

BEX/BTA Capital Programs Oversight Committee

February 14, 2020, 8:30 – 10:30 AM

Conference Room 2750, John Stanford Center

2445 3rd Avenue South, Seattle, WA 98134

Minutes

Call to Order (Steve Goldblatt)

1. Steve Goldblatt called the meeting to order at 8:33 a.m. Richard Best introduced Director Leslie Harris as a representative of the Board sitting on the BEX/BTA Oversight Committee.
2. Roll Call:
 - a. Committee Members Present: Sherry Edquid, Steve Tatge, Steve Goldblatt, Warren Johnson, Janet Donelson, Daniel Williams, Duncan Griffin, Kyle Wang
 - b. Committee Members Absent: John Palewicz, Freeman Fong, Rob Stephenson
 - c. Board Directors Present: Leslie Harris, Eden Mack
 - d. Staff Present: Fred Podesta, Richard Best, Jeanette Imanishi, Melissa Coan, Eric Becker, Mike Skutack, Becky Asencio
3. Approval of Agenda and Minutes: Steve Goldblatt verified the presence of a quorum. Warren Johnson made a motion to accept the agenda and the minutes. Janet Donelson seconded. The motion passed unanimously.
4. Richard Best noted that MEP Coordinator Mike McBee is very ill. He praised his work over the years and noted that his expertise, guidance, and insights will be missed by all of us.

Budget Update (Melissa Coan)

1. Melissa Coan reviewed the BEX IV Program Summary Report through December 31, 2019.
 - a. She highlighted no negative variances.
 - b. She noted that both the Cedar Park and Hazel Wolf K-8 projects were over budget.
 - c. She also noted that moving cost category is overspent.
 - d. She highlighted that the report now shows any overspend for a given project.
 - e. She reviewed cash flow and noted the overall program is in the black.
 - f. Ms. Coan noted that the last revenue collection for the BEX IV capital levy was November 2019, however revenue would continue to trickle in for some time due to payment of late tax collections.
 - g. She confirmed that SCAP dollars are still pending for the Daniel Bagley ES and Wing Luke ES and are also trickling in for the Lincoln HS and Loyal Heights ES projects.
 - h. Director Harris inquired about the Committee's role in advising the Board re which projects should pursue grant funding. Mr. Podesta clarified that the Committee is focused on levy oversight first, but that the group's expertise might be engaged in other ways.
 - i. Steve Tatge requested additional detail about the variety of budget transfers the projects received and questioned if these transfer were related to changes in project scope over time. Mr. Tatge also questioned if the District is tracking various systems costs for the different types of projects.

2. Ms. Coan reviewed the Program Cost Summary for BTA IV through December 31, 2019.
 - a. She highlighted that Magnolia ES is projecting to exceed the project budget by \$500K even though the actuals indicate that the project is currently under budget.
 - b. She noted that the roofing projects reflect an overall savings of \$962K.
3. Ms. Coan reviewed the Program Cost Summary for BEX V through December 31, 2019.
 - a. She reminded the Committee that this is the second time they have had the opportunity to review this document.
 - b. She reported \$1.7M spent to date in this program.
 - c. She highlighted the use of BTA III fund balances to provide “seed dollars” to front fund early BEX V projects.

Project Status Reports

1. BEX IV
 - a. Richard Best noted projects removed from the report because of Final Acceptance by the Board.
 - b. Senior Project Managers Eric Becker and Mike Skutack presented slides on their major projects in this program.
 - c. Richard Best noted that the Wilson Pacific project’s Final Acceptance has been delayed due to issues with lighting, the York heat pump, and the athletic field lights. All are being corrected.
 - d. Jeanette Imanishi reviewed the seismic projects going out to bid.
 - e. Richard Best explained that the City of Seattle is requiring ADA improvements be implemented on all voluntary seismic improvement projects. The Committee discussed a more proactive method for assessing and resolving ADA needs within the District that would maintain current scope and budgets for seismic projects.
2. BTA IV
 - a. Richard Best highlighted the schools identified for summer2020 projects.
 - b. Senior Project Managers Eric Becker and Mike Skutack presented slides on their major projects in this program.
 - c. Duncan Griffin requested that projected energy use/conservation be added to the reports.

BEX V: Viewlands Elementary School Schematic Design Presentation

1. Eric Becker introduced David Mount, Corrie Rosen, JoAnn Wilcox, and Jesse Walton with Mahlum Architects who had been selected to design the BEX V replacement school for Viewlands ES.
2. Ms. Rosen highlighted the role of the Strategic Plan in framing the program for the architects.
3. She conveyed that this will be Design/Bid/Build project.
4. Project Manager Brian Fabella reported on the SDAT process.
 - a. The SDAT work started in October 2019.
 - b. The team included the principal and 17 members, including: faculty, students, parents and community members. It has met five times, so far. Student engagement has been high for this team.

- c. Mr. Fabella confirmed that Deborah Northern had supported the work regarding racial and educational equity, starting with a half-day seminar in July 2019. She also provided guiding principles for how to write the SDAT applications with attention to inviting voices not typically heard. She provided implicit bias training to the SDAT committee.
 - d. Director Harris inquired about SDAT members completing an online training about racial equity. Richard Best was not aware of that tool and agreed to look into it.
5. Ms. Wilcox provided more detail concerning the influence of the SPS Strategic Plan on the design.
 - a. The “targeted universalism” approach, which starts with African American males reading by 3rd grade, is reviewed at every SDAT meeting.
 - b. The design is focused on meeting the diverse needs of students, such as issues of homelessness and poverty, as well as intentionally including the different cultures and languages represented at the school.
 - c. She highlighted the top goals of the project and the action items associated with each goal, as related to the Strategic Plan.
6. Ms. Wilcox highlighted the Green Resolution and the ways its goals have shaped the design of project.
 - a. She reviewed the Viewlands’ site topography, challenges, and opportunities.
 - b. She presented two key designs for the site, highlighting the preferred design, and facilitated a discussion about the strengths and challenges of each design.
7. Mr. Walton reported on the passive design principles incorporated into the project.
 - a. He noted the orientation of the building, daylighting, air-tight building envelopes, and window materials.
 - b. Steve Tatge inquired about the District’s expectation of building systems’ pay back. Richard Best conveyed that Capital Projects and the Resource Conservation team are rethinking the sustainability policies and procedures right now. He indicated that he will provide that information to the Committee and the Board at future meetings.

Meeting Recap and Next Meeting Agenda Items

The Committee requested an update on the Student and Community Workforce Agreement (SCWA) Task Force. A Board work session is scheduled for March 18, 2020. Mr. Best will review when a presentation can be made to the Committee.

Jen Lincoln committed to emailing the PowerPoint schematic design presentations for Northgate and Viewlands Elementary Schools to the Committee.

The meeting adjourned at 10:35 AM.