Board Special Meeting

**Executive Session:** To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause likelihood of decreased price. RCW 42.30.110(1)(c).; **Executive Session:** To review the performance of a public employee. RCW 42.30.110(1)(g).; **Work Session:** BTA V

October 14, 2020, 3:30-6:00 p.m.

**Meeting to be held remotely**

By SPSTV Broadcast and YouTube Streaming (See details below)

By Teleconference: +1 206-800-4125 (Conference ID: 242 876 562#)

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**Agenda**

**Call to Order**

3:30pm

**Executive Session:**

3:30pm

To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause likelihood of decreased price. RCW 42.30.110(1)(c).

**Executive Session:**

4:00pm*

To review the performance of a public employee. RCW 42.30.110(1)(g).

**Work Session: BTA V**

4:30pm*

**Adjourn**

6:00pm*

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**This meeting will be streamed and broadcast by SPSTV:**

- Online Streaming via SPSTV YouTube page: [https://www.youtube.com/channel/UCbWeZY-zLJIpQG-xsJ1Xy2Q?](https://www.youtube.com/channel/UCbWeZY-zLJIpQG-xsJ1Xy2Q?)

- Broadcast in Seattle
  - Comcast 26 (standard-def) 319 (hi-def)
  - Wave 26 (standard-def) 695 (hi-def)
  - Century Link 8008 (standard-def) 8508 (hi-def)

**IMPORTANT NOTE:** This meeting will be held remotely without an in-person location per the Governor’s proclamation prohibiting public agencies from conducting meetings subject to the Open Public Meetings Act in-person to curtail the spread of COVID-19. The public is being provided remote access through SPSTV (YouTube and Broadcast) and teleconference as noted above. There is a maximum capacity for the teleconference line, and a “waiting room” may be utilized to address capacity. Additional attendees will be admitted from the waiting room as capacity permits.

*Special meetings of the Board, including work sessions and retreats, may contain discussion and/or action related to the items listed on the agenda. Executive sessions are closed to the public per RCW 42.30. *Times given are estimated.*
Building, Technology, Academic/Athletics V (BTA V)

Capital Levy Planning

October 14, 2020
Agenda

• Welcome and Introductions – Fred Podesta
• Background Information – Richard Best
• BTA V Levy Planning Process – Becky Asencio
• BTA V Levy Timeline – Richard Best
• BTA V Levy Project Ranking – Becky Asencio
• BTA V Levy Next Steps – Fred Podesta
Meeting Outcomes

• Create awareness surrounding BEX/BTA Capital Levy planning process
• Discuss development of Board Guiding Principles
Background Information: District Facilities

• 2019-20: 104 Schools
  – 64 Elementary Schools (K-5)
  – 10 K-8 Schools
  – 12 Middle Schools (6-8)
  – 12 High Schools (9-12)
  – 6 Option Schools with Continuous Enrollment
  – Service Schools
  – Interim Sites
  – Support Buildings (Central Office, Memorial Stadium, etc.)
Background Information: District Facilities

• 55 buildings over 50 years old (as of 2020)
• 17 buildings over 100 years old (as of 2020)
• 35 landmarked buildings
• 285 portable classrooms
• October 2019 enrollment 53,627
Background Information: Capital Levies

• Part of long-range plan to address student capacity needs and upgrade and renovate aging school facilities on a planned, predictable schedule

• Play a key role in funding district technology equipment, software and services

• Primary funding source to ensure that every student has a safe, optimal learning environment
  – School districts receive limited state or federal funding for improvements to school buildings
Background Information: How Capital Levy Funds Used

• By law, specific uses; separate from operating funds
  – School construction and renovations, portable classroom buildings, safety and security upgrades, building systems improvements, and major maintenance
  – Classroom technology and support for student learning, district technology systems, and technology infrastructure
Background Information: SPS Capital Levies

• Board Policies: 6900, 6901 provide guidance

• District utilizes two levies (Building Excellence (BEX) and Building, Technology and Academics/Athletics (BTA)), six-year duration, placed before voters for approval on an alternating basis every three years

• Levy funds are collected over the life of the levy (typically six years); funding is not available until collection occurs
Background Information: SPS Capital Levies

