



## Board of Directors

2445 – 3<sup>rd</sup> Avenue South  
Seattle, Washington 98134  
(206) 252-0040  
[www.seattleschools.org](http://www.seattleschools.org)

## Minutes

Regular Legislative Session  
January 6, 2016, 4:15pm

### **I. Call to Order**

- A. The meeting was called to order at 4:15pm
- B. Directors Blanford, Burke, Geary, Harris, Patu and Peters were present. Director Pinkham arrived at 6:11pm.
- C. Pledge of Allegiance
- D. Recognition – Schools of Distinction

### **II. Student Presentations**

### **III. Superintendent Comments**

Supt. Nyland congratulated Mia Williams, Aki Kurose Principal, who was invited to the White House for the My Brother's Keeper Success Mentor Coach Initiative event. He noted the work that is tied to Goals in the district on closing opportunity gaps. Supt. Nyland recognized Bonnie Sandahl, a nurse at John Rogers Elementary who will be inducted in to the Washington State Nurses Association Hall of Fame in March. Supt. Nyland recognized Kathie Technow and DuWayne Young, Sr. for their years of service to SPS, and wishes them well in their retirements.

Supt. Nyland announced his choice of Steve Nielsen as Deputy Superintendent, who replaces Charles Wright. Mr. Nielsen comes to us with a wide and deep range of experiences across the state and has a strong background in systems improvement and performance management. He also announced that Dr. Brent Jones and Dr. Clover Codd will be trading positions. Dr. Jones will become the Chief Strategy and Partnerships Officer, and Dr. Codd will become the Assistant Superintendent of Human Resources. Supt. Nyland thanked the citizens of Seattle for approving Proposition 1 and the City Council for supporting students in providing ORCA Passport Cards. He noted that getting the ORCA cards in hands of more students makes it easier for them to get to school. He noted the new Native American programs at Denny and Chief Sealth International to provide students with a supportive environment and encouragement in their academics. Supt. Nyland noted the School and Community Partnerships Department which offers support to programs that build the capacity of community based organizations and schools. He noted that there are hundreds of community partnerships, and several huge ones that put millions of dollars of in-kind support in schools and provide workshops to collaborate and align with the goals of SPS in the schools. Supt Nyland noted that the finance office is working with Seattle Council Parent Teacher Student Association (SCPTSA) on the school budget process, and a meeting will be held on January 25 in the auditorium from 6-8pm. Supt. Nyland noted that the final 2014-15 School Reports were posted to our website in early December, and that families can learn more about their schools' progress in these reports. He noted an upcoming Education Fair on January 30 to mark the start of hiring for the 2016-17 school year. Supt. Nyland noted the continued work to close the opportunity gap for African American males and other students of color. The Department of Teaching & Learning under, Michael Tolley's direction, has eight projects underway and are in the process of filling a project manager role to help coordinate the work. The African American Think Tank made six recommendations – five of which SPS is well aligned with. Supt. Nyland noted that the new civil rights office is up and operating, and moving toward full strength.

Supt. Nyland noted that he met with Mayor Ed Murray to discuss a few educational issues, such as preschool, K-12 priorities, expansion and the need for more instructional space, and timelines. He noted the Educational Summit to be held in the Spring. Supt. Nyland noted that he met with

Legislators before the break, and the discussion focused on the Levy Cliff, which would reduce SPS funding. He noted in 2009, the legislature gave school districts more levy authority to make up the loss in state funding during the recession, and noted the issues on what could happen in 2017 if the legislature doesn't take action in time. Supt. Nyland noted the Weighted Staffing Standards, and noted the process to update enrollment projections, figuring out staffing formulas and determining program placements, which determines teacher staffing levels for next year. He noted that this is a challenge every year, due to inadequate funding. Supt. Nyland noted the plan to hold back funds to allow schools to keep staff at the start of the year, and mentioned other programs that SPS would like to support, but does not have funding for. Supt. Nyland noted SPS renewal levies coming up for a vote on February 9, where voters will be asked to renew two expiring levies: the Operations levy, which provides about a quarter of funds for our day to day operations, and the Capital levy, which provides \$475 million over six years to fund buildings, technology, athletics, and academics.

