

WEIGHTED STAFFING STANDARD MODELS FOR 2017-18

ELEMENTARY SCHOOLS

Items highlighted in YELLOW were revised 3/28/2017

Elementary General Education Teacher Funding Ratios		
	High Poverty Schools	Non-High Poverty Schools
Kindergarten	20:1	22:1
1st Grade	20:1	24:1
2nd Grade	21:1	25:1
3rd Grade	24:1	25:1
4th Grade *	27:1	27:1
5th Grade *	27:1	27:1

12.5% Preparation Conference & Planning (PCP) time; allocations are rounded-up to nearest 1.0 FTE for Teachers and up to nearest .5 FTE for PCP.

EXAMPLE : Non-High Poverty School		
	Student AAFTE	Teacher Calculation
Kindergarten	70	3.182
1st Grade	72	3.000
2nd Grade	68	2.720
3rd Grade	67	2.680
4th Grade	67	2.481
5th Grade	65	2.407
Sub-Total	409	16.47
Rounded Teacher FTE		17.00
PCP @ 12.5% (rounded)		2.50
Total Teacher Allocation		19.50

* The grade 4-5 class size target is 28 students; the allocation for high poverty schools has been enhanced to allow some flexibility to manage class sizes across all K-5.

Elementary Core Administrative and Support Staffing Ratios					
Elementary School Core Staffing Using Student Head Count	≤ 300	301-450	451-600	601-750	751+
Principal	1.0	1.0	1.0	1.0	1.0
Admin Secretary - 220	1.0	1.0	1.0	1.0	1.0
Elementary Asst Secretary - 201	0.5	1.0	1.0	2.0	2.0
Librarian	0.5	0.5	0.5	1.0	1.0
Certificated Core Staff			0.5	0.5	0.5
House Administrator					1.0
Nurse **	0.2	0.3	0.4	0.5	0.5

** Nurses allocated thru the WSS formula are staffed centrally.

Elementary Counselor / Social Worker / Head Teacher	
0.5 position for school that is:	Focus or Priority, or Greater than 50% poverty per OSPI, or Social/Emotional Behavior program

A single 0.5 FTE that can be used to staff an Elementary Counselor, Social Worker or Head Teacher position will be allocated to Elementary Schools that meet at least one of the criteria (above). Schools may not waive positions for Elementary Counselor/Social Worker/Head Teacher and will not receive budget differential for selecting a less-costly position among those three choices.

Assistant Principal Staffing Ratios	
Cert. Teacher FTE Allocated Thru WSS Model	Assistant Principal FTE
> 23 FTE	0.5
> 27 FTE	1.0
> 37 FTE	2.0
> 61 FTE	3.0

Assistant Principal allocations are based on Certificated Classroom Teacher FTE generated by the WSS model for General, Special, and Bilingual Education including allocations for PCP time.

Elementary Special Education Staffing Ratios			
	Ratios	Teachers	IAs
Resource - Continuum	22:1:0	22:1	22:0
Resource - Satellite	18:1:1	18:1	18:1
Access - Elementary	10:1:3	10:1	10:3
Focus - @ identified Elem & K8	10:1:2	10:1	10:2
SM2	9:1:1	9:1	9:1
Social/Emotional	10:1:2	10:1	10:2
Distinct & SM4	7:1:2	7:1	7:2
Medically Fragile	6:1:2	6:1	6:2
Preschool (½ ea for AM and PM)	10:1:2	10:1	10:2

Special Education Resource Staffing is rounded up to the nearest 0.2 FTE at the school level.

Elementary Bilingual Teacher Ratios	
Elementary TBIP/ELL	70:1

Bilingual/ELL Teachers are rounded up to the nearest 0.2 FTE at the school level.

Discretionary Allocations - Elementary Schools		
Per-Pupil Allocation (80% allocated in Adopted Budget)	\$93.50	x projected headcount
Free & Reduced Lunch Allocation Kindergarten	\$213.85	x Jan 2017 FRL count
Grades 1 - 3	\$243.35	x Jan 2017 FRL count
Grades 4 - 5	\$309.71	x Jan 2017 FRL count

80% of Per-Pupil Discretionary is allocated as part of Adopted Budget; 20% is held centrally until after the fall enrollment adjustments, and is distributed based on actual enrollment as of October 1.

