



SCHOOL BOARD ACTION REPORT

DATE: June 5, 2017
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Teresa Fields, Nutrition Services Director, trfields@seattleschools.org
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For Introduction: June 28, 2017

For Action: July 5, 2017

1. TITLE

Repeal Board Policies H63.00, Food Service for Special Programs, H64.00, Providing Meals for Private School Students, H65.00, Joint Use Agreement, and H65.01, Food Services for School Functions; and adopt Board Policy No. 6706, Food Service for School and Community Programs.

2. PURPOSE

This new policy replaces several outdated nutrition policies regarding school and community use of school kitchen facilities with a new policy as part of the Board's Phase II policy updates.

This policy is also part of the recommendations from the work of the Nutrition Services Policies Task Force during the 2016-17 school year.

3. RECOMMENDED MOTION

I move that the Board repeal policies H63.00, Food Service for Special Programs, H64.00, Providing Meals for Private School Students, H65.00, Joint Use Agreement, and H65.01, Food Services for School Functions and adopt Board Policy No. 6706, Food Service for School and Community Programs as attached to this School Board Action Report.

4. BACKGROUND INFORMATION

- a. **Background** The development of Board Policy No. 6706 was part of the work of the Nutrition Services Policies Task Force, which was formed in response to:
 - a federal requirement for community engagement in the development of student wellness policies;
 - a recommendation by Prismatic Services, a national consultant who reviewed the SPS Nutrition Department;
 - a school board emphasis on community engagement and the provision of a Level III community engagement opportunity; and
 - a need to complete Phase II policy work in the 6000 section by updating and/or repealing old policies and board procedures, which range from 12 to 32 years old.

The primary purpose of this new policy is to consolidate several outdated policies and clarify the use of school kitchen facilities by community-based providers who operate in schools. This policy was informed by the work of the task force as described in the board action report on Policy No. 6705; the task force heard from a panel of informed students on food and their experiences with district nutrition, and another from community representatives on the use of kitchen facilities.

- b. **Alternatives** Do not replace these policies, which is not recommended due to their outdated language.
- c. **Research** N/A

5. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be negligible. Staff does not anticipate any increase in the use of kitchens or revenue resulting from that use as a result of this policy.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

- Not applicable
- Tier 1: Inform
- Tier 2: Consult/Involve
- Tier 3: Collaborate

The district formed a task force that informed this work, as described above.

7. EQUITY ANALYSIS

Task force members received training in the District’s equity toolkit and discussed the impact of proposed changes on equitable outcomes throughout task force meetings. Issues identified through these discussions included ensuring that all students had enough time to eat, that there was no stigma for free and reduced lunch priced meals or fears by families over privacy, and that the type of foods served cover a broad range of cultural dietary practices. This policy was also informed specifically with information from community providers on the use of kitchen facilities.

8. STUDENT BENEFIT

Community-based providers who support before- and after-school care for students in schools will be able to continue to serve nutritious snacks. Community groups will be able to use kitchens as part of the afternoon and evening programs to help create a sense of belonging with students.

9. WHY BOARD ACTION IS NECESSARY

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. _____, [TITLE], provides the Board shall approve this item
- Other: _____

10. POLICY IMPLICATION

This policy works in conjunction with Policy No. 6882, Rental, lease and sale of real property, related to school kitchens.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on May 18, 2017. The Committee reviewed the motion and moved it forward to the full Board with a recommendation for approval.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the Board's 6000 policies section will be updated.

13. ATTACHMENTS

- No. 6706, Food service for school and community programs
- Policies to be repealed: (links provided)
 - [H63.00, Food service for special programs](#)
 - [H64.00, Providing meals for private school students](#)
 - [H65.00, Joint use agreement](#)
 - [H65.01, Food services for school functions](#) (procedure)

	FOOD SERVICE FOR SCHOOL AND COMMUNITY PROGRAMS	Policy No. 6706 [DATE] Page 1 of 1
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It is the policy of the Board that the District’s Nutrition Services Department shall cooperate with school principals to further school programs and community partnerships. The Board recognizes that schools operate as educational facilities first and centers of community activity second. Catering for events or allowing the use of school kitchen facilities by outside groups is desirable only if it does not interfere or compete with the school meal programs or place an unreasonable burden upon the Nutrition Services personnel.

Per state law, the District may also establish the provision of meal service for nonprofit organizations or private schools.

In all cases, the operational needs of the District’s regular meal service to students take priority. Organizations or groups receiving District food service provided for any purpose other than the District’s regular meal service for students shall pay full cost for this service.

The Superintendent is authorized to develop procedures to implement this policy.

Adopted: [DATE]

Revised:

Cross Reference: 3405, Student Wellness; 6705, Food service and student nutrition; 6882, Rental, lease or sale of district property

Related Superintendent Procedure: 6706SP.A, Food services for school functions; 6706SP.B, Food service for special programs; 6706SP.C, Providing meals for private school students

Previous Policies: H63.00; H64.00; H65.00; H65.01

Legal References: RCW 28A.623 Meal Programs

Management Resources: