Why The Work Number?

The Work Number® is an automated service that provides instant employment and income verification. This fast, secure service is used when applying for a mortgage or loan, for reference checking, leasing an apartment or any other instance where proof of employment or income is needed. You benefit from having control of the process – authorizing others access to your information.

The Work Number can be used anytime, anywhere - available 24 hours a day, 7 days a week.

Verifiers can Access The Work Number via:

1-800-367-5690 (voice)
Or
1-800-424-0253 (TTY/Deaf)
Or
www.theworknumber.com

Seattle Public Schools

Human Resources will only accept verification requests for:
*The Housing Authority
*DSHS

Please submit your form directly to:
Seattle Public Schools
HRIS, 33-391
PO Box 34165
Seattle, WA 98124-1165

Or
FAX (206) 743-3020

Find Us At:
www.seattleschools.org

District ➔

Departments ➔

Human Resources ➔

Employment Verification ➔

Keep Life Moving...

Buying a home or a car?

Leasing an apartment?

Applying for a loan?

You’ll need proof of employment and/or income…

Seattle Public Schools brings you…
The Work Number will allow you to provide any third-party verifier with proof of your employment.

1. Give your verifier the employer code: **10222**
2. Give your verifier your **Social Security Number**.
3. Tell your verifier to go to [www.theworknumber.com](http://www.theworknumber.com) and click on the verifier icon to get proof of your employment (no income).

If your verifier does not have Internet access or would prefer to use the telephone, have them call **800-367-5690**.

If they have questions about service, complete instructions and information are available at [www.theworknumber.com](http://www.theworknumber.com) or by calling **800-996-7566 (Voice) / 800-424-0253 (TTY/Deaf)**.

*(If you need to provide proof of your employment AND income, you must create a SALARY KEY.)*