K-8 SCHOOLS

Items highlighted in YELLOW were revised 3/28/2017

K-8 General Education Teacher Funding Ratios		
	High Poverty Schools	Non-High Poverty Schools
Kindergarten	20:1	22:1
Grade 1	20:1	24:1
Grade 2	21:1	25:1
Grade 3	24:1	25:1
Grades 4-5 *	27:1	27:1
Grades 6-8	30:1	30:1

12.5% Preparation Conference & Planning (PCP) time for elementary grades (K-5) and 20.0% for secondary grades (6-8); allocations are rounded-up to nearest 1.0 FTE Elementary Teachers and up to nearest .5 FTE for Secondary Teachers and PCP.

EXAMPLE : Non-High Poverty School		
	Student AAFTE	Teacher Calculation
Kindergarten	70	3.182
Grade 1	72	3.000
Grade 2	68	2.720
Grade 3	67	2.680
Grades 4-5	132	4.889
Sub-Total	409	16.47
Rounded Elem Tchr FTE		17.00
6-7 Grades	196	6.533
Rounded MS Tchr FTE		7.00
PCP @ 12.5% (rounded)		2.50
PCP @ 20% (rounded)		1.50
Total Teacher Allocation		28.00

* The grade 4-5 class size target is 28 students; the allocation for high poverty schools has been enhanced to allow some flexibility to manage class sizes across all K-5.

K-8 Core Administrative and Support Staffing Ratios					
K-8 School Core Staffing Using Student Head Count	≤ 300	301-400	401-500	501-700	701+
Principal	1.0	1.0	1.0	1.0	1.0
Admin Secretary - 220	1.0	1.0	1.0	1.0	1.0
Elementary Asst Secretary - 201	0.5	1.0	1.0	2.0	2.0
Librarian	0.5	0.5	1.0	1.0	1.0
MS Counselor *	* 400 : 1				
Certificated Core Staff				0.5	0.5
Nurse **	0.2	0.3	0.4	0.5	0.5

* Secondary counselors are assigned on a ratio of approximately 400:1;
MS counselor allocation calculated on MS AAFTE only.

** Nurses allocated thru the WSS formula are staffed centrally.

Assistant Principal Staffing Ratios	
Cert. Teacher FTE Allocated Thru WSS Model	Assistant Principal FTE
> 23 FTE	0.5
> 27 FTE	1.0
> 37 FTE	2.0
> 61 FTE	3.0

Assistant Principal allocations are based on Certificated Classroom Teacher FTE generated by the WSS model for General, Special, and Bilingual Education including allocations for PCP time.

K-8 Special Education Staffing Ratios			
	Ratios	Teachers	IAS
Resource - Continuum	22:1:0	22:1	22:0
Resource - Satellite	18:1:1	18:1	18:1
Access - Elementary	10:1:3	10:1	10:3
Access - 6-8	13:1:3	13:1	13:3
Focus - @ identified Elem & K8	10:1:2	10:1	10:2
SM2	9:1:1	9:1	9:1
Social/Emotional & SM3	10:1:2	10:1	10:2
Distinct - @ identified Elem & K8	7:1:2	7:1	7:2
SM4	7:1:2	7:1	7:2
Medically Fragile	6:1:2	6:1	6:2
Preschool (½ ea for AM and PM)	10:1:2	10:1	10:2
<i>Special Education Resource Staffing is rounded up to the nearest 0.2 FTE at the school level.</i>			

K-8 Bilingual Teacher Ratios	
Elementary Grades K-5	70:1
Grades 6-8	45:1
<i>Bilingual/ELL Teachers are rounded up to the nearest 0.2 FTE at the school level.</i>	

Discretionary Allocations - K-8 Schools			
Per-Pupil Allocation	Elem Grades K-5	\$93.50	x projected headcount
	Grades 6 - 8	\$193.50	x projected headcount
Free & Reduced Lunch Allocation	Kindergarten	\$213.85	x Jan 2017 FRL count
	Grades 1 - 3	\$243.35	x Jan 2017 FRL count
	Grades 4 - 5	\$309.71	x Jan 2017 FRL count
	Grades 6 - 8	\$535.85	x Jan 2017 FRL count

80% of Per-Pupil Discretionary is allocated as part of Adopted Budget; 20% is held centrally until after the fall enrollment adjustments, and is distributed based on actual enrollment as of October 1.

MIDDLE SCHOOLS

Items highlighted in YELLOW were revised 3/28/2017

Middle School General Education Teacher Funding Ratios	
All Schools	
Grades 6-8	30:1

20.0% Preparation Conference &
Planning (PCP) time for grades 6-8;
allocations rounded-up to nearest 0.2

EXAMPLE: Middle School			
	Student AAFTE	Adjusted for Contact Time *	Teacher Calculation
6-7 Grades	876	811	27.033
Rounded Teacher FTE			27.20
PCP @ 20% (rounded)			5.60
Total Teacher Allocation			32.80

* General Education enrollment at the Secondary level is adjusted for student contact time in special programs, for students who receive specialized services during the school day.

