



SCHOOL BOARD ACTION REPORT

DATE: May 19, 2017
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Bruce Skowyra, Director of Facilities Operations (206) 252-0609;
Flip Herndon, Associate Superintendent Capital, Facilities and Enrollment
Planning (206) 252-0644

For Intro: June 28, 2017
For Action: July 5, 2017

1. TITLE

Awarding Refuse Disposal & Mixed Waste Recycling Collection Services Bid No. B01753

2. PURPOSE

This action report details a three-year contract for refuse disposal and mixed waste recycling collection, to be awarded to Recology CleanScapes for \$803,944.66 annually.

3. RECOMMENDED MOTION

I move that the School Board authorize the Superintendent to execute a contract with Recology CleanScapes, covering the period from August 1, 2017 to July 31, 2020, in the amount of \$803,994.66 annually, or \$2,411,983.90 over the three-year term of the contract, for Refuse Disposal & Mixed Waste Recycling Collection, in the form of the draft Agreement dated August 1, 2017 and attached to the School Board Action Report, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract.

4. BACKGROUND INFORMATION

a. Background

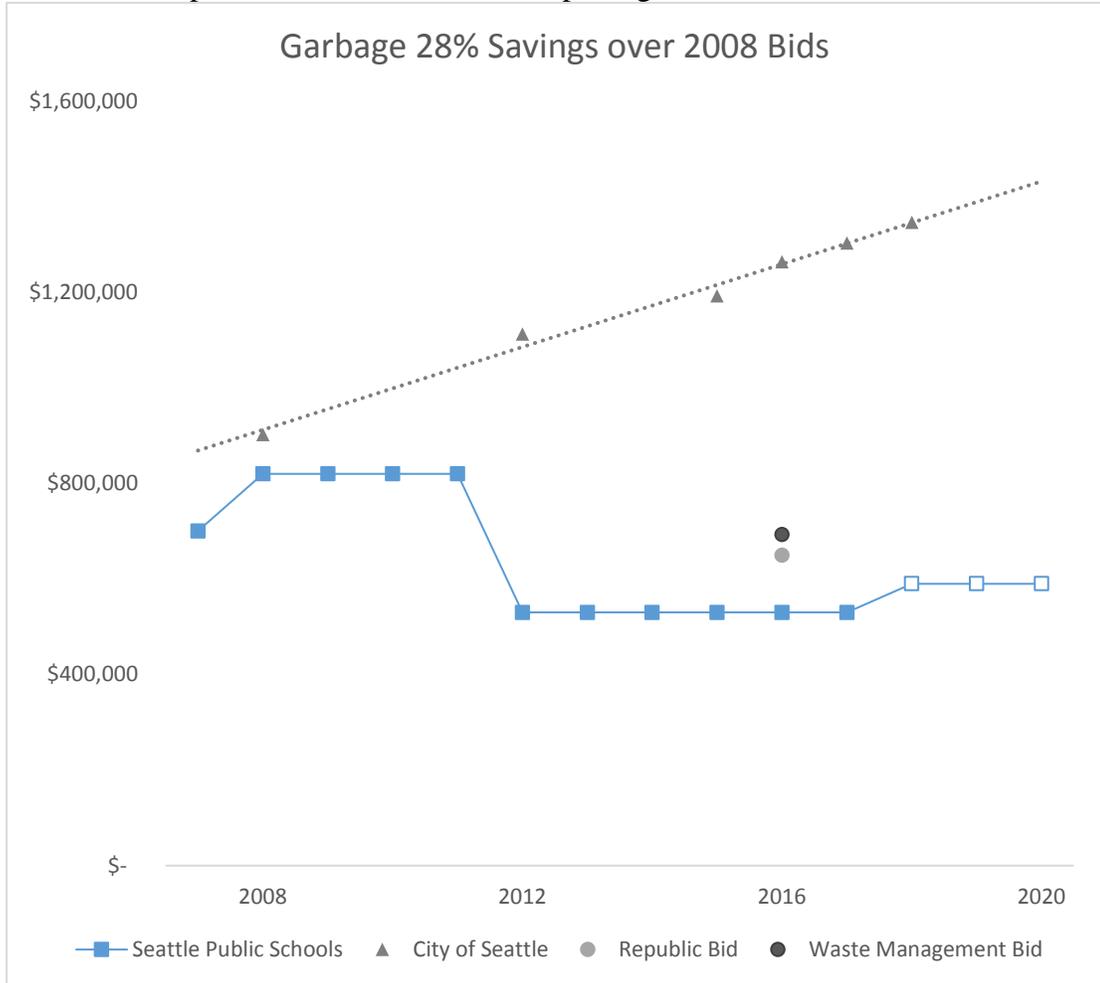
In 2012, the District advertised Bid No. B03230, Refuse Disposal and Mixed Waste Recycling for competitive bid. This three-year contract yielded a more competitive price, saving the district over \$300,000 per year. This was due to the reduced risk in capital investment for equipment compared to the previous one-year contract. This was the first year both garbage and recycling were combined into a single bid, again allowing vendors to minimize their risk by guaranteeing revenue from recycling. (With mandatory composting affecting all of our schools, we now have a separate contract for composting and yard waste.) CleanScapes (later re-named Recology CleanScapes) was the low bidder and the District chose to renew the contract for two one-year extensions with no increase in price. The contract and extensions were satisfactorily completed and will expire on July 31, 2017.

