

# **Board Special Meeting**

## **Curriculum and Instruction Policy Committee**

Tuesday, March 19, 2019  
Board Office Conference Room, John Stanford Center  
2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98134



### **Minutes**

#### **1. Call to Order**

**a. This meeting was called to order at 4:32 p.m. by Director Geary. Directors Burke and Mack were present. Director Harris joined the meeting at 4:35 p.m. Director Pinkham joined the meeting at 4:42 p.m.**

**Director Harris left the meeting at 6:02 p.m.**

This meeting was staffed by Chief Academic Officer Dr. Diane DeBacker, Executive Director of Curriculum, Assessment & Instruction Dr. Kyle Kinoshita, Director of Career and College Readiness Dr. Caleb Perkins, Director of Policy and Board Relations Ellie Wilson-Jones, Executive Assistant to the Chief Academic Officer Maria Gonzales-Millsap, Director of Research & Evaluation Dr. Eric Anderson, Communications Specialist Hannah Kook, Senior Assistant General Counsel Ronald Boy, Executive Director of Curriculum, Assessment & Instruction and Early Learning Cashel Toner, Science Program Manager MaryMargaret Welch, Chief of Student Support Services Wyeth Jessee, Chief of Equity Partnerships & Engagement Dr. Brent Jones, High School Revisioning Project Manager Emily Harrison, Native American Education Program Manager Gail Morris, Ethnic Studies Program Manager Tracy Gill, Senior Research Scientist Dr. Jessica Beaver, Community members Chandra Hampson and Melissa Westbrook, University of Washington Professor of Physics Marjorie Olmstead, Crosscut reporter Liz Brazile.

#### **b. Approval of Agenda**

Director Mack was permitted to be a voting committee member in Director Pinkham's absence. Director Pinkham later joined the meeting at 4:42 p.m. at which time he assumed his role as a Curriculum and Instruction Policy Committee member.

Director Burke made a motion for approval of the agenda as amended by moving item 3c. "Advanced Learning Update" from Special Attention Items to Standing Agenda Items after item 4a., to accommodate Ms. Hanson's and Mr. Jessee's attendance.

Director Mack seconded the motion as amended.

This motion was passed unanimously.

#### **c. Approval of January 15, 2019 C&I Policy Committee Meeting Minutes**

Director Burke made a motion for approval of the January 15, 2019 C&I Policy Committee Meeting Minutes.

Director Pinkham seconded the motion.

This motion was passed unanimously.

## **2. Board Action Reports (Discussion and/or Action)**

### **a. Approval of School Board Policy No. 2015, Selection and Adoption of Instructional Materials**

Dr. Kinoshita provided background and highlighted the work of streamlining the current policy and clarifying the procedure. He noted that all Board Directors have been involved in 2x2 meetings for detailed discussions around the policy. The Directors commended the work of staff and shared their appreciation. Director Burke stated that the policy in its current form should not move forward from the committee. He raised some concerns including not being presented with the accompanying 2015SP, missing prior Board guiding principles, the companion language removed from Policy 2020 that has not been included and there is no guidance on digital materials. Director Mack shared similar concerns. Director Geary asked how the timeline affects Since Time Immemorial (STI) and Ethnic Studies in the fall. Dr. Kinoshita responded that it would make it challenging for the professional development timeline. Director Burke offered to co-sponsor a Board Resolution to formally adopt STI. He added that the work on Policy 2015 should not hold up the work on STI and should not be impeding the work on ethnic studies. Director Geary suggested moving the policy in order to focus on the timeline and moving it for introduction to discuss the implications as a whole, to get it into action.

Director Harris commented that STI is not ready as presented. Director Harris would like to see professional development embedded in the plan as all adoptions of new curriculum should include. Director Harris commented that she does not want STI to be the driver of Policy 2015. Director Mack shared similar concerns. Director Mack also commented on the need for clarity around referencing Policy 2026 appropriately and clarification between curriculum adoption and instructional materials adoption.

The Directors agreed to hold a Work Session on April 2 for further discussion.

#### **DECISION:**

The Board Action Report (BAR) for School Board Policy No. 2015, Selection and Adoption of Instructional Materials was tabled for further discussion.

### **b. Approval of School Board Policy No. 2024, Online Learning**

Dr. Perkins shared a brief history of Policy 2024. He reminded the committee the proposed changes to Policy 2024 and Policy 2420 and the rationale for the changes. Dr. Perkins shared a FAQ document to address recently-raised concerns on the policy and at the 2x2 meetings. Director Mack expressed her appreciation for the conversations. Dr. Perkins will bring back an updated BAR and policy for 2024 to the April meeting.