University of Washington (UW) Experimental Education Unit (EEU) Program - Wyeth Jessee provided information on the annual contract with the UW EEU Program, in place for approximately 30 years. This program provides service for up to 60 Pre-K students and 20 students with identified disabilities for Kindergarten, who then matriculate into our neighborhood schools. He noted issues with compliance by using 100% special education funding to a classroom that is not dedicated to special education. Internal and external reviews highlighted a lack of oversight of special education funding at SPS. Mr. Jessee noted the intent isn't to close the program, but to find a solution with UW. Directors asked if the kindergarten students are enrolled SPS students. Mr. Jessee noted that there are some that are SPS enrolled students, and some that are not. Directors asked if they bring funding with them, and if it's general education or special education funds. Mr. Jessee noted yes, they do bring funding, but no, it's not general education, due to the placement. Mr. Jessee noted the training that is provided, and that Dr. Schwartz at UW is the primary contact. Directors asked if we can ask for more time from those that found that we were out of compliance, to put something together. Mr. Jessee noted his conversations with the Office of Superintendent of Public Instruction (OSPI), and that SPS is working with a sense of urgency, and he would ask for an extension. Directors asked if OSPI specifically found the EEU program to be non-compliant. Mr. Jessee answered no.

Math in Focus - Shauna Heath provided a brief overview and noted that as we move fully into the second year of the elementary math program, they are excited about the progress being made. Anna Box, K-12 Math Program Manager, noted the new math materials, adopted in June of 2014. She discussed the delivery of the materials to the classrooms, the professional development (PD) involved with the new curriculum for principals and teachers, developing the implementation plan, parent nights throughout the district, and a pacing calendar for instruction. She noted teacher feedback has been received to put together new iterations of the plans and unit plans. Directors asked about the PD funds, and how much went toward scope and sequence. Ms. Box noted the two days for teacher PD, and the ½ day for principals was included in the purchase. Anything beyond that – parent nights, assistants, tutors- was all additional cost. Directors asked for clarification on what PD is required, what is optional, and the pros and cons. Directors asked for further context, because the community is asking about the Math In Focus textbook, and the feedback has been that it's not being used in the classrooms. Ms. Box noted that she doesn't supervise any teachers or principals, and noted that the feedback she has received was that the textbook was not aligned to Common Core. She noted that curriculum does include a textbook, standards, and an assessment program, and that the adopted textbook is Math In Focus. Ms. Box noted that Scope and Sequence is the task to allow teachers to help students meet standards. Supt. Nyland noted we could put more in a Friday Memo.

Middle College - Israel Vela provided some key points and updates. Middle College Principal Cindy Nash noted the Simon Youth Foundation and the connection with Middle College regarding the curriculum. She noted that the Foundation does not dictate curriculum or engage in any way. She noted that the grants provide the space for the Middle College program at Northgate Mall, scholarships for students for outside programs, PD for teachers, and small site grants. Ms. Nash

further discussed the curriculum and noted that there are not conflicts with the social justice curriculum. She concluded that Middle College is a thriving program meeting the unique needs of the students that they serve. She gave an example of a student who received an award and who faced many challenges in life. The Urban Native Education Alliance supported this award for his perseverance and achievement in academics and in the community. Ms. Nash looks forward to working with their college partners, the Foundation and SPS. Directors thanked Principal Nash, Mr. Vela, and Michael Tolley for the rich conversation to give community support to make sure this program thrives and grows. Directors noted that the questions lately have been about the Simon Youth Foundation and the locations. Directors would like more information on the in-kind donation, and any potential liabilities within the district. Directors also noted the history curriculum, which was not brought to the Curriculum & Instruction (C&I) Policy Committee, and asked who vetted the materials and if they will be coming to a committee for review.

Before/After school care - Flip Herndon noted every year, SPS continues to need to find additional instructional space and that next year will be no different. He noted that they are currently refining next year's projections. Dr. Herndon noted that letters went out in the fall to all before/after school care and Pre-K partners, noting that SPS has a lack of space, and is challenged with finding new space. They will be contacting those programs impacted and are looking for space alternatives. Dr. Herndon noted this important asset to families, but also the awareness that we have to make sure we have instructional space for our K-12 students first and foremost. Directors asked for information on reaching out to the City and Parks Department for additional space. Dr. Herndon noted upcoming conversations with the City, and noted that we can let them know where we are looking for space. Dr. Herndon noted that the Parks Department, the City, and SPS staff meet on a monthly basis.

