

Board Special Meeting

Curriculum and Instruction Policy Committee

Tuesday, June 12, 2018

Board Office Conference Room, John Stanford Center
2445 – 3rd Avenue South, Seattle WA 98134



Minutes

Call to Order

This meeting was called to order at 4:30 p.m. by Director Burke. Directors DeWolf, Mack and Harris were present. Director Geary was present via telephone. Director Mack was approved by Director Burke to be a voting member until Director Patu's arrival. Director Patu joined the meeting at 4:32 p.m.

This meeting was staffed by Associate Superintendent for Teaching and Learning Michael Tolley, Chief of Curriculum, Assessment & Instruction Dr. Kyle Kinoshita, Director of Career and College Readiness Dr. Caleb Perkins, Principal Skills Center School Dan Golosman, CTE Program Manager Jane Hendrickson, Chief of Student Services Wyeth Jessee, Native American Education Program Manager Gail Morris, Manager School Operations Sherri Kokx, Executive Director Coordinated School Health Pat Sander, Program Manager Coordinated School Health Erin Romanuk, Director Policy and Board Relations Nate Van Duzer, Executive Assistant to the Associate Superintendent for Teaching and Learning Maria Gonzales-Millsap, Executive Director of Curriculum & Instruction and Early Learning Cashel Toner, and Director of Student Support Services, Kari Hanson, Chief of Schools Dr. Mike Starosky, Director of Research & Evaluation Dr. Eric Anderson, Senior Research Scientist Dr. Jessica Beaver, High School Revision Project Coordinator Emily Harrison, Assessment Development Program Manager Audrey Roach, Program Manager for Physical Education and Health Literacy Lori Dunn, Senior Assistant General Counsel Ronald Boy, Communications Specialist Hannah Kook, Counselor Krista Rillo, Counselor Terra McFarlin.

Approval of Agenda

Director Harris made a motion to approve the agenda. Director Patu seconded. This motion was passed unanimously.

Approval of Minutes

Director Geary made a motion to approve the May 15, 2018 Curriculum & Instruction (C&I) Policy Committee meeting minutes. Director Harris seconded. This motion was passed unanimously.

Board Action Reports (Discussion and/or Action)

Annual Approval of Schools (C-SIPs)

Dr. Mike Starosky presented the annual approval of the Continuous School Improvement Plans (C-SIPs).

He reported that school leaders will be reviewing them between now and July 1st, at which time they will be uploaded. Director Harris asked if Career Readiness and Career and Technical Education (CTE) were address in the high school C-SIPs. Dr. Starosky replied that they are referenced in the plans but not a stand-alone segment of the plan. He continued to share that there is an opportunity to emphasize these in the plans before September. Per Dr. Starosky, the CSIPs will be discussed at the August School Leaders Institute. Director Burke suggested continuing the discussion in August and introduce and approve in September.

DECISION: Discussion only. No actions were taken.

Approval of School Board Policy No. 2090 – Program Evaluation & Assessment

Dr. Eric Anderson and Dr. Jessica Beaver provided an overview of the amendments to the policy. One amendment is to change the title of the policy to District Educational Research and Evaluation. Dr. Anderson reported that he and Dr. Beaver had several discussions with directors at “2x2” meetings.

DECISION: Director DeWolf made a motion to move forward School Board Policy No. 2090 – Program Evaluation & Assessment to the full Board for approval. Director Patu seconded. This motion passed unanimously.

Standing Agenda Items

24 Credits and Secondary Re-visioning

Dr. Caleb Perkins provided an update on 24 Credits and Secondary Re-visioning. He shared that the joint committee between Seattle Public Schools and Seattle Education Association had their final meeting on June 7th and will provide an update on the development of their proposal for the SEA/SPS Joint Bargaining Team on June 12th. Dr. Perkins also shared the status of the professional development plans. He will provide an update on what vendors successfully went through the Request for Qualifications process at the next C&I Policy Committee meeting.

Director Burke asked about the advantages of having a non-credit bearing advisory. Dr. Perkins said there has been no consensus from the bigger committee on this. It has not been resolved, but extensive conversations have resulted. Director DeWolf asked if Civics and Health Education have come up as an option. Dr. Perkins answered that Lisa Love is on the joint committee and is the lead and has advocated for Health Education. He added that Civics has not come up.

Dr. Perkins and Lori Dunn shared a draft proposal on requiring a 0.5 Personal Fitness course at all high schools starting in the 2019-2020 school year. The directors agreed that they would like to see more engagement around this before it comes back to this committee as a Board Action Report (BAR). Ms. Dunn and Dr. Perkins plan to continue engaging key stakeholders with the possibility of submitting this proposal to review and approval in the fall.

Dr. Perkins, Terra McFarlin and Emily Harrison shared the feedback they received from many stakeholders on changes to the current procedure on Online Credits. They plan to continue to revise the draft procedures over the summer, as they receive more feedback. They will introduce a BAR to approve the procedures in September. Director Harris heard from certain principals that they only approve certain online courses. She asked what is approved and not approved online courses.

