



# **SCHOOL BOARD ACTION REPORT**

**DATE:** June 16, 2017  
**FROM:** Dr. Larry Nyland, Superintendent  
**LEAD STAFF:** Dr. Flip Herndon, Associate Superintendent Facilities and Enrollment, [ltherndon@seattleschools.org](mailto:ltherndon@seattleschools.org); Eric McCurdy, Executive Director of Athletics, [ecmcurdy@seattleschools.org](mailto:ecmcurdy@seattleschools.org)

**For Introduction:** June 28, 2017  
**For Action:** July 5, 2017

## **1. TITLE**

RFP01545– Athletic Trainer Support Services, Final Renewal of Contract for the Athletic Trainers Program, 2017-18

## **2. PURPOSE**

This contract is over \$250,000 and therefore requires Board approval based on Board Policy No. 6220, Procurement.

We are currently requesting the final renewal on the 2015-18 Children’s Hospital Athletic Trainer Contract. The contract has a \$300,000 yearly expense with a capacity up to \$330,000 for the potential of additional hours purchased through ASB funds.

## **3. RECOMMENDED MOTION**

I move that the School Board authorize the Superintendent to execute a personal service contract final renewal with Seattle Children’s Hospital in the amount of \$330,000 to provide basic athletic trainer services for 24 hours a week at ten Seattle high schools, at a base cost of \$300,000, with an additional budget capacity of up to \$30,000 for supplemental athletic trainer services as requested. Beginning August 1, 2017, with any minor additions, deletion and modifications deemed necessary by the Superintendent to implement the contract.

## **4. BACKGROUND INFORMATION**

- a. Background** The District has active athletic programs in place in ten high schools throughout the city of Seattle. The Athletic Department has a contracted athletic training program in the District in conjunction with current interscholastic athletic events and programs over the last several years.

Certified athletic trainers have been working with each of the District’s secondary schools that participate in interscholastic athletic events. Systems have been developed to ensure competitive and safe athletic programs.

Seattle Public Schools has contracted out athletic training services since 2000. The proposed motion would be the final extension of the contract with Children’s Hospital for Certified Athletic Trainers in the High Schools.

- b. Alternatives:** It is standard practice for Seattle Public Schools and surrounding districts to provide athletic trainer services at athletic events. Athletic trainers do taping, preventive services, therapeutic services, and immediate concussion and other injury response to provide a safe environment for student athletes and mitigate risks for the district.

The alternative to contracting the service out would be to have staff athletic trainers. The district estimates that it would take the equivalent of five full-time equivalent employees to perform a similar level of service to district high schools.

- c. Research:** During a previous contract process, the Athletic Office surveyed surrounding districts to compare practices for athletic trainers. There has been no change since that time.

| <u>District</u> | <u>Staff</u>                              | <u>Considering contracting out?</u> | <u>District-mandated for athletic events?</u> | <u>Funding source</u>                 |
|-----------------|---|-------------------------------------|---|---------------------------------------|
| Tacoma          | Stipends for CTE teachers                 | No                                  | Yes   | CTE, stipends from after-school funds |
| Highline        | 2 FTE for 4 high schools                  | No                                  | No  | CTE, general funds                    |
| Spokane         | 1 FTE                                     | No                                  | No  | CTE program                           |
| Bellevue        | 1000 hr/school/year; school employees     | Yes                                 | Yes   | General fund                          |
| Federal Way     | Stipends for employees                    | Yes                                 | No  | General fund                          |
| Renton          | One teacher; student practicum            | Contract some now                   | No  | CTE, general fund                     |
| North Shore     | 700 hours stipend                         | Yes                                 | Yes   | General fund                          |
| Issaquah        | One teacher; contract out for two schools | Yes                                 | No  | CTE, General fund                     |
| Lake Washington | Teacher at each school                    | Contract some now                   | Yes   | General fund                          |

**d.**

**5. FISCAL IMPACT/REVENUE SOURCE**

Fiscal impact to this action will be \$330,000.

The revenue source for this motion is The General Fund.

Expenditure:  One-time  Annual  Multi-Year  N/A

Revenue:      One-time    Annual    Multi-Year    N/A

**6.     COMMUNITY ENGAGEMENT**

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

**7.     EQUITY ANALYSIS**

NA

**8.     STUDENT BENEFIT**

**Athletic Trainers:**

- Coordinate ongoing efforts to increase the quality of the athletic training rooms at each school.
- Advise the school as to the supplies and athletic training equipment needed for their schools specific athletic training program.
- Assist the school faculty and athletic coaching staff in further developing the student athletic program at their school.
- Assist the school faculty and athletic coaching staff in enhancing current programs that assure the continuation of quality conditioning programs.
- Provide conditioning and flexibility training suggestions to the school coaching staff.
- Maintain current medical records system for tracking athletic injuries at each school site.
- Monitor athletic injuries and continue to develop injury prevention training and programs.
- Coordinate and provide injury follow-up evaluations.
- Identify, stabilize and treat injuries as they occur.
- Provide a certified athletic trainer to each of the District high schools that participate in interscholastic athletic events.
- Attend practices and games of each school for all athletic sporting events.
- Are on campus four hours per day, five days per week, and cover at least one evening event per week.
- Cover all varsity football home and away games, as well as wrestling and gymnastics meets.
- Work with athletic department personnel to augment current systems that ensure competitive and safe athletic programs.

- Work with District Athletic Director to provide certified athletic trainers to each secondary school that participates in interscholastic athletic events.
- Maintain and operate an outpatient physical therapy facility in the greater Seattle area with certified athletic trainers and support employees.

**9. WHY BOARD ACTION IS NECESSARY**

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item
- Other: \_\_\_\_\_

**10. POLICY IMPLICATION**

**11. BOARD COMMITTEE RECOMMENDATION**

This motion was discussed at the Operations Committee meeting on June 15, 2017. The Committee reviewed the motion and moved it forward to the full Board with a recommendation for approval.

**12. TIMELINE FOR IMPLEMENTATION**

Upon approval of this motion, the Athletic Department will take appropriate steps to implement this contract.

**13. ATTACHMENTS**

**For Reference:**

- Amendment 2
- Amendment 3