Estimated Contact Times for Special Programs		
Bilingual		40%
Special Education	Resource	20%
Special Education	Access	60%
Special Education	Focus/SM2 & DHH	60%
Special Education	Social Emotional	60%
Special Education	Distinct/SM4 & MedF	80%

Middle School Core Administrative and Support Staffing Ratios			
Middle School Core Staffing Using Student Head Count	≤ 700	701-900	901+
Principal	1.0	1.0	1.0
House Administrator			1.0
Admin Secretary - 260	1.0	1.0	1.0
Asst Secretary - 201		1.0	1.0
Attendance Specialist	1.0	1.0	1.0
Data Registrar - 220	1.0	1.0	1.0
Librarian	1.0	1.0	1.0
MS Counselor *	* 400 : 1		
Certificated Core Staff	0.5	0.5	0.5
Nurse **	0.5	0.5	0.5

* Secondary counselors are assigned on a ratio of approximately 400:1.

** Nurses allocated thru the WSS formula are staffed centrally.

Assistant Principal Staffing Ratios	
Cert. Teacher FTE Allocated Thru WSS Model	Assistant Principal FTE
> 23 FTE	0.5
> 27 FTE	1.0
> 37 FTE	2.0
> 61 FTE	3.0

Assistant Principal allocations are based on Certificated Classroom Teacher FTE generated by the WSS model for General, Special, and Bilingual Education including allocations for PCP time.

Middle School Special Education Staffing Ratios			
	Ratios	Special Education Teachers	Special Education IAs
Resource - Continuum	22:1:0	22:1	22:0
Access - Elementary	10:1:3	10:1	10:3
Access - Grades 6-8	13:1:3	13:1	13:3
Focus - @ identified Elem & K8	10:1:2	10:1	10:2
SM2	9:1:1	9:1	9:1
Social/Emotional & SM3	10:1:2	10:1	10:2
Distinct - @ identified Elem & K8	7:1:2	7:1	7:2
SM4	7:1:2	7:1	7:2
Medically Fragile	6:1:2	6:1	6:2

Special Education Resource Staffing is rounded up to the nearest 0.2 FTE at the school level.

Middle School Bilingual Teacher Ratios	
Grades 6-8	45:1
<i>Bilingual/ELL Teachers are rounded up to the nearest 0.2 FTE at the school level.</i>	

Discretionary Allocations - Middle Schools			
Per-Pupil Allocation	Grades 6 - 8	\$193.50	x projected headcount
Free & Reduced Lunch Allocation	Grades 6 - 8	\$535.85	x Jan 2017 FRL count

80% of Per-Pupil Discretionary is allocated as part of Adopted Budget; 20% is held centrally until after the fall enrollment adjustments, and is distributed based on actual enrollment as of October 1.

HIGH SCHOOLS

Items highlighted in YELLOW were revised 3/28/2017

High School General Education Teacher Funding Ratios	
All Schools	
Grades 9-12	29:1

Planning (PCP) time for grades 9-12; allocations rounded-up to nearest 0.2 FTE.

EXAMPLE: High School			
	Student AAFTE*	Adjusted for Contact Time **	Teacher Calculation
9-12 Grades	1122	1021	35.207
Rounded Teacher FTE			35.40
PCP @ 20% (rounded)			7.20
Total Teacher Allocation			42.60

* AAFTE (Annual Average Full Time Equivalent Enrollment) is projected average across 10-months.

** General Education enrollment at the Secondary level is adjusted for student contact time in special programs, for students who receive specialized services during the school day.

Estimated Contact Times for Special Programs		
Bilingual		40%
Special Education	Resource	20%
Special Education	Access	60%
Special Education	Focus/SM2 & DHH	60%
Special Education	Social Emotional	60%
Special Education	Distinct/SM4 & MedF	80%

High School Core Staffing Ratios			
High School Core Staffing Using Student AAFTE	≤ 800	801-1100	1101+
Principal	1.0	1.0	1.0
Admin Secretary - 260	1.0	1.0	1.0
Asst Secretary - 220		1.0	1.0
Attendance Specialist - 201	1.0	1.0	1.0
Data Registrar - 220	1.0	1.0	1.0
Fiscal Specialist - 220	1.0	1.0	1.0
Activity Coordinator	1.0	1.0	1.0
Librarian	1.0	1.0	1.0
HS Counselor *	* 400 : 1		
Counseling Secretary			1.0
Academic Intervention Specialist	1.0	1.0	1.0
Nurse	1.0	1.0	1.0

* Secondary counselors are assigned on a ratio of approximately 400:1.

