

PREAMBLE

We, the students of West Seattle High School, establish this Constitution for the purposes of guiding student government and the activities program; to create a unified community; and to enhance communication and cooperation amongst the students, staff, and administration.

We believe that students should have the opportunity to become involved in representative student government and have a voice in making decisions.

TABLE OF CONTENTS

<u>SUBJECT</u>	<u>PAGE NUMBER</u>
ARTICLE I: Name, Membership, Purpose	5
Section 1 Name	
Section 2 Membership	
Section 3 Purpose	
Section 4 Mascot	
Section 5 Colors	
ARTICLE II: ASB Officers	5
Section 1 Definition of offices	
Section 2 Qualifications for ballot	
Section 3 Term requirements	6
ARTICLE III: ASB Officer Duties	6
Section 1 All officers duties	
Section 2 President	
Section 3 Vice President	
Section 4 Secretary	7
Section 5 Treasurer	
Section 6 Inter-High Representative	
Section 7 Public Relations Officer	
ARTICLE IV: Class Officers	8
Section 1 Definition of offices	
Section 2 Qualifications for ballot	
Section 3 Term requirements	
ARTICLE V: Class Officer Duties	8
Section 1 All officers duties	
Section 2 President	9
Section 3 Vice President	
Section 4 Secretary	
Section 5 Treasurer	
ARTICLE VI: Elections	9
Section 1 When held	
Section 2 Election committee	10
Section 3 Polling staff for recommendations	
Section 4 Filing for office	
Section 5 Approval of campaign materials	
Section 6 Abiding by election rules	
Section 7 Single candidates	
Section 8 Primary election	
Section 9 Uncontested races	
Section 10 Election assembly	
Section 11 Qualified to vote	11
Section 12 Voting results	

Section 13	Tie breaking procedures	
ARTICLE VII:	Probation of Officers	11
Section 1	Academic probation	
Section 2	Non-Academic probation	
Section 3	Probation limit	12
Section 4	Disqualification from subsequent office	
ARTICLE VIII:	Recall and Replacement Procedures	12
Section 1	ASB Officer charges for recall	
Section 2	Class officer recall petition	
Section 3	Recall election	
Section 4	Officer defense	
Section 5	Number needed for recall	13
Section 6	Vice President ascension	
Section 7	Vacant office other than President	
Section 8	Unfilled officers duties	
ARTICLE IX:	Officers Council	13
Section 1	Membership	
Section 2	Presiding Officer	
Section 3	Duties	
Section 4	Meeting dates	
ARTICLE X:	Student Forum	
Section 1	Membership	13
Section 2	Duties	14
Section 3	Presiding Officer	
Section 4	Meeting dates and governance	
Section 5	Voting	
ARTICLE XI:	Student Clubs	14
Section 1	Chartership requirements	
Section 2	Approval	
Section 3	Legal considerations	
Section 4	Fundraising/activity calendar	15
Section 5	Elections	
Section 6	Revocation of charter	
Section 7	Dissolution of Club	
ARTICLE XII:	Cheer Squad	15
Section 1	Leaders	
Section 2	Squads	
Section 3	Eligibility for tryout	
Section 4	Coverage of sports	
Section 5	Tryouts	
Section 6	Quitting the squad	16
ARTICLE XIII:	Finances	16

- Section 1 Student Finance Committee
- Section 2 Activity card cost
- Section 3 Activity card requirement

ARTICLE XIV: Amendment Procedures

- Section 1 Proposal requirements 16
- Section 2 Validating signatures
- Section 3 Public meeting
- Section 4 Voting
- Section 5 Adoption requirement 17
- Section 6 Enablement of amendment

ARTICLE XV: Relationship with the Administration 17

- Section 1 Activity Coordinator role
- Section 2 Class Advisors
- Section 3 Subject to review

ARTICLE XVI: Enablement

ARTICLE I
Name, Membership, and Purpose

SECTION 1

The name of this organization shall be the Associated Studentbody of West Seattle High School (ASB).

SECTION 2

Membership shall consist of all registered students of West Seattle High School.

SECTION 3

The purpose of this organization shall be:

- A. to promote representative student government
- B. to promote school unity, pride, and spirit
- C. to provide members with a yearlong activities program
- D. to provide members with leadership opportunities
- E. to help members create and maintain positive attitudes toward themselves, their school, and their community.

SECTION 4

The official mascot for this organization shall be the Wildcats.

SECTION 5

The official colors for this organization shall be royal blue and gold (or yellow).