The District advertised a new three-year contract in April 2017 and the bid opening was May 18, 2017. Recology CleanScapes was the highest-scoring bid.

b. Alternatives

1) No action is taken, current contract expires and garbage and recycling generated by SPS is not serviced. This is not recommended because solid waste would accumulate at all District buildings, creating unsanitary and unsafe conditions for building occupants and the surrounding communities.

2) The District goes through the City of Seattle commercial business contract for waste disposal. This option is not recommended because it would mean a significant increase in costs. The graph below shows the escalating costs of garbage collection through the City of Seattle compared to the District contract pricing since 2008.



c. Research

The existing contract for garbage and mixed waste recycling expires as of July 31, 2017. Based on staff analysis of current refuse and recycling practices throughout SPS, comparative analysis of other organizations and review of current industry practices, the former bid included significant details. Highlights include the contractor providing comingled collection and recycling services for all items accepted in the City of Seattle curbside residential recycling program, in order to support the District goal of 70% of waste recycled. The District views this contract as a partnership that will: provide outreach and education to students and staff; conduct waste audits to identify areas of

improvement; and right-size containers to save money.

5. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be \$2,411,983.90 over the three-year term of the contract.

The revenue source for this motion is currently budgeted for in the Utility Budget within the General Fund.

Expenditure: One-time Annual x Multi-Year N/A

Revenue: One-time Annual Multi-Year x N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

x Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

Community Engagement is not applicable in the specific action of selecting a vendor for the waste contract. However, the Resource Conservation team engages students, staff and volunteers in waste reduction and recycling. The City of Seattle has mandated composting and restricted compostables and recyclables from the garbage. Our efforts to teach the students how to properly dispose of their waste include taking the message home to teach their parents and family.

7. EQUITY ANALYSIS

The Racial Equity Analysis tool is not applicable in the selection of a vendor for the waste contract. As part of the public advertising of bids, Contracts advertises with the Washington State Office of Minority and Women’s Business Enterprises (www.omwbe.wa.gov) and minority owned business trade group Tabor 100 (www.tabor100.org).

8. STUDENT BENEFIT

Students will benefit from the outreach and education required of the vendor. A minimum of 20 vendor-directed/student-staffed waste audits are required each year, providing students with information about what items in the garbage could have been recycled or composted. The vendor will supply graphs from the audit for the students to share with the school and to create an outreach campaign to make improvements. A waste audit is a method for schools to achieve certification as a Washington Green School (www.wagreenschools.org).

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. _____, [TITLE], provides the Board shall approve this item

Other: _____

10. POLICY IMPLICATION

Policy No. 6220, Procurement, requires all contract in excess of \$250,000 in value must be approved by the School Board. This motion supports the Natural Resources Conservation Policy H25.00 by wisely managing use of natural resources; encouraging recycling; educating students, teachers and staff about conservation and lessening environmental damage attributable to natural resource consumption. It also supports Natural Resources Conservation Procedure H25.01 by providing education, outreach and training regarding responsibilities over utility resources.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on June 15. The Committee reviewed the motion and moved the item forward with a recommendation for approval by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the garbage and recycling contract will be executed by July 31, 2017.

13. ATTACHMENTS

- Agreement
- Bid Tab