Supt Nyland continued his comments by noting his school visits in December to Bailey Gatzert, Leshi, Madison, Gatewood, Roosevelt, and Laurelhurst. He also noted his visits this week to Whittier, Loyal Heights, and North Beach Elementary Schools. Supt. Nyland noted that he presented awards at the PTSA Reflections Ceremony, a program that encourages students to create art. Supt. Nyland noted that he met with John Stanford Center staff to recognize coworkers that do outstanding work, and to give updates on the Strategic Plan, the new Board, and the customer service initiative.

Supt. Nyland noted past community activities including: P-3 Cross District Coalition, City Council Inauguration, City Families and Education Levies, Review of Every Student Succeed with Senator Murray's staff, Seattle Housing Authority, Asian Pacific Directors Coalition meeting, and the Chamber of Commerce Executive Director meeting.

Supt. Nyland noted KPLU's Kyle Stokes broadcasted a one hour long documentary about Rainier Beach's turnaround effort. He noted that the CEO of Microsoft attended Rainier View for the "Hour of Code" event, where Jeff Wilke was presented a check for additional technology in their school. Supt. Nyland noted that on December 20, Seahawks DeShawn Shead surprised Roosevelt teacher, Tom Ledcke, with a customized jersey, game tickets and sideline passes, for being selected as "Symetra Hero in the Classroom." The same day, Seahawks Cooper Helfet participated in the "Play 60" Assembly at Catharine Blaine. Supt. Nyland noted the Donors Choose Project funded mini grants to 243 classrooms across SPS. He also noted a Muckelshoot Indian Tribe donation to Seattle Public Schools' Indian Education Program for cultural enrichment programs and basic student supports. Supt. Nyland noted that Alki Elementary was recognized by Q13 over the holidays for bringing toys for needy kids. Supt. Nyland noted that at North Beach Elementary "The Jump for Joy" skydiving team took a leap over North Beach Elementary last month.

Supt. Nyland requested to delay action on Annual Approval of Schools to the January 20 Board Meeting, and noted that SPS received permission from OSPI to delay to the next meeting.

Supt. Nyland also requested to add an ORCA Card Passport Program introduction item to accept

funding from the City to get more ORCA passes to the students in our district.

#### **IV. Student Comments**

#### **V. Business Action Items**

**Director Patu called for a motion to amend the agenda to delay action on the Annual Approval of Schools to the January 20 Board Meeting. Director Peters so moved. Director Harris seconded.**

**Directors noted their appreciation for the extra time to review these reports, the need for the community to be involved, and for transparency and accountability to be at the forefront. Directors noted wanting to see data as to whether the goals are either being met or not within the Continuous School Improvement Plans (CSIPs).**

**This motion passed unanimously.**

**Director Patu called for a motion to amend the agenda to add the ORCA Card Passport Program item as introduction item 1 on tonight's agenda. Director Geary so moved. Director Harris seconded.**

**Director Geary withdrew her motion.**

**Director Peters made a motion to amend the agenda to add the ORCA Card Passport Program item as introduction item 1 and, for this particular item only, to waive the requirements of Policy No. 1420 that the item be posted 3 days in advance. Director Harris seconded.**

**Director Blanford asked for clarification on the process. Director Peters noted that the first motion did not include the language to waive the Policy No. 1420 for this item.**

**This motion passed unanimously.**

#### **A. Consent Agenda (action)**

- 1. Minutes of the Oath of Office on December 1, Board meeting on December 2, Board retreat on December 5, Executive Committee/oversight work session on December 9, and work session on December 16.**
- 2. Personnel Report**
- 3. Annual SAP Software Maintenance – (Ops) Approval of this item would authorize the Superintendent to execute a one-year agreement extension with SAP to provide Enterprise and BSI Software Support, in the amount of \$284,761.98.**