** Nurses allocated thru the WSS formula are staffed centrally.

Assistant Principal Staffing Ratios	
Cert. Teacher FTE Allocated Thru WSS Model	Assistant Principal FTE
> 23 FTE	0.5
> 27 FTE	1.0
> 37 FTE	2.0
> 61 FTE	3.0

Assistant Principal allocations are based on Certificated Classroom Teacher FTE generated by the WSS model for General, Special, and Bilingual Education including allocations for PCP time.

High School Special Education Staffing Ratios			
	Ratios	Special Education Teachers	Special Education IAs
Resource - Continuum	22:1:0	22:1	22:0
Access - Grades 9-12	13:1:3	13:1	13:3
SM2	9:1:1	9:1	9:1
Social/Emotional	10:1:2	10:1	10:2
Distinct / SM4	7:1:2	7:1	7:2
Medically Fragile	6:1:2	6:1	6:2
<i>Special Education Resource Staffing is rounded up to the nearest 0.2 FTE at the school level.</i>			

High School Bilingual Teacher Ratios	
Grades 9-12	45:1
<i>Bilingual/ELL Teachers are rounded up to the nearest 0.2 FTE at the school level.</i>	

Discretionary Allocations - High Schools		
Per-Pupil Allocation	Grades 9 - 12	\$193.50 x projected headcount
Free & Reduced Lunch Allocation	Grades 9 - 12	\$548.14 x Jan 2017 FRL count

80% of Per-Pupil Discretionary is allocated as part of Adopted Budget; 20% is held centrally until after the fall enrollment adjustments, and is distributed based on actual enrollment as of October 1.

NON-TRADITIONAL SCHOOLS

Due to the unique nature of the various programs in Non-Traditional Schools, the funding allocation varies according to needs of specific programs.

"ALE" (Alternative Learning Program) schools are allocated budget in state program 02. Skills Center is allocated budget in state program 45.

Non-Traditional General Education Instructional Staffing Ratios		
Revised 3/24/2017		
Cascade Parent Partnership (ALE)	K-12	1:60
Center School	9-12	1:29
InterAgency (ALE)	9-12	1:25
Middle College (ALE)	9-12	1:29
NOVA (ALE)	9-12	1:29
South Lake	9-12	1:25
World School	6-12	1:28
Skills Center		varies
Original Van Asselt (special ed programs)		varies

Non-Traditional Non-Instructional Staff Ratios									
Job Title	Cascade PP	Center School	Inter Agency	Middle College	Nova	South Lake	World School	Skills Center	Orig VanA
Principal	1	1	1	1	1	1	1	1	1
Assistant Principal			2		1	1			
Librarian							0.5		
Counselor	1.5	1	2	1	0.8	1	0.75		
House Administrator							1		
Other Certificated Staff		0.6	1			2			
Admin Secretary		1	1	1	1	1	1		
Other Secretary							0.5		
Attendance Specialist		0.7	1	1					
Fiscal Specialist/Clerk			1	1			0.5		
Office Specialist	1								
Data Registrar/Assistant	1		1	1		1		0.85	1
Correctional Ed. Assc.			8			1			
Truancy Specialist						0.5			
Other Classified Staff	1		4						
Nurse		0.2	1	0.2	0.2	0.2	0.3		

Note: Items highlighted in YELLOW were revised 3/28/2017.

Discretionary Allocations - Non-Traditional Schools		
Per-Pupil Allocation	Elem Grades K-5	\$93.50 x projected headcount/AAFTE
	Grades 6 - 12	\$193.50 x projected headcount/AAFTE
	Cascade PP ONLY	\$765.00 x projected headcount/AAFTE
Free & Reduced Lunch Allocation	Kindergarten	\$213.85 x Jan 2017 FRL count
	Grades 1 - 3	\$243.35 x Jan 2017 FRL count
	Grades 4 - 5	\$309.71 x Jan 2017 FRL count
	Grades 6-8	\$535.85 x Jan 2017 FRL count
	Grades 9-12	\$548.14 x Jan 2017 FRL count

80% of Per-Pupil Discretionary is allocated as part of Adopted Budget; 20% is held centrally until after the fall enrollment adjustments, and is distributed based on actual enrollment as of October 1.