• Building Excellence Capital Levy (BEX)
  – Construction of new school buildings, additions, and major renovations/upgrades to existing building
  – Technology and infrastructure improvements
  – BEX V approved by voters February 2019

• Buildings, Technology and Academics/Athletics Capital Levy (BTA)
  – Small renovations, major maintenance and improvement projects
  – Construction of Sacajawea, Aki Kurose
  – Technology and infrastructure improvements
  – BTA V will be the next proposed levy (2022)
## Background Information: SPS Capital Levies

<table>
<thead>
<tr>
<th>Levy Election Year (All February)</th>
<th>BEX Capital Levy in $ Millions</th>
<th>BTA Capital Levy in $ Millions</th>
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<td>2019</td>
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<td>2016</td>
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<td>2010</td>
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<td>$270 (BTA III)</td>
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<td>$490 (BEX III)</td>
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<td>2004</td>
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<td>$178 (BTA II)</td>
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<td>2001</td>
<td>$398 (BEX II)</td>
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<td>1998</td>
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<td>$150 (BTA I)</td>
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<td>1995</td>
<td>$330 (BEX I)</td>
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Background Information: SPS Capital Levies Funding by Region

Includes all capital levies since 1995

<table>
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<tr>
<th>Region</th>
<th>Number of Locations</th>
<th>Total Funding In $ Millions</th>
<th>Percent of Total Funding</th>
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<td>$508</td>
<td>21.8%</td>
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<td>Northwest</td>
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<td>$722</td>
<td>30.9%</td>
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</table>
Background Information: SPS Capital Levies

**Levy Elements**

- **Buildings**
  - Construction projects: Condition and Capacity
  - Systems projects: Condition, safety, major preventive maintenance, equipment

- **Technology**
  - Infrastructure
  - Software/Licenses
  - Operations and Support

- **Academics/Athletics**
  - Academics – Art/Science, Special Education, Performing Arts, Program Placement
  - Athletics - Fields, Playgrounds, Athletic Equipment
Questions and Discussion
BTA V Levy: Planning Process

Board Policy 6900, Facilities Planning

• Adopted June 2020
• Based on the Facilities Master Plan (FMP)
  – Last updated 2018
  – Update ongoing; publish 2021
• FMP Contents:
  – List of district buildings/property
  – Planning workflow over 10 years
  – District growth trends
  – Educational specifications
  – Buildings condition analysis
  – Levy recommendations
  – Supporting data (condition scoring details)
BTA V Levy: Planning Process

• Overview/Considerations
  – Strategic Plan priorities
  – Facilities Condition Assessment
  – Enrollment projections
  – Capacity analysis
  – Project master planning and project cost estimating
  – Technology
  – Academics
BTA V Levy Planning: Changes

- District adopted new Strategic Plan
- Board adopted Policy 6900 and revised 6901
- Board created Capacity, Enrollment and Facility Master Plan Advisory Committee (CEAFMP)
- Board adopted Student and Community Workforce Agreement (SCWA)
- Planning to improve Women-owned or Minority-owned Business Enterprise (WBME) inclusion
BTA V Levy Planning Process: Buildings — Facilities Condition

• Updating Facility Condition Assessment scores in 2020
  – Certified assessors — Office of Superintendent of Public Instruction (OSPI) standards
  – Scores on individual systems (roof, windows, flooring, etc.)
  – Raw scores are a scale of 0 to 100 (100 is excellent condition)
  – Reported to OSPI
  – Translated to a scale of 1-5 (1 is excellent condition; 5 is poor condition) for project ranking

• Updating seismic analysis in 2020
  – Anticipated code changes, updated risk analysis, updated cost analysis
BTA V Levy Planning Process: Buildings — Capacity Projects

• Capacity analysis is on-going
• Utilize Enrollment Planning projections to assess future capacity needs
• 10-year Horizon; Analyze long-range trends
  – *Large construction projects approximate timeline:*
    2 years engagement/design/permits; 2-3 years construction
• Assess capacity using the Strategic Plan priorities
• Next Steps
  – Identify potential capacity issues
  – Identify potential Strategic plan priority projects
  – Develop master plans (test-fit and identify site or building constraints)
  – Estimate construction costs, develop project budgets