ARTICLE II

ASB Officers

SECTION 1

The ASB officers shall consist of the President, Vice President, Secretary, Treasurer, Inter-High Representative and Public Relations Officer.

SECTION 2

The minimum qualifications that must be met to place a candidate's name on the ballot for an ASB office shall be:

- A. Senior standing, based on credits, for President at the time of taking office.
- B. Junior or Senior standing, based on credits, for Vice President, Secretary, Treasurer, Inter-High Representative and Public Relations Officer at the time of taking office.
- C. the President and Vice President must have completed a minimum of 2 semesters at West Seattle at the time they take office.
- D. a term GPA of 2.5 or higher earned during the previous grading period as well as earning a minimum of a 2.5 GPA during the grading period of the election. Non-academic classes, such as T.A. or office assistant, shall not count in computing the GPA for this requirement.
- E. possession of a current activity card
- F. Completion of the Application for Office including obtaining a minimum of 40 student signatures from the student body and 5 staff signatures of support for their candidacy. The application must be filed by the deadline.

Failure to meet each of these requirements shall result in that candidate being declared ineligible and removed from the ballot.

SECTION 3

The requirements to be met throughout the term of office for all ASB officers shall be:

- A. maintenance of a 2.5 or higher grade point each grading period.

- B. enrollment in a minimum of 3 full credit, non-T.A. classes on campus. The only exception shall be a Senior who has earned 24.5 or more credits. That Senior must take a minimum of 2 full credit classes and one T.A on campus to be eligible to carry out the duties of their office.
- C. possession of a current activity card.
- D. Not being a Class Officer or a member of the Cheer Squad during their term of service.

ARTICLE III
ASB Officer Duties

SECTION 1:

All ASB officers shall:

- A. know, abide by and enforce this Constitution and any by-laws.
- B. attend Student Forum meetings.
- C. be a member of the Officers Council and attend meetings of same.
- D. partake in the planning of ASB activities with other officers, members of the student body and the Activity Coordinator.
- E. participate in the selling and distribution of the student activity and identification cards.
- F. hold a current activity card during the term of their office

IN ADDITION TO THESE DUTIES, OFFICERS SHALL PERFORM THE FOLLOWING:

SECTION 2

The ASB President shall:

- A. serve as the chief spokesperson for the student body.
- B. preside over Student Forum meetings.
- C. manage all assembly programs.
- D. sign all ASB paperwork authorizing the use of ASB funds through the Fiscal Clerk in the absence of the ASB Treasurer.
- E. perform additional duties as decided by the student body and/or the Activity Coordinator.

SECTION 3

The ASB Vice President shall:

- A. assume the responsibilities and duties of the Presidency in the absence of the President.
- B. become President if that office is vacated for any reason.
- C. chair the Officers Council.
- D. perform additional duties as decided by the student body and/or the Activity Coordinator.

SECTION 4

The ASB Secretary shall:

- A. record minutes at all Officer Council meetings
- B. distribute one copy of those minutes to each member of the Council in a timely manner.
- C. Distribute one copy to all Class Advisors, to the Activity Coordinator and place one in the permanent file. Additionally, one copy should be posted for the student body to read.
- D. record minutes at all Student Forum meetings
- E. publish same in a timely manner. One copy goes to each member, to the Activity Coordinator and into the permanent file.
- F. handle all ASB correspondence.
- G. file the evaluations of all ASB sponsored activities.
- I. perform additional duties as decided by the student body and/or the Activity Coordinator.

SECTION 5

The ASB Treasurer shall:

- A. keep a ledger account of all ASB monies in the general ASB account (#1000)
- B. chair the student Finance Committee.
- C. prepare a monthly report of all ASB monies for the Officers Council.
- D. sign all ASB purchase orders authorizing the use of ASB funds through the Fiscal Clerk.
- E. manage the selling and distribution of student activity and I.D. cards.
- F. work with the Activity Coordinator in establishing a calendar of fundraising events of all classes and clubs.
- G. perform additional duties as decided by the student body and/or the Activity Coordinator.

SECTION 6

The Inter-High Representative shall:

- A. attend the citywide Inter-High Council meetings as a representative of West Seattle.
- B. report Inter-High news at the monthly Officers Council and Student Forum meetings.
- C. perform other duties as determined by the student body and/or the Activity Coordinator.

