Middle School's success of reducing suspension rate by 50% from the same period as last year. Mr. Jessee commented on the focus on the whole child, working with the 25 schools of promise and developing smart goals as indicated in the CSIP plans. Director DeWolf asked if there is an opportunity for student voice. Mr. Jessee replied that he will investigate the opportunity. Mr. Jessee will send the list of 25 schools of promise to the entire board. Director DeWolf asked what we are using qualitatively in addition to the quantitative data points. Mr. Jessee replied this is contingent upon staff members and their use of Homeroom to capture stories.

b. 24 Credits and Secondary Re-visioning

Dr. Perkins reported on the progress of the secondary re-visioning and the 24 credits high school graduation requirement. Highlights included high school course offerings, update on Naviance, CTE plans and its seven strategies, and a brief summary of the November work session on secondary re-vision and 24 credits. He shared that there will be a BAR in January around the course catalog and new courses listed in the catalog including indigenous language. Dr. Perkins noted that a more thorough set of metrics of Naviance will be provided in January. Director Harris suggested using a teacher's success story and asked how we can replicate it. Dr. Perkins noted that counselor training is one way to be a model for other counselors. He also commented about sharing this information at future LLDs.

c. Instructional Materials Update

Dr. Kinoshita and MaryMargaret Welch provided an update. A more intensive report will be provided in January/February as a half way point. Dr. Kinoshita shared budget illustrations if funding is reduced. Ms. Welch shared the current timeline, engagement of stakeholders and work of the science instructional materials adoption committees. The board shared their gratitude to the committees for all the work. Ms. Welch will send data sets to the board as well as an invitation to any field tests of the final candidates. Director DeWolf suggested sharing current events to the board via the Friday Memo. Director Harris commented about how challenging expeditionary learning could be for special education, option schools looped classrooms and dual language teachers. Ms. Welch noted that special education teachers will be working with some kind of modification with each component within the criteria and without compromise. DeWolf asked for a list of all the schools doing field tests to be shared with the full board.

4. Board Policies and Procedures

a. Superintendent Procedures: 2015SP.D, Disposition of Instructional Materials and 2021SP, Library Information and Technology Programs

Ms. Royal provided background of the revisions to the superintendent procedures to prevent confusion for librarians relating to surplus and library materials. Ms. Royal shared that by altering the disposition procedure for library materials, this will reduce the amount of materials being surplus to the warehouse and increase the numbers of students with books to take home.

b. School Board Policy No. 2015, Selection and Adoption of Instructional Materials

Dr. Kinoshita provided the most current revisions to Policy 2015. He shared that more work was done based on the feedback from the November 6 C&I Policy Committee meeting to make the scope of board approval clearer and more straightforward. Dr. Kinoshita noted plans to conduct engagement activities with the full board in the form of 2x2s and will use feedback to adjust the language of the final version submitted as a BAR. Director Harris suggested doing 3x3s for efficiency. A more extensive report will be provided at the conclusion of the meetings with the board.

c. School Board Policy No. A02.00, Performance Management and 2018-19 Research and Evaluation Work Plan

Dr. Anderson provided an update. He noted that Director Burke's feedback has been incorporated. He plans to bring this item to Executive Committee as well. Dr. Anderson shared information about the partnership committee with SEA which kicks off tomorrow and led by Clover Codd. Director Harris asked if the partnership with SEA is in the CBA. Dr. Anderson replied that he will check with Ms. Codd. Director Harris requested removing the words "Enterprise Level" as they sound very corporate. Director Geary pointed out the misspelling of "progress" under Policy 2090. Director Geary suggested collaborating with Erinn Bennett for the steering committee and with cabinet as well as engaging the community. Dr. Anderson noted this is currently at a very general level and will not be revising the policy. Specific policy revisions will be at a later time.

5. Special Attention Items

a. Annual Report on Waivers of Basic Instructional Materials as per Policy 2020

Dr. Kinoshita provided a verbal overview of the report and documents that were not in the original packet sent to the board. The materials will be included in the packet and made available to the public. Dr. Kinoshita shared that there are only two additions to the waiver. Director Harris expressed her concern about the science curriculum adoption and asked to make sure her concerns are included in the minutes. Director Harris voiced her concern that she had no idea that Amplify had a K-5 science curriculum and lack of communication around this adoption. Dr. Kinoshita commented that current instructional materials adoptions and the timeline will be communicated well to the board and stakeholders.

b. Ethnic Studies Update

Dr. Kinoshita and Ms. Gill provided an update. Highlights included updates on Ms. Gill's current community engagement and communication with stakeholders. Ms. Gill noted the confusion around Ethnic Studies and Native Education. She made clear that Native Studies up until October 2018, was in the Curriculum, Assessment and Instruction Department. It was made very clear from the beginning that Native Studies was not under Ethnic Studies. Director Patu asked what is being done to communicate this message. Ms. Gill replied that she is working closely with Native Studies Program Manager, Gail Morris. Ms. Gill announced a year-long series of

professional development. Director DeWolf asked if the February PD included lessons on LGBTQ. Ms. Gill replied that there was no opportunity to add a lesson for February. Director DeWolf adamantly suggested that it should include LGBTQ lesson or not have the PD at all. Ms. Gill replied that she will share his feedback. Ms. Gill also announced the community event about Ethnic Studies at El Centro de la Raza on January 12. Director Harris asked how the community and individuals can get involve. Ms. Gill replied that she is currently reaching out to the community.

c. Curriculum & Instruction Committee Work Plan Update

Due to the interest of time, this item was not discussed.

The meeting was adjourned at 6:34 p.m.

Approved by: _____ **Date:** _____