



SEATTLE
PUBLIC
SCHOOLS

CHANGE OF ADDRESS

To officially change your student's address, **you are required to provide TWO address verification documents, dated within the last 60 days.** You must do this even if you have notified your child's school of the new address. Acceptable documents are listed below. No envelopes, advertising or correspondence accepted.

Please check the documents you have included with this notice.

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Seattle City Light Bill | <input type="checkbox"/> PSE Bill | <input type="checkbox"/> Other Utility Bill | <input type="checkbox"/> Lease/Mortgage Document |
| <input type="checkbox"/> Cable Bill | <input type="checkbox"/> Internet Bill | <input type="checkbox"/> Landline Telephone Bill | <input type="checkbox"/> Court Document |
| <input type="checkbox"/> Insurance Document | <input type="checkbox"/> DSHS Document | <input type="checkbox"/> Tax Document | <input type="checkbox"/> Other |

Move Effective Date: _____

_____	_____	_____
Last Name of Student	First Name	Student ID or Birth Date
_____	_____	_____
New Street Address	Unit No.	City
_____	_____	_____
_____	_____	_____
Email Address	Home Phone No.	Cell Phone No.
_____	_____	_____
PARENT/GUARDIAN SIGNATURE	PLEASE PRINT NAME	DATE

Additional children attending Seattle Public Schools that live at this new address. Write clearly.

_____	_____	_____
Last Name	First Name	Student ID/Birth Date
_____	_____	_____
Last Name	First Name	Student ID/Birth Date
_____	_____	_____
Last Name	First Name	Student ID/Birth Date
_____	_____	_____
Last Name	First Name	Student ID/Birth Date

Email/Fax/Mail or Bring Your Information To:

Questions?

Mailing Address

Fax Number:

(206) 252-0761

Telephone:

(206) 252-0760

Street Address:

John Stanford Center
2445 – 3rd Avenue South
Seattle, WA 98134
(3rd & Lander)

Click here to submit a question to the

Admissions/Enrollment Office

Seattle Public Schools
Service Center
PO Box 34165
Mail Stop 11-174
Seattle, WA 98124-1165