It is the policy of the Seattle School Board that an associated student body (ASB) shall be formed in each school within the district whenever one or more students in the district engage in money-raising activities with the approval and at the direction or under the supervision of the district. An associated student body shall be a formal organization of students, including sub-components or affiliated student groups.

Each associated student body at the secondary level (schools containing grades higher than six) shall submit a constitution and bylaws to the Board for approval at an interval or frequency to be determined by the Board. The constitution and bylaws shall identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Subject to such approval process, any lawful activity which promotes the cultural, athletic, recreational or social growth of students as an optional noncredit extracurricular activity may be considered for recognition as an associated student body activity. All lawful fundraising practices and activities must be consistent with the goals of the district, should not bring disrespect to the district or its students and shall provide educational growth to student participants. The principal may act or delegate the authority to a staff member to act as the associated student body for any school which contains no grade higher than grade six.

The principal shall designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. The primary advisor and all sub-component group advisors shall be conversant with and observe all ASB procedures and requirements. Advisors shall have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety or ordinarily accepted standards of behavior in the community. When in doubt, advisors shall consult the principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measure.

Each ASB shall prepare and submit annually a budget for the support of the ASB program. A district-wide ASB budget will be submitted to the Board for approval. All property and money acquired by ASBs, except private non-associated student
body funds, shall be district funds and shall be deposited and disbursed from the
district’s associated student body program fund. Money acquired by associated
student body groups through fundraising and donations for charitable purposes
shall be private non-associated student body fund monies. Solicitation of funds
for non-associated student body fund purposes must be voluntary and must be
accompanied by notice of the intended use of the proceeds and the fact that the
district will hold the funds in trust for their intended purpose. Non-associated
student body fund moneys shall be disbursed as determined by the group raising
the money. Private non-associated student body funds shall be deposited into the
district’s ASB program fund and held in trust by the district for the purposes
indicated prior to commencement of the fundraising activities until the student
group doing the fundraising requests disbursement of the funds (net of any
related expenses) and the accounts of the fundraising are complete and
reconciled. Private non-associated student fundraising will not be allowed by
individual students or students acting in a private capacity.

The Superintendent is authorized to develop procedures in order to implement
this policy.

Adopted: December 2011
Revised: February 2015; October 2014
Cross Reference: Policy Nos. 2150; 6020
Related Superintendent Procedure: 3510SP
Previous Policies: D124.00; D124.01
Legal References: RCW 28A.325.020 Associated student bodies — Powers and responsibilities
affecting; RCW 28A.325.030 Associated student body program fund — Created — Source of
funds — Expenditures — Budgeting — Care of other moneys received by students for private
purposes; Ch. 392-138 WAC Finance — Associated student body moneys