#### **DECISION:**

The Board Action Report (BAR) for School Board Policy No. 2024, Online Learning was tabled for further discussion. The BAR will be returned to the April C&I Policy Committee meeting.

## **3. Special Attention Items**

### **a. Since Time Immemorial (STI) Update**

Ms. Morris opened the discussion by citing *Revised Code of Washington (RCW) 28A.320.170, Curricula – Tribal History and Culture* and *SB 5433, Requiring Washington's tribal history,*

*culture, and government to be taught in the common schools.* Ms. Morris reported that there has been a low number of teacher participation in the trainings. She shared that parents are upset because they are not teaching the curriculum in schools. Director Mack asked under which courses are the most appropriate to integrate STI. Ms. Morris replied that teachers should incorporate it in all content area. Director Mack expressed concern on how to make STI operational in high schools in terms of identifying which courses. Dr. Brent Jones referenced Policy 0030 and urged the Board to make STI a priority. Director Geary expressed her desire to move forward with a Board adoption. Director Pinkham commented that it should not be adopted, referencing Policy 2015 and should just be moved forward. Director Burke offered to sponsor the Board Resolution and Director Harris offered to co-sponsor. Director Mack stated she is comfortable with working with staff on the language of the Resolution and not necessarily have it come back to this committee. Director Geary asked that a Resolution be drafted and moved forward to the full Board.

### **b. Ethnic Studies Update**

Ms. Gill provided a brief summary of the different fronts of work in ethnic studies as of this month. Highlights included the adoption of ethnic studies, ethnic studies course code, professional development, curriculum development and the summer institute. The revision of Policy 2015 will allow the District to adopt as part of core curriculum both Since Time Immemorial and selected ethnic studies framework. Ms. Gill cautioned against STI and ethnic studies fitting in Social Studies as it “tokenizes” both. She added that the foundation for ethnic studies should be in all content area.

### **c. Advanced Learning Update**

Mr. Jessee reported on recent updates including implementation of the Advanced Learning Customer Care Team, supported instructional practices for special populations and an update on the Advanced Learning Task Force (ALTF). Director Burke requested a high-level calendar or timeline of the work of the task force. Mr. Jessee will provide as requested. Mr. Jessee reported that the ALTF mission and vision statements will be provided to the Board for review and feedback. Director Burke inquired if the vision and mission statements are for the entire district or for a subset of services? Director Geary asked how the task force is going to process the Board’s feedback on the statements. Director Geary asked if calls to the Customer Care Team are being logged. Mr. Jessee will inquire and respond to the Board in a Friday Memo. Director Pinkham asked which groups have been included in the community meetings and asked for clarity on engagement. Director Mack asked when the report with the numbers of students are being served in Highly Capable and Advanced Learning will be available. Mr. Jessee replied that he currently does not have a formalized report.

### **d. C&I Policy Committee Work Plan**

The work plan will be amended as follows: move C&I Work Plan from Special Attention Items section to Standing Agenda Items going forward; move Purchase of Technology using CTE Funds from April to May; retitle 2024 wherever referenced to reflect the new proposed title in addition to the current title “Out-of-district Credits and Credit Recovery (currently Online Learning)”; add 2024 and 2420 to April as BARs; add bullet to parking lot on page 2 to state “Policy 2015, Selection and Adoption of Instructional Materials (BAR to be scheduled for Committee following Work Session, as requested during 3/19 C&I)”.

### **DECISION:**

Director Pinkham made a motion for approval of the 2019 Curriculum and Instruction Policy Committee Work Plan as amended.

Director Burke seconded the motion.

This motion was passed unanimously.

#### **4. Standing Agenda Items**

##### **a. Formula for Success: District SMART Goal 1, Multi-Tiered Systems of Support (MTSS)**

Mr. Jessee provided an update of the work on MTSS. He highlighted district-level coordination, assessment calendars and accessing shared data, and an update on the 25 Schools of Promise.

Mr. Jessee discussed partnerships, outcomes and continuous improvement to support the strategic plan. Director Burke asked about the family component. Mr. Jessee replied that the principal/school leadership could provide the best explanation about the services provided to individual students. Mr. Jessee continued that there are shared practices in providing support and services. There are currently surveys to schools for feedback. Director Geary asked for the status of Homeroom use. Mr. Jessee replied that it is part of the survey. Director Harris asked how this work is embedded in the strategic plan. Mr. Jessee replied that this is the central of the implementation of the plan and staff will be tracking data. Director Harris asked for the status of Honors for All. Director Mack asked what policy is Honors for All under. Dr. Beaver replied Policy 2090. Dr. Beaver added that her team is working on a site visit strategy for spring, visiting Garfield High School in particular, to collect more data on Honors for All. Director Harris requested adding dates and names on memos. The Directors requested an update on Honors for all at the next C&I Policy Committee meeting, adding Honors for ALL to the work plan and an update in a Friday Memo.