**Director Peters moved to approve the consent agenda. Director Harris seconded. This motion passed unanimously.**

#### **B. Items Removed from the Consent Agenda**

## **VI. Public Testimony**

1	Nate Koidahl	Roosevelt High School
2	Chris Jackins	Resolution 2015/16-11; Self Help Projects at Viewlands West, Broadview Thomson East and Lawton; Revised Bell Times
3	Melissa Westbrook	Annual Approval of Schools; Capacity Management
4	Theo Pauline Nestor	Experimental Education Unit kindergarten
5	Jordan Taitingfong ceded to Anna Fragomeni	Experimental Education Unit kindergarten
6	Patricia Bailey	Readers and Writers Workshop
7	Fanny Yang ceded to Ganame Halaki	Experimental Education Unit kindergarten
8	Cinthia Portugal	Inclusion in education
9	Alexandria Chuang and Hannah Monie	Access to Drinking Water at School
10	Robert Femiano	Readers Workshop
11	Eliza Rankin	Classroom Capacity and ALEs
12	Lauralynn Dixon	Experimental Education Unit kindergarten
13	Dr. James Gore	Jackson Street Music Program - Inclusiveness for the district
14	Dwight Rowley	Experimental Education Unit kindergarten
15	Alma Feldpausch	International Program, specifically related to issues and path forward at Dearborn Park International School
16	Stephany Primitivo	Experimental Education Unit kindergarten
17	Vylius M. Leskys	Anti-military Organizations on school grounds who have broad access and provide inaccurate data to Seattle students
18	Laura Wood	Experimental Education Unit kindergarten
19	Katie Wilson	ORCA Card Passport Program
20	Laura Wright	ORCA Card Passport Program

## **VII. Board Comments**

Director Geary noted her community meeting on January 16 at the Montlake Community Center, and she is in the process of setting up meetings in her district to meet with the school principals and review the CSIPs. She commended Nate Koidahl from Roosevelt High School for celebrating inclusion in his high school. Dir. Geary noted the need to continue to look for ways to meet individual needs of every student in the district, and made note of the issues at the EEU kindergarten. She has seen many students that have gone from isolation to inclusion, and wants to look for ways to make that happen for all families.

Director Harris noted her community meeting on January 16 at the Southwest Library and looks forward to seeing the community there. Dir. Harris made note that the staff is welcome as well. She congratulated Brent Jones and Clover Codd on their new positions. She noted she has been treated well, and with transparency, and noted staff is responsive and digging into issues. Dir. Harris noted that she met with the Lafayette PTSA and brought Al the Alligator's foot from the playground structure where the foot was broken. She noted the school's demographics have changed over the years, and they welcome the opportunity to show everyone that. Dir. Harris thanked Lieutenant Colonel Leskys for his testimony and asked that he send real, dated data so the Board can address the policies about military recruiting. Dir. Harris thanked the young people who came to testify, and noted that they can email their comments to the Board as well.

Director Peters thanked those who came to the meeting tonight, and those that gave compelling testimony. She thanked the parents for supporting the Board. Dir. Peters noted her community meeting on January 9 at the Queen Anne Library. Regarding EEU, she noted this is a worthwhile program, and she requested that the Superintendent and staff find a way to keep it going. She noted that the Martin Luther King (MLK) celebration is coming up soon, so she gave a shout out to Flip Herndon who has been working with the MLK

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committee at Garfield High School, and hopes the event will continue as scheduled. She noted that Garfield was one of the only places where Dr. King spoke in Seattle. She noted that Supt. Nyland made a comment on setting aside \$2M for the next school year, and she supports this decision. She noted the students who came to talk about the water, and asked that they send information to the Board. Dir. Peters asked the ORCA speakers to also send further information to the Board to make sure students can get to school. She noted the Readers and Writers workshop and her experience as a parent. She asked staff to provide an update in a Friday Memo. She noted a new City Council was inaugurated with some new diversity and energy. Dir. Peters noted it was similar to the School Board and looks forward to working with her colleagues.

Director Burke gave a shout out to the student speakers for including items that impact the entire district, and bringing options for solutions and funding sources. On ORCA cards, and drinking water, Dir. Burke noted the importance and support. He appreciated the speakers on the Readers and Writers workshop program and noted some previous concern that this was not adopted by the Board, and looks to the staff for understanding on the adoption framework in a Friday Memo. Regarding the EEU, he is touched by the emails and testimony, and the program seems to align with SPS service to students and he feels that defunding is sending the wrong message. Dir. Burke noted that he believes these programs should be replicated. He asked staff to seek a win-win solution. Dir. Burke noted his meetings with staff during his onboarding and is impressed with them. He feels that with the passion, innovation and the community, there is great potential to make SPS better. He noted a visit at a Louisa K. Boren classroom, and that it was a great experience doing engineering evaluation on their science projects. Dir. Burke noted his community meeting on the January 30 at the Greenwood Public Library. He asked for feedback on whether constituents in his district preferred weekends or weekday evenings. He is also scheduling meetings with PTSAs and schools in his district.

