

# Board Special Meeting

John Stanford Center – Board Office Conference Room

2445 3<sup>rd</sup> Avenue South, Seattle, WA 98124



## Audit & Finance Committee Meeting Agenda

Thursday, September 8, 2016

4:30 – 6:30 pm

### Call to Order

5 mins

1. Board members and staff present
2. Approval of Agenda
3. Approval of June 9, 2016 meeting minutes

### Items Requiring Board Action

1. BAR: State Auditors Contract (Berge/Fleming) 10 mins

### Special Attention Items

1. Informational Only: Elevator Maintenance Contract Amendment (Skowyra) 10 mins
2. Grants Update (Stone) 10 mins
3. Revenue Estimate for Capital Levy (Sebring) 10 mins

### Regular Agenda

1. Monthly Budget Update (Sebring) 5 mins
2. SMART Goal #4 Early Hiring (Codd) 5 mins
3. Monthly Financial Status Update (Berge/Fleming) 5 mins
4. Committee Annual Work Plan (Berge) 5 mins

### Upcoming Meetings

- September 13, 2016 - Quarterly Audit Meeting
- October 13, 2016 Monthly Finance Meeting

\*Please note that A&F is a working committee of the Board. Documents may change before the meeting and/or prior to their introduction before the Board. The Board Office maintains the archive for documents that were presented at the meeting.