

Board Special Meeting

John Stanford Center – Board Office Conference Room

2445 3rd Avenue South, Seattle, WA 98124



Audit & Finance Committee Meeting Agenda Thursday, August 18, 2016 4:30 – 6:30 pm

Call to Order

5 mins

1. Board members and staff present
2. Approval of Agenda
3. Approval of June 9, 2016 meeting minutes

Special Attention Items

1. Notification of Contract Exceeding \$250,000: Patterson Buchanan/
Freimund Jackson's Employment (Cerqui) 5 mins
2. Policy 6801 Annual Fixed Asset Report (Hammer) 10 mins
3. Informational Only: Ballard/West Seattle High Schools Roof Repair/
Replacement Procurement (Best) 5 mins
4. JSCEE Bonds/ Bldg Update (Berge) 5 mins
5. Informational Only: Gates Grant Notification SPED SPP (Toner/ Stone) 10 mins

Items Requiring Board Action

1. BAR: Family and Education Levy CBO Contracts (Stone) 5 mins
2. BAR: Northwest School of Innovative Learning Contract (Jessee) 5 mins
3. BAR: Policy 6501 Data Privacy (Codd) 5 mins

Board Policies and Procedures

1. Update- Policy 5010, 5250 Non-Discrimination and Affirmative Action, and Protecting
Whistleblowers Against Retaliation, and Anti-Retaliation (Codd) 10 mins
2. Update - Policy D140.00-D140.01 (new 6102) District Fundraising and Policy
6114 Gifts, Grants, Donations & Fundraising Proceeds (Stone) 10 mins
3. Draft- Policy 5251 Ethics (Medina) 5 mins

Internal Audit

1. Purchase of Technology for new BEX IV (Medina) 5 mins
2. Additional Support Agreement with PowerSchool (Medina) 5 mins
3. Preliminary Draft Internal Audit Plan (Medina/ Fry) 5 mins

Regular Agenda

1. Monthly Financial Status Update (Berge/Tsoi) 5 mins
2. Monthly Budget Update (Sebring) 5 mins
3. Monthly Head Start Financial Report Updated (Gousie/Toner) 5 mins
4. SMART Goal #4 Early Hiring (Codd) 5 mins
5. Committee Annual Work Plan (Berge) 5 mins

Upcoming Meetings

- September 8, 2016 – Monthly Finance Meeting
- September 13, 2016 - Quarterly Audit Meeting

*Please note that A&F is a working committee of the Board. Documents may change before the meeting and/or prior to their introduction before the Board.