



SCHOOL BOARD ACTION REPORT

DATE: March 1, 2017
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Dr. Lester Herndon, Associate Superintendent, Facilities and Operations,
(206) 252-0644, ltherndon@seattleschools.org

For Introduction: June 28, 2017
For Action: July 5, 2017

1. TITLE

Multiple Funding Sources: Resolution 2016/17-16, Board Acceptance of the Building Commissioning Report for the Seattle World School at TT Minor Modernization Project

2. PURPOSE

This resolution accepts the Building Commissioning Report for the Seattle World School at TT Minor Modernization project, which is required as part of the Office of Superintendent of Public Instruction (OSPI) Form D-11 process for state funding assistance.

3. RECOMMENDED MOTION

I move that the School Board approve Resolution 2016/17-16, accepting the Final Building Commissioning Report for the Seattle World School at TT Minor Modernization Project.

4. BACKGROUND INFORMATION

a. Background

Commissioning is a systematic process of documentation and verification to demonstrate that the building mechanical systems have been installed and function properly, efficiently, and can be maintained in accordance with the contract documents in order to satisfy the District's intent and operational requirements. This commissioning process has been satisfactorily completed for the Seattle World School at TT Minor Modernization project by the commissioning consultant, James Sommer at Engineering Economics.

The district Capital Project Mechanical Electrical Coordinator, Mike Kennedy has been involved throughout the commissioning process on Seattle World School at TT Minor Modernization project. Mr. Kennedy recommends the acceptance of this report.

In accordance with WAC 392-344-165, acceptance by the Board of the building commissioning report is required to complete the OSPI D-11 Application to Release Retainage.

OSPI, through the School Construction Assistance Program (SCAP), provides funding assistance to school districts that are undertaking a major new construction or modernization project. The primary documents that form the basis of any agreement

between OSPI and the District are the “D-form” documents. These documents, when properly completed and signed by all parties, form the official notices of agreement and intent on behalf of the district and OSPI.

b. Alternatives

Not accepting this motion in a timely manner could put the District in a position subject to litigation and if state assistance funding requirements are not met, the District will not receive state funding assistance that is available for this project. Therefore, this alternative is not recommended.

c. Research

- Office of Superintendent of Public Instruction, Form D-11 Application to Release Retainage
- Engineering Economics, Inc., Seattle World School at TT Minor Modernization Project Final Commissioning Report

5. FISCAL IMPACT/REVENUE SOURCE

This action helps to secure up to \$2,000,000 million in state funding assistance. This action does not represent a specific expenditure.

The revenue source for this motion is Building Excellence IV (BEX IV) Capital Levy, Building, Technology and Academics/Athletics III (BTA III) Capital Levy, BTA II, Capital Eligible Project (CEP) and BEX IV Program Contingency.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

The development of the BEX IV and BTA III projects list underwent extensive community engagement.

7. EQUITY ANALYSIS

This motion was not put through the process of a full racial equity analysis. The selection of projects in the BTA and BEX programs were designed to provide equitable access to schools across the district.

8. STUDENT BENEFIT

This project benefits students by providing an improved facility for students.

9. WHY BOARD ACTION IS NECESSARY

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. _____, [TITLE], provides the Board shall approve this item
- Other: Office of Superintendent of Public Instruction application process for state assistance funding.

10. POLICY IMPLICATION

This action is consistent with Board Policy No. 6100, Revenues from Local, State, and Federal Sources, which states “It is the policy of the Seattle School Board to pursue systematically those funding opportunities that are consistent with district priorities from federal, state, and other governmental units, as well as from private and foundation sources,” and “The Board agrees to comply with all federal and state requirements that may be a condition for the receipt of federal or state funds...”.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on June 15, 2017. The Committee reviewed the motion and moved this forward to the full Board for approval.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the D-11 Application to Release Retainage will be completed and submitted to OSPI in July of 2017.

13. ATTACHMENTS

- TT Minor Modernization Project Final Commissioning Report dated February 23, 2017. (Executive Summary attached. For full report, please contact the Board Office or visit [here.](#))
- Resolution No. 2016/17-16
- WAC 392-344-165