Director Blanford appreciated the testimony today, and acknowledged the EEU parents. He noted his desire for a solution on this, and noted that the staff and Superintendent are working hard to find one. Dir. Blanford noted the recognition for the Schools of Distinction, and that all schools are working really hard. He noted that when some schools are celebrated by the state, SPS needs to take time to appreciate that, and recognize the leaders in those schools. It's not easy work, and requires a lot of collaborating with parents, teachers, students and administrators. Dir. Blanford noted his community meeting on the January 23, and noted his February and March meetings as well.

Director Pinkham shared that EEU is also to him, as his daughter attended there, and he lends his support to finding a solution to keep this program. On the ORCA cards, he did attend the Rainier Beach town hall meeting, and he appreciates the support of equity and getting students to school safely. Dir. Pinkham noted the new bell times may create more issues in this area. He asked constituents to continue to sign up for testimony, as Directors are listening. Dir. Pinkham is looking at scheduling his community meeting on January 20, but is still looking for a location. He noted to send him an email if there is anything that the community would like to discuss.

Director Patu noted the ORCA card item is not yet finalized, and that they can connect with staff on how to move this forward, and thanked those that came to testify. She thanked the EEU parents for their heartfelt testimony. Dir. Patu noted that it is our responsibility to ensure that all children have opportunities to learn. She thanked her colleagues for voting her in as Board President, and noted that it is a vital position on the Board. Dir. Patu noted that the Board will lead SPS to work smarter, not harder, and noted the willingness of this Board to provide the best education possible for the over 52,000 students. She noted there has been progress, and that this is the year for some serious changes for the underserved students in the district, to have the right to equitable education.

**The meeting recessed at 6:47pm and reconvened at 6:58pm.**

## **VIII. Business Action Items (continued)**

### **C. Action Items**

1. **Annual Approval of Schools** (C&I) Approval of this item would approve each school within the District as having a school improvement plan that is data driven, promotes a positive impact on school learning, and includes a continuous improvement process pursuant to WAC 180-16-220. (action)

Action on this item was delayed to the January 20 Board meeting by an earlier motion.

2. **Resolution 2015/16-11 Certifying Unavailability of Suitable Unused or Underutilized School Facilities in Contiguous Districts** – (Ops) Approval of this item would adopt Resolution 2015/16-11, certifying no suitable space is available in any contiguous district. (action)

Director Peters moved to approve this item. Director Burke seconded. Director Patu spoke about the review of this item by the Operations Committee.

Directors asked why the Operations Committee moved the item forward for consideration. Director Patu noted a missing attachment when the item came to the Committee. Richard Best noted a request from OSPI to furnish letters certifying that there was no space, and that the emails were not sufficient. He further noted that at the time of the Committee meeting, the letters had not yet been signed.

This motion passed unanimously.

3. **BEX IV: Award Architectural and Engineering Services Contract P1409, to Mahlum Architects, Inc., for the Queen Anne Elementary Classroom and Gymnasium Addition Project** – (Ops) Approval of this item would authorize the Superintendent to execute an Architectural and Engineering Services contract with Mahlum Architects, Inc., for the classroom and gymnasium addition project at Queen Anne Elementary School, in the amount of \$1,674,761, plus \$25,121 in reimbursable expenses. (action)

Director Peters moved to approve this item. Director Harris seconded. Director Patu spoke about the review of this item by the Operations Committee.

This motion passed unanimously.

4. **BEX IV: Olympic Hills Elementary School: Approval of GC/CM Negotiated Total Contract Cost with Cornerstone** – (Ops) Approval of this item would authorize the Superintendent to execute Amendment No. 1 to the General Contractor/Construction Manager (GC/CM) contract P5049 on the Olympic Hills Elementary School project in the amount of \$31,891,966. (action)

Director Peters moved to approve this item. Director Harris seconded. Director Patu spoke about the review of this item by the Operations Committee.

Directors asked about a public testimony comment on missing attachments. Mr. Best noted that all of the attachments referenced in the Board Action Report dated November 9 were included. It was noted that it was a different item.

**This motion passed unanimously.**

**D. Introduction Items**

1. **ORCA Card Passport Program Enhancement for Free and Reduced Lunch Secondary students for the 2015-16 school year** (introduction) – (Ops) Approval of this item would accept the grant of \$510,017.58 in the form of a Memorandum of Agreement with the City of Seattle and authorize the Superintendent to amend the 2015-16 Seattle Public Schools Transportation Services Standards.

