

Expedited Assessment Appeal Waiver Form

Name & SSID: _____ School: _____ Graduation Year: _____

I am requesting a waiver for the: ELA test: _____ Math test: _____ Both: _____

Previous state test attempt information (**all classes 2014-2018**):

- **ELA** Date: _____ Performance Level: _____
- **Math** Date: _____ Performance Level: _____

Graduation alternative attempts (**class of 2018 only**):

- **ELA** Date: _____ Alternative attempted: _____
- **Math** Date: _____ Alternative attempted: _____

I am requesting the waiver based on the following criteria (**check one only**)

- A. _____ Successful completion of a college level class in the relevant subject area.
- B. _____ Admission to a higher education institution or career preparation program.
- C. _____ Award of a scholarship for higher education.
- D. _____ Enlistment in a branch of the military.
- E. _____ **OTHER-** *Provide a written description of how the student has demonstrated the necessary skills and knowledge to **meet the high school ELA and/or Math standards, AND** how the student's **post-secondary** academic progression or technical training/occupation is related to their college and career goals.

*Appeal requested by: _____ Date: _____

*An appeal may be requested by the **student (if 18 years of age), student's parent/guardian, or the school principal**

Attach copies of verifying documentation to support the waiver request for criteria A-E as selected above. Copies should also be placed in the student's cum file in accordance with current records retention schedules.

Seattle Public Schools Expedited Assessment Appeal Waiver

For the graduating classes of **2014, 2015, 2016, 2017, and 2018**, an expedited appeal process for waiving **specific requirements** in RCW 28A.655.061 pertaining to the CAA and CIA for eligible students who have not met the state standard on the ELA statewide student assessment, the mathematics high school statewide student assessment, or both, was developed as part of HB 2224.

The student or the student's parent, guardian, or principal may initiate an appeal with the district and the **district has the authority to determine which appeals are submitted** to OSPI for review and approval.

OSPI may only approve an appeal if it has been demonstrated that the **student has the necessary skills and knowledge to meet the high school graduation standard and that the student has the skills necessary to successfully achieve the college or career goals** established in his or her high school and beyond plan.

Criteria and Documentation Required

The types of documentation appropriate for each pathway (selected on the EAA form) are:

- **College level course completion:** A copy of transcripts showing student passed a 100 level (or above) college course in either Math or ELA, respectively.
- **Admission to institution of higher learning/career prep program:** A copy of the admission letter to the respective institution or program
- **Scholarship:** A copy of the scholarship offer letter
- **Military:** A copy of enlistment papers (or signed "intent to enlist" paperwork from the military branch)
- **Other:** Any records verifying tests passed or awards granted in math/ELA, to indicate proficiency in the content area being appealed. Any post-secondary certificates/training records relating to the student's progression towards achievement of their college and career goals

Important!

For those who wish to use the **"other"** pathway, the description must **provide details** to fulfill the below criteria for submission:

1. **How** the student has demonstrated the necessary skills and knowledge to **meet the high school ELA and/or Mathematics standards**. *Having passed required content area courses is a **prerequisite** for this appeal, and **does not indicate proficiency** as would otherwise be established through the student having met standard on the statewide assessment.
-AND-
2. **How** the student's **post-secondary** academic progression or technical training/occupation is related to their college and career goals.

Please provide a description (1000 characters or less) which provides **details on how** the student has fulfilled **both** of the criteria listed above. **The District Assessment Coordinator will not submit an appeal using the "other" pathway unless the description provided meets both of the criteria outlined above.** Any insufficient "other" descriptions submitted to the DC will be sent back to the original requestor for revision, to be submitted only once the above two criteria are met.

Eligibility

A student in the class of 2014, 2015, 2016, or 2017 is **eligible** for the expedited appeal process in (c)(i) of this subsection **if he or she has met all other graduation requirements** established by the state and district.

A student in the class of 2018 is eligible for the expedited appeal process in (c)(i) of this subsection if he or she has met all other graduation requirements established by the state and district and **has attempted at least one alternative assessment option as established in RCW 28A.655.065.**

Directions for Submission

Options for submitting the waiver application include:

1. Fill out, scan, and submit electronically with copy of verifying documentation to Will Hodges, District Assessment Coordinator, wthodges@seattleschools.org
2. Fill out and mail to:
Will Hodges
District Assessment Coordinator
2445 3rd Ave. South
Mail Stop 32-156
Seattle, WA 98124

*Please be sure to include a mailing address for sending the confirmation letter if the waiver is approved

Questions?

Please contact:

Will Hodges

wthodges@seattleschools.org

206-252-0148