Ms. Harrison referred the directors to a decision tree they developed to help principals with outside credits. Michael Tolley added that all courses should be approved by the principals and that there is the concern of not having the capacity for an extensive review of all the courses. Director Geary would like to see consistency across the district; curriculum should be coordinated and vetted consistently. Director Geary will provide some notes from her conversations with principals. Director Burke would like to see the Decision Tree more systematized, not site-based and not connecting efforts. Dr. Perkins added that they will communicate changes to schools and families throughout the 2018-2019 school year.

Instructional Materials Update

MaryMargaret Welch and Dr. Kyle Kinoshita shared an update on the K-8 Science Instructional Materials Adoption. Ms. Welch provided a timeline of the adoption and its current status. She reported that the adoption committee met this past Saturday with 65 attendees. She also reported that the Needs Assessment Survey to staff and families will be open through the end of October. Director Harris asked about the engagement plan and who in communications is involved. Michael Tolley introduced Hannah Kook to the board as the new communications specialist who will be working closely with Teaching & Learning on a communication plan. Directors Burke and Harris expressed concerns about the lack of communication to the board; developing a timeline without any communications to the board and the community. Director Harris is concerned that this is the first they are hearing about the timeline. Michael Tolley clarified to the board the distinction between instructional materials adoption and curriculum adoption. Dr. Kinoshita assured regular communication routine with the board. Ronald Boy suggested creating a new policy for board adoption of instructional material because of a need. Dr. Kinoshita agreed that a policy and procedures would make this clear. The new policy will spell out engagement. Director Burke asked what the recommended timeline would be. Mr. Boy answered that a policy will be presented to the C&I Policy Committee in August. Director Burke is concerned about a mirror policy, Policy No. 2015. Director Burke suggested it could be a branch, a decision tree, or in the form of a Superintendent's Procedures.

A question was raised about the adoption of Time Immemorial and whether it's is a state mandate. Gail Morrison and Andrea Drake commented that there may some implications related to this.

Director Harris asked for the status of the Ethnic Studies Task Force. Dr. Kinoshita answered that the task force has ended and the ethnic studies work group work is moving forward.

Board Policies and Procedures

School Board Policy Nos. 2021, 2022, 2023 – Electronic Learning

Dr. Kyle Kinoshita reported an update on these policies. Dr. Kinoshita noted that a 2016 Senate Bill mandates policies and procedures on digital citizenship and media literacy. He reported that

in 2017, WSSDA issued a model policy on three subjects: library and tech program, internet safety and digital media. Dr. Kinoshita recommended that the Information Technology Advisory Committee (ITAC) do the annual review of these policies. ITAC plans to convene in August at which time Dr. Kinoshita will have more information to share with the C&I Policy Committee. Dr. Kinoshita and Mr. Krull will work on a glossary for a definition for online learning.

School Board Policy No. 2200 – Equitable Access to Programs and Services

Sherri Kokx provided an update on Policy No. 2200. The program report provided at the meeting is outdated with changes to Special Education staffing. She also provided an update on the Native American Educational Program servicing Jane Addams and Nathan Hale High School. Proyecto Saber will be moving out of Ballard High School to Robert Eagle Staff Middle School. Communication to the community will be provided.

Special Attention Items

Annual Assessment Report

Audrey Roach provided an update on the Assessment Committee's work in the development of the 2018-2019 school year assessment calendar which establishes windows for district assessments and communicates the windows set by the Office of the Superintendent of Public Instruction (OSPI) for state assessments.

Advanced Learning Update

Kari Hanson provided an update on the Highly Capable Plan and the Advanced Learning Task Force (ALTF). She plans to submit the plan to Director Geary by Friday with a copy to the entire board. Ms. Hanson reported that they have just completed the 2nd grade screening for the Highly Capable program with 721 referrals from parents and 470 recommendations from teachers. Director Burke would like to see this data disaggregated. Ms. Hanson is working with the English Language Learners department and diligently working on a communication plan to ensure they reach across all cultures. The Advanced Learning Task Force includes 21 members and 2 sitting alternates.

Counseling Update

Dr. Caleb Perkins provided an update on the plans for counseling for the 2018-2019 school year outlining the major work the College and Career Readiness team to improve college access, career guidance and other counseling work. Dr. Perkins plans to have a final plan ready to be shared with the C&I Policy Committee in the fall after they receive input and feedback.

Naviance Implementation Update

Dr. Caleb Perkins provided an update on the plan for implementing Naviance. Dr. Perkins reported that an issue with the opt-out process was quickly resolved and the window for the opt-out opportunity continues through June 22nd. Dr. Perkins focused his update on the amendment of the data sharing agreement with Naviance to include additional data fields, date of birth and transcripts, so that we can take full advantage of the tool in efforts to provide more equitable access to college and career exploration. Counselors Terra McFarlin and Krista Rillo emphasized the importance of the additional data fields to be efficient and thorough in their work with students. Directors raised concerns about adding more data fields. Dr. Perkins emphasized our priority is students' privacy. Director Burke supports the two additional data fields. Director

DeWolf supports the two additional data fields and ethnicity and gender in support of our EOG work. Director Patu supports additional data fields for ethnicity and gender but hesitant about date of birth and transcripts. Dr. Perkins will provide a briefing memo to the board.

Curriculum & Instruction Committee Work Plan Update

No discussion took place.

The meeting was adjourned at 7:11 p.m.