**Pegi McEvoy provided an overview of this item. She noted that Proposition 1 passed, which allowed SPS to secure money from the City to fund ORCA Cards, in the amount of approximately \$1 million dollars. She noted that there are more students in school walk zones than this amount would cover. Ms. McEvoy noted SPS staff is looking at ways to find additional funding and allocate additional funds for possible state reimbursement. She noted the City currently will only reimburse for those students in the walk zone outside of one mile. Ms. McEvoy noted that approval of this item would also modify the Transportation Service Standards (TSS).**

**Kathy Katterhagen provided information regarding the TSS, with changes in redline. She noted that staff is adding language in the Memorandum of Agreement (MOA) to allow for changes down the road depending on City funding.**

**Directors noted public testimony speakers had indicated there are exceptions to the rule for students in certain situations, and asked staff if analysis has been done to provide clarification. Ms. McEvoy noted Rainier Beach’s pilot program for students that had attendance issues, and noted their truancy officer could submit for ORCA passes. She further noted the question of whether those exceptions would be eligible for state reimbursement. Directors noted a caveat is necessary, as these exceptions are not cost neutral and getting kids to school is a priority, but there is the nuance of the expenditures involved in the exceptions. Ms. McEvoy noted her team will be going out to Rainier Beach to discuss further and will provide that information in a Friday Memo. Directors noted the testimony speakers were requesting a broader scope, not just exceptions. Ms. McEvoy noted staff are looking at options and funding sources. Directors asked for a calculation on how many students live within certain parameters, to better understand the financial implications. Dir. Patu noted her discussion with the City on the original proposal, which stated the City would fully fund all Free and Reduced Lunch (FRL) students, no matter the distance. She noted changes were made down the road, and that she is planning to go back to the City to discuss the original proposal. Directors thanked staff for discussing this with Rainier Beach, and that they would like to be included in the meeting. Ms. McEvoy noted staff is trying to expedite this process to get ORCA cards in the hands of the students as soon as possible, and are open to continue discussions with other schools even after this item goes to action. Directors asked for clarification from what was presented to the Operations Committee regarding the future reimbursement. Ms. McEvoy noted the parameters on the proposal for reimbursement, which is now at about**



**95%, and is why the recommendation was to include the students over a mile away, to get the program started. Directors thanked the City for extending this offer to the district.**

2. **Viewlands West Playground Self Help Project** – (Ops) Approval of (introduction) this item would accept the PTA’s gift of a playground improvement project whose value is anticipated to exceed \$250,000.

**Gretchen DeDecker provided an overview of this item. She noted the three self-help projects were initiated and carried out by outside organizations. She brought members from the PTA’s of Viewlands, Broadview Thompson, and Lawton, who have been working on these projects. She noted the expected costs associated with each of these projects and noted that the funding has come from the City, grants, King County, and the PTAs.**

**Directors thanked the parents for their work and noted all three are getting funding from outside sources, and self-help projects leverage community support and energy. Directors asked how SPS and the Board could help other schools who don’t have as active of PTAs. Ms. DeDecker noted her work with self-help projects, and that they do reach out to school PTAs and give guidelines and notices on neighborhood grant funding. Supt. Nyland noted the partnerships with Union Gospel Mission and an event coming up to help with funding opportunities for such type projects. He also noted many other community partnerships that assist with funding opportunities. Directors noted the agreements these projects are connected to, but are not included with the Board Action Report (BAR). Ms. DeDecker noted the agreements are between the PTA and the City of Seattle, and that she could bring those contracts. Directors asked for feedback on what labor partners think of these projects and if there is an opportunity to work with them on these. Ms. DeDecker noted her close work with labor partners and the volunteers and gave some examples of service projects throughout the year, and that many times the labor partners work alongside the volunteers. She noted that she will look into it further and get back to the Board. Directors noted a speaker on Loyal Heights, and that with capacity issues and school expansion, if some of the space of the playground has to be taken back to expand the school. Ms. DeDecker noted that there is a process to look at capacity. Dr. Herndon noted that if self-help projects are on the way, they coordinate with appropriate departments, and they try to mitigate further issues. Dr. Herndon noted that when those issues arise, they are not taken lightly, and that SPS needs to meet the instructional needs, while also taking these projects in to consideration.**

3. **Broadview Thomson East Playground Self Help Project** – (Ops) (introduction) Approval of this item would accept the PTA’s gift of a playground improvement project whose value is anticipated to exceed \$250,000.