• BEX V funded design only with construction planned BTA V for:
  – Sacajawea Elementary School
  – Aki Kurose Middle School
BTA V Levy Planning Process: Technology

• Typical Technology levy elements:
  – Equipment (regular replacement cycle)
  – Infrastructure
  – Software/Licenses
  – Operations and Support
BTA V Levy Planning Process: Academic/Athletics

• Typical Academic/Athletic projects
  – Replacement (regular maintenance cycle)
    o Synthetic turf fields
    o Athletic equipment
    o Theatre and music equipment
  – Upgrade/install field lights
  – Special Education program modifications
  – Program placement
  – Art/Science programs
BTA V Levy Planning Process: Levy List Development

- Developing a levy project list:
  - **Board Guiding Principles**: Policy 6901 Priorities
  - Building Condition and Educational Adequacy Assessment
  - Facilities data: work orders, major preventive maintenance schedules, Facilities Dept. knowledge of systems
  - Capacity issues (including Strategic Plan priorities): on-going analysis
  - Technology needs
  - One-off projects
  - Review with Capacity, Enrollment and Facility Master Plan Advisory Committee
BTA V Levy Planning Process: Next Steps

• Continue project identification
  – Coordinate w/Facilities/Operations Department to identify and prioritize building condition projects
  – Coordinate w/Enrollment Planning concerning student enrollment projections, implement capacity analysis and make recommendations concerning capacity projects
  – Coordinate w/Department of Technology Services (DoTS) to identify technology projects
BTA V Levy Planning Process: Next Steps (continued)

• **Continue project identification** (continued)
  – Coordinate w/Schools and Continuous Improvement, Academics, Student Support Services, and African American Male Initiative to identify Academic/Athletic projects.
  – Coordinate w/Equity, Partnership & Engagements to identify community Academic/Athletic initiatives

• **Develop/refine project cost estimates**
Questions and Discussion
BTA V Levy: Timeline

• Fall/Winter 2020-21
  – Develop and refine proposed levy list (utilize Guiding Principles, Equity Tool Kit)
  – Review proposed levy list with district leads, advisory committees, School Board
  – Develop communications plan

• Spring 2021
  – Community engagement - Present & obtain input & feedback on proposed levy projects

• Summer 2021
  – Refine proposed levy list; score and rank projects

• Fall 2021
  – Finalize proposed levy list
  – Board approval of levy (October/November)

• February 2022 – Special election
Questions and Discussion
BTA V Levy Project Ranking: Policy

• Board Policy 6901: Capital Levy Planning
  – Requires that we score and rank proposed projects
    *The scoring and relative ranking of proposed projects shall be presented to the School Board for approval as part of the levy planning process*
  – Requires that we apply equity lens throughout the planning process
    *Levy planning shall be consistent with the commitments identified under Board Policy No. 0030, Ensuring Educational and Racial Equity, and ensure progress toward achieving the goals and commitments outlined under the policy*
BTA V Levy Project Ranking: Priorities

• Board Policy 6901—Priorities
  – Racial and educational equity;
  – The health, safety and security of students, staff, and public;
  – Meeting capacity management needs to assure that short, intermediate, and long-term enrollment are matched with available space, taking into account costs and educational adequacy of facilities;
  – Building condition scores for building systems, such as exterior, HVAC, plumbing, and structural;
  – Educational adequacy of buildings, focusing on raising student achievement;
  – History of past capital projects and future levy plans.

• Board Guiding Principles
  – Provides additional guidance for priorities
BTA V Levy Project Ranking: BEX V Board Guiding Principles

• With the overarching framework of Ensuring Educational and Racial Equity...
  – Building Safety and Security
  – Right-size Capacity
  – Building Conditions and Educational Alignment
  – Environmental and Financial Sustainability
  – Updating Technology

• Desire BTA V Guiding Principles by January 2021
BTA V Levy Project Ranking: Scoring

• BEX V scoring example
  – Developed criteria to score per Board Guiding Principles
  – Facilities Master Plan Task Force reviewed/advised on scoring criteria
    o e.g. How do you assign a score for Indoor Air Quality – what is the available data?
  – Assisted by SPS Research and Evaluation in scoring and ranking projects, especially in applying Equity Tier scores