##### **b. Formula for Success: District SMART Goal 2, Eliminating Opportunity Gaps (EOG)**

Dr. Jones provided a summary to-date of the work on SMART Goal 2. Discussion on student discipline and data ensued. Director Geary asked about data collection from buildings on behavior. Dr. Jones replied that this year, uniformity and accuracy in reporting have increased due to how the data is being entered and effectively addressing situations and determining sources. Director Mack asked how accurate the data reporting is for Special Education and Individualized Education Programs is. Dr. Jones commented that Mr. Jessee and Pat Sander could crosswalk the Special Education and discipline numbers. Director Pinkham commented on the climate surveys conducted at Robert Eagle Staff Middle School and Licton Springs K-8 School. He shared feedback he received from teachers that there is conflict between Robert Eagle Staff students and Licton Springs students. He requested for someone to follow up. Dr. Jones made note to follow up on this issue. Dr. Jones also noted that Positive Behavior Interventions and Supports (PBIS) is implemented district-wide.

##### **c. 24 Credits/Secondary Re-visioning Update**

Dr. Perkins reported on the progress of the secondary re-visioning, career and technical education (CTE) and planning for high school and beyond. Highlights included funding allocation to support secondary revisioning and 24 credit work for the 2019-20 school year, update on Naviance, counselor training, College Bound scholars, career and technical education, and coordination with FEPP Levy and Seattle Promise. More CTE information will be shared at the April committee meeting when the CTE Annual Plan is presented. Director Mack asked how much has been allocated for the re-visioning project. Dr. Perkins replied that he will need to refer to JoLynn Berge for funding information. Director Burke inquired about available channels to provide resources to work-based opportunities for students. Dr. Perkins replied that he will

provide the committee with connection points of resources and provide counselors central guidance for opportunities.

#### **d. Instructional Materials Update**

MaryMargaret Welch provided the status of the Science Instructional Materials Adoption. Ms. Welch expressed her gratitude to over 90 members of the three committees for their work. Highlights included updates on the open houses for the science materials, field tests, the grades 9-12 deliberations, grades K-5 and 6-8 upcoming meetings, and the timeline. Ms. Welch provided a FAQ document to address questions about the Amplify Science waivers. Director Mack inquired about the process for teacher input. Ms. Welch replied that teachers report on Survey Monkey, could provide questions to the panel, collect data from students as well as from their own experiences. Directors Burke and Geary expressed their concerns about having a single program field test in high schools. Ms. Welch explained the program is analyzed against rubrics and evaluated against the rubric. Further discussion ensued around field tests where questions were asked and answered. Director Pinkham inquired about the data collected by the University of Washington from 5,000 middle school students in the District about Amplify Science. He asked how many of the 5,000 students are underserved students. Ms. Welch will inquire and respond to the Board. Further discussion will take place in a Work Session on April 2.

### **5. Board Policies and Procedures**

#### **a. School Board Policy No. 3232, Parent and Student Rights in Administration of Surveys, Analysis or Evaluations**

Dr. Anderson, Dr. Beaver and Mr. Boy provided background of Policy 3232. Dr. Anderson noted that this is modeled after a revised WSSDA policy. Our policy was first presented to the committee in September 2018. Dr. Anderson highlighted some of the work in developing data collection processes. Staff will revise and provide clear and concise definition between surveys and research in the next iteration. Mr. Boy will continue to have conversations with the U.S. Department of Education around FERPA and PPRA. Discussion ensued around Check Yourself screener. Director Pinkham asked if kids are aware of options to opt out. Mr. Boy replied that it should be part of best practice for teachers and administrators. Director Mack added that it should be clear in the policy what students' rights are and communicating them with administration and community partners as to not breach policy. Director Burke shared his appreciation for the work around the policy and framework. He cautioned against creating a process that is too cumbersome to manage. Director Burke commented that we should align the policy with practice. Director Pinkham asked to make sure language is crafted so as to not shame or guilt someone into participating in a survey.

The Directors requested another discussion in committee of the draft policy with the suggested changes before the it returns as a Board Action Report (BAR) in May.

#### **b. School Board Policy No. 2022, Electronic Resources and Use of the Internet**

In the interest of time, Dr. Kinoshita requested to defer the conversation on Policy 2022 to the next C&I Policy Committee meeting.

The meeting was adjourned at 7:13 p.m.

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_