**Gretchen DeDecker provided an overview of this item.**

4. **Lawton Playground Self Help Project** – (Ops) Approval of this item (introduction) would accept the PTA’s gift of a playground improvement project whose value may exceed \$250,000.

**Gretchen DeDecker provided an overview of this item.**

5. **Capacity Management: 2016-17 School Year** – (Ops) Approval of (introduction) this item would authorize up to \$\_\_\_\_\_ to implement annual capacity management actions in spring semester 2015-16 and summer 2016 to support projected district homeroom/capacity needs for 2016-17.

**Richard Best provided an overview of this item and noted the various approaches that are being taken. He noted forecasts from enrollment planning, and the preliminary projections for the schools. After the open enrollment period is complete, they will have the final projection.**

**Mr. Best noted the timeline regarding planning ahead for capacity needs and they will be bringing other contracts to the Board for purchase of portables, design and construction contracts, and final disposition on added capacity classrooms, as they become ready. Directors asked if the Board would be getting all of those additional contracts together at the same time or separately. Mr. Best noted they are doing their due diligence on these items, however they are still gathering information and will bring them to the Board as they can. Directors requested that the items that are in conjunction with this item be flagged, so they know that this is around capacity management. Directors noted a discussion with the previous Board on priority going to K-12, yet also having strong community relationships that are essential partnerships for SPS to meet the equity and closing opportunity gap goals. Mr. Best noted they recognize the importance of those relationships and all 19 childcare facilities are being assessed, and they are expecting to receive additional information this Friday. He noted the options for those programs finding alternative spaces within the schools. Directors noted keeping them looped in on these things helps them further engage with the community. Directors asked for a big picture context for the next few years, to identify the challenges facing our district due to growth and capacity issues, to share with constituents. Mr. Best noted the challenges from the K-3 class size reduction mandates from *McLeary*.**

**Dr. Herndon noted that growth throughout the city is uneven and patterns change quickly from one year to the next. Some is due to housing starts that the City has granted, birth rates, number of families opting in or out of the district, and noted these patterns change. It is a challenge to project farther out than five years, as the numbers become less viable. He noted they work with the City and have a state demographer who works to bring provide data. Dr. Herndon noted the speed to fund K-3 has been incremental, and affects the ability to plan. He noted there were many years of declining enrollment, where SPS had space to offer to community partners, and now SPS has increasing enrollment leading to capacity issues. Supt. Nyland noted the complexities of looking at every school, and looking at how SPS can find alternative spaces for the before/after care, and other programs. He noted that every school has its own challenges with capacity, and staff is looking at every alternative to find the 60+ classrooms, instead of the millions of dollars it would take in construction costs. Directors noted that SPS does not charge for surplus space at these buildings, and that could be a revenue stream. Dr. Herndon noted a Board policy on charges for space utilization. Directors discussed adding space**

utilization in the CSIPs and the building can offer suggestions on how to address the issues within their own building to take ownership on this.

Directors asked how many total rooms are being used for childcare and for clarification on the number of new home rooms. Mr. Best noted relocation of 4 new double-wide portables, 65 rooms are related to capacity, and one is related to resolving a problem with housing students at an existing school. Directors asked if the 19 classrooms being reclaimed are for K-5. Dr. Herndon confirmed they are. Directors asked how many before/after school programs are in the district. Dr. Herndon noted he would get back to the Board with the actual number, with where they are within in each school and more detailed information. Directors asked for clarification on the timeline and if these changes are for this school year. Dr. Herndon noted the lengthy timeline for all of the processes to resolve the capacity issue, and that many other parts will be coming to the Board over the spring and summer. He noted the notification to the community based organizations will occur once the open enrollment period is complete. Dr. Herndon noted that a letter went out in early Fall to all community partners stating that space is an issue and after initial projections come in, they will be notified if the dedicated space may be needed for a classroom. Directors asked that SPS tell constituents that there will be no changes this school year. Dr. Herndon noted the proposed changes would be for the 2016-17 school year, and only the notifications go out this year. He noted that some may have to vacate in the summer to ready the classrooms for next fall. Mr. Best noted the actions starting this year are planning, permitting, and design, not moving students out of classrooms. Directors asked for a FAQ document and a timeline on this work.