• CEAFMP to review scoring criteria
### Capital Factors - DETAILED SCORING

<table>
<thead>
<tr>
<th>Facility</th>
<th>School Type</th>
<th>Region</th>
<th>Scope of Work</th>
<th>Educational Adequacy (average of 5 factors)</th>
<th>Building Conditions (average of 4 factors)</th>
<th>Health, Safety &amp; Security (average of 5 factors)</th>
<th>Capacity</th>
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<td>ES</td>
<td>NW</td>
<td>Modernization</td>
<td>3.03</td>
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<td>Ingraham (Addition underway)</td>
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<td>3.50</td>
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Replace/renovate considered in BTA IV: Mercer Int’l MS, Washington MS
Replace/renovate considered in BEX IV: Northgate, John Rogers, Aki, North Beach, Lafayette

October 8, 2018
BEX V: Weighted Scoring Criteria (continued)

<table>
<thead>
<tr>
<th>Facility</th>
<th>School Type</th>
<th>Region</th>
<th>Scope of Work</th>
<th>Educational Adequacy (average of 3 factors)</th>
<th>Building Conditions (average of 4 factors)</th>
<th>Health, Safety Security (average of 5 factors)</th>
<th>Right Size Capacity (2021-2022 projected enrollment + right size capacity)</th>
<th>School Equity Index (based on demographic profile of students enrolled in school)</th>
<th>OVERALL WEIGHTED SCORE</th>
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<td>Wedgwood ES</td>
<td>ES</td>
<td>NE</td>
<td>Replacement</td>
<td>3.53, 3.87, 3.49</td>
<td>3.95</td>
<td>3.35, 3.38, 1.29</td>
<td>3.02</td>
<td>1.13, 1.52</td>
<td>2.88</td>
</tr>
<tr>
<td>North Beach ES</td>
<td>ES</td>
<td>NW</td>
<td>Replacement</td>
<td>3.50, 3.83, 3.88</td>
<td>4.58</td>
<td>2.75, 2.35, 1.61</td>
<td>3.98</td>
<td>0.71, 1.09</td>
<td>2.83</td>
</tr>
</tbody>
</table>

Replace/renovate considered in BTA IV: Mercer Int’l MS, Washington MS
Replace/renovate considered in BEX IV: Northgate, John Rogers, Alki, North Beach, Lafayette
Questions and Discussion
BTA V Levy: Next Steps

- Utilize Equity Toolkit throughout planning process
- Continue project identification/Develop project cost estimates
- Develop communications and community engagement plan
- **Review Progress with Board Directors: February 2021**
Questions and Discussion
Thank you!

<table>
<thead>
<tr>
<th>Month/Year</th>
<th>Planning</th>
<th>Engagement</th>
<th>Committees or Staff</th>
<th>Board Review/Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEP 2020 – JAN 2021</td>
<td>Developing proposed BTA V Capital levy list</td>
<td></td>
<td>• BEX/BTA Oversight • CEAFMP</td>
<td>• Guiding Principles • Board Work Session</td>
</tr>
<tr>
<td>FEB 2021</td>
<td>Create Levy &quot;Options&quot; List to reflect long term facility and capacity needs</td>
<td></td>
<td>• BEX/BTA Oversight • CEAFMP • Senior Leads</td>
<td>• Full Board update</td>
</tr>
<tr>
<td>MAR 2021</td>
<td>Refine levy &quot;Options&quot; list reflecting input from equity analysis (Special Ed., ELL, etc)</td>
<td>Community Mtgs in late March and/or early April to receive input and feedback</td>
<td>• BEX/BTA Oversight • Senior Leads</td>
<td></td>
</tr>
<tr>
<td>APR 2021</td>
<td>Present &amp; Obtain Input &amp; Feedback on Levy &quot;Options&quot; List</td>
<td>Community Mtgs Continue</td>
<td>• School Leads • Senior Leads</td>
<td></td>
</tr>
<tr>
<td>MAY 2021</td>
<td>Establish Project Prioritization Plan and identify Interim Sites</td>
<td>Community Mtgs Continue</td>
<td>• Senior Leads</td>
<td>• Board Operations Committee • Board Audit and Finance Committee</td>
</tr>
<tr>
<td>JUN 2021</td>
<td>&quot;Prioritization&quot; refinement reflecting staff, Budget, Operations, Scheduling Analysis</td>
<td>Community Mtgs Continue</td>
<td>• BEX/BTA Oversight • CEAFMP</td>
<td>• Board Operations Committee</td>
</tr>
<tr>
<td>JULY 2021</td>
<td></td>
<td></td>
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<tr>
<td>AUG 2021</td>
<td>&quot;Prioritization&quot; refinement utilizing updated 5-year enrollment projections</td>
<td></td>
<td>• BEX/BTA Oversight • CEAFMP</td>
<td>• Board Operations Committee</td>
</tr>
<tr>
<td>SEP 2021</td>
<td>Present Levy Scope and Schedule to Community in late September to Receive Input and Feedback</td>
<td></td>
<td>• BEX/BTA Oversight • CEAFMP</td>
<td>• Board Operations Committee • Board Audit and Finance Committee</td>
</tr>
<tr>
<td>OCT 2021</td>
<td>Continue to receive input and feedback from the community Hold a Public Comment Session at JSCEE</td>
<td></td>
<td>• Senior Leads • School Leads</td>
<td>• Full Board Review</td>
</tr>
</tbody>
</table>
## BTA V Capital Levy Timeline: Draft — continued

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>NOV 2021</td>
<td></td>
<td></td>
<td>• CEAFMP</td>
<td>• Board Vote to adopt Resolutions for Capital and Operations (Enrichment) Levies; Approve BTA V Capital Levy Project List</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• BEX/BTA Oversight</td>
<td></td>
</tr>
<tr>
<td>DEC 2021</td>
<td>Special Election Ballot Measure &amp; Board Resolutions for both Levies Filed with King County Elections</td>
<td></td>
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<tr>
<td>JAN 2022</td>
<td>Special Election Voters Pamphlet and Official Ballot mailed to Seattle Voters</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FEB 2022</td>
<td>Special Election for the BTA V Capital Levy and Operations (Enrichment) Levy</td>
<td></td>
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</tbody>
</table>
Building Excellence V (BEX V) Guiding Principles

Adopted by the School Board May 9, 2018

With the overarching framework of Ensuring Educational and Racial Equity (Board Policy No. 0030) where “This means differentiating resource allocation, within budgetary limitations, to meet the needs of students who need more supports and opportunities to succeed academically…” the Board adopts the following guiding principles for the Building Excellence (BEX) V Capital Levy:

**Building Safety and Security**

Healthy, accessible and safe facilities to specifically include critical seismic upgrades, safe drinking water, security systems, emergency response equipment, sufficient core spaces (i.e. lunchrooms, libraries, and bathrooms), and safe playgrounds.

**Right-Size Capacity**

Plan for buildings to have sufficient classrooms and core facilities in permanent structure (i.e. typically less than 10 percent of school in temporary/portable classrooms) to match student enrollment demand and appropriate lot coverage.

**Building Conditions and Educational Alignment**

Prioritize renovating the poorest condition and most crowded schools to ensure healthy, inclusive and inspiring educational environments which appropriately support education programming.

**Environmental and Financial Sustainability**

Buildings to be constructed or renovated with a focus on conservation of resources both for ongoing operational costs as well as preservation of district investments.

**Updating Technology**

Balance investments between central office Infrastructure, student and employee data security and privacy, and updating classroom hardware and software with a focus on tools that assist student learning and enhance educator instruction.

**Board Policy**

In addition to the guiding principles adopted on May 9, 2018, the School Board Policy 6901 establishes priorities for selection of capital levy projects and directs that in addition, Guiding Principles will be set for each capital levy.

- All projects should align with the district’s mission and vision.
- The health, safety and security of students, staff and public are important and must be protected.
- Capacity Management must be met to assure that the short-, intermediate- and long-term enrollment are matched with available space, taking into account costs and educational adequacy of facilities.
- Building condition scores for building systems, such as exterior, HVAC, plumbing, structural shall be considered.
- Educational adequacy of buildings shall be considered, focusing on raising student achievement.
- Planning will take into account past capital projects and future levy plans.