

# Board Special Meeting

John Stanford Center – Board Office Conference Room

2445 3<sup>rd</sup> Avenue South, Seattle, WA 98124



**Audit & Finance Committee Meeting**  
**Quarterly Audit Meeting**  
**Tuesday, September 13, 2016**  
**4:30 – 6:30 pm**

**Call to Order**

5 mins

1. Board members and staff present
2. Approval of Agenda
3. Approval of June 21, 2016 meeting minutes

**Items Requiring Board Action**

1. Amending Board Policy 5251, Ethics (Medina)

5 mins

**Internal Audit**

1. Central Administration Cash Handling and Deposits Audit (Medina/Nystul)
2. Approval of Internal Audit Annual Plan (Medina)

10 mins

10 mins

**Audit Response Updates**

1. Audit Response Management (Boulmetis/Berge)
2. Curriculum & Instruction (Tolley/Clancy/VanDerPloeg)
3. Capital Projects (Herndon/Best)
4. Business & Finance (Berge)

10 mins

10 mins

10 mins

10 mins

**Upcoming Meetings**

- December 13, 2016 Quarterly Audit Meeting
- March 14, 2017 Quarterly Audit Meeting

\*Please note that A&F is a working committee of the Board. Documents may change before the meeting and/or prior to their introduction before the Board. The Board Office maintains the archive for documents that were presented at the meeting.