Mr. Best noted that at all the new schools, they are planning at least 2 classrooms to be used for before/after care or Pre-K, and that they could easily convert to regular classrooms if needed, and that the gym and multipurpose rooms could also be used for those types of programs. Directors noted that the community based providers will be meeting together and suggested to have staff available. Clover Codd noted that staff is hosting that meeting. Directors noted that this discussion has been fruitful and asked when this information will be available to send out to the public. Mr. Best noted he will work with community relations to have it ready for the Friday memo.

6. **Recommendation to Award Contracts for Furniture Procurement 2016 projects** – (Ops) Approval of this item would execute contracts for the Furniture Procurement for 2016 with 8 vendors in the amount of \$6,041,732.70. (introduction)

Richard Best provided an overview of this item. He noted the furniture has been selected from 8 different vendors, and that the amounts are estimated as of now. Mr. Best introduced Anita Hornby to discuss further. Ms. Hornby noted it was a public bid, and the products were district approved. She noted that schools can also purchase furniture out of their own school funds if they need new furniture at their school through these contracts.

7. **BTA III: Final Acceptance for Contract K5053 with Regency NW Construction, Inc., for the Electrical, Fire Sprinkler and Seismic Upgrades at Lowell Elementary School project.** – (Ops) (introduction)  
Approval of this item would accept the work performed under BTA III Public Works Contract K5053, with Regency NW Construction, Inc., for the Electrical, Fire Sprinkler, & Seismic Upgrades at Lowell Elementary School project as final.

**Richard Best provided an overview of this item. He noted that when the Board of Director accepts the project SPS will notify State Agencies of project acceptance. State agencies include Department of Employment Securities, Department of Labor & Industries and Department of Revenue.**

**Directors asked for the list of the work done. Mr. Best noted upgrades to existing seismic, fire safety, HVAC, and electrical systems. Directors noted some HVAC problems at schools. Mr. Best noted HVAC systems typically take about a year to “dial-in” the appropriate temperatures in a building and staff is on-site to work through all of the intricacies involved. Directors asked about the sprinklers at Lowell and if it was complete. Mr. Best noted the project required by the contract documents has been completed. Mr. Best noted that project priorities have been established with the funding, and the priorities determine the timeframe for which projects begin. He noted that user comfort is a priority to benefit teaching and learning versus other existing systems within a building. Directors noted the many challenges with prioritizing existing building systems with limited funding. Directors asked for further clarification as to why fire suppression systems are third priority, and asked how many schools don’t have sprinkler systems. Mr. Best noted that Life Safety systems are top priority, including fire alarm, seismic, etc. are top priority for Capital Projects Office. He noted that with completion of the BEX IV projects, all District schools will have had seismic upgrades. He is unsure of the number of schools that do not contain fire sprinkler systems throughout the District. He clarified that fire safety is an absolute priority and they work closely with the Seattle Fire Department to implement annual testing of the fire alarm system. Fire sprinkler systems provide additional, redundant safety for building occupants. Directors noted that recently schools were going without heat, and asked how we address this in the winter. Dr. Herndon noted this is a facilities question. However, he noted that with old boiler systems, if there is a breakdown, these systems have a slower recovery time. Ideally, they would like to replace all of the older systems. Directors noted that at the committee meeting, there was a checklist of items and asked why it is not an attachment to this BAR. Mr. Best noted that it is an internal document to ensure tasks are done, and that the Capital Projects Office has typically not provided that document in the past. He indicated that it can be made part of the Board Action Report going forward.**

8. **BEX IV: Final Acceptance for Public Works Contract K5037 with 3 Kings Environmental, Inc. for Abatement of Hazardous Materials from the existing Pathfinder K-8 School located on the new Genesee Hill Elementary School project site.** – (Ops) (introduction)  
Approval of this item would accept the work performed under BEX IV Public Works Contract K5037 with 3 Kings Environmental, Inc. for abatement of hazardous materials from the existing Pathfinder K-8 School located on the new Genesee Hill Elementary School project site as final.

**Richard Best provided an overview of this item and noted asbestos was in the old building and mercury in the thermostats, as well as other materials that required special handling. He noted the negative change order amount, as there was not as much hazardous material on site as originally projected.**

**Directors noted the item title is confusing as Pathfinder K-8 is no longer a building. Mr. Best noted that this title predates his work at the district, and it was originally worded as this on the contracts and documents.**

**IX. The meeting adjourned at 8:32pm**