SECTION 7

The Public Relations Officer shall:

- A. communicate with the appropriate local media concerning positive contributions the ASB makes to the community.
- B. oversee all publicity within and without the building of all ASB events.
- C. perform other duties as determined by the student body and/or the Activity Coordinator

ARTICLE IV **Class Officers**

SECTION 1

Each class (freshman, sophomore, junior and senior) shall elect officers who will represent the class for one year. These officers shall be: President, Vice President, Secretary, and Treasurer.

SECTION 2

The minimum qualifications for placing a candidate's name on the ballot for election shall be:

- A. current enrollment in a minimum of 3 full credit, non-T.A. classes.
- B. a term GPA of 2.5 or better based on the previous grading period. This GPA will not include T.A. classes.
- C. being on track for graduation and be classified at their grade level.
- D. obtaining a minimum of 25 student signatures from their class members and 3 staff signatures of support for their candidacy.
- E. possession of a current activity card
- F. A candidate may be a member of the Cheer Squad, but may not be running for an ASB office for the same year.

Failure to meet each of these requirements shall result in that candidate being declared ineligible and removed from the ballot.

SECTION 3

The requirements to be met throughout the term of office for all class officers shall be:

- A. maintenance of a 2.5 or higher term grade point each grading period. TA and office assistant classes will not count.

- B. enrollment in a minimum of 3 full credit, non-T.A. classes on campus. The only exception shall be a Senior who has earned 24.5 or more credits. That Senior must take a minimum of 2 full credit classes and one T.A on campus to be eligible to carry out the duties of their office.
- C. possession of a current activity card.
- D. continuing to be on track toward graduation, by credit.

ARTICLE V
Class Officer Duties

SECTION 1

Every Class officer shall:

- A. know and abide by the ASB Constitution and its bylaws
- B. attend monthly meetings of the officers of their class.
- C. be a member of the Officers Council and attend the meetings.
- D. participate in planning and administering all class activities and fundraisers in cooperation with other officers, class members and the class advisor.
- E. purchase an activity card for the year they hold office.

IN ADDITION, OFFICERS WILL ASSUME THE FOLLOWING SPECIFIC DUTIES :

SECTION 2

The Class President shall:

- A. preside over the monthly meetings of the officers of their class.
- B. serve as the chief spokesperson of their class.
- C. perform other duties as determined by the class, the advisor and/or Activity Coordinator.

SECTION 3

The Class Vice President shall:

- A. assume the responsibilities and duties of the Presidency in the President's absence.
- B. become President if that office should become permanently vacant for any reason.
- C. perform other duties as determined by the class, the advisor and/or Activity Coordinator.

SECTION 4

The Class Secretary shall:

- A. take minutes at the monthly meetings of the officers of their class and publish same in a timely manner. One copy shall go to each officer of the class, the class advisor, the Activity Coordinator, the permanent file and be posted for the Class members to see.
- B. handle all class correspondence.
- C. perform other duties as determined by the class, the advisor and/or Activity Coordinator.

SECTION 5

The Class Treasurer shall:

- A. handle all of the monies generated by the class. This includes deposit of same with the Fiscal Clerk and keeping a ledger account of the total balance.
- B. prepare a monthly treasurer's report for distribution at the monthly class officer meetings.
- C. perform other duties as determined by the class, the advisor and/or Activity Coordinator.

ARTICLE VI
ASB and Class Officer Elections

SECTION 1

All class and ASB elections shall be conducted in the spring of the school year. Those candidates elected at that time will assume office at the conclusion of that year and shall serve the following year. The only exception shall be for the incoming Freshman class. Those elections shall be held by the end of the second month of the start of school in the fall. If there are any unfilled ASB or other Class offices at that time, a special election will be held in conjunction with the Freshman Class elections. If there are still unfilled positions, the members of the Officer's Council, in concert with input from the Activity Coordinator and/or Class Advisor, may appoint a qualified student to assume that office for the year.

SECTION 2

All class and ASB elections shall be conducted under the direction of an election committee. For spring elections, this committee will be composed of all outgoing Senior Class officers and all outgoing Senior ASB officers. For fall elections, the committee will be composed of the presiding ASB officers.

SECTION 3

Prior to the filing date, the Activity Coordinator shall poll the staff for recommendations of possible candidates. These students shall then be encouraged to run for an office.

SECTION 4

All qualified students must file for office by the announced deadline set by the election committee. No write-in candidates shall be allowed.

SECTION 5

All campaign materials to be used by candidates must be approved, in writing, by the Class Advisor for Class candidates or the Activity Coordinator for ASB candidates prior to their use.

SECTION 6

All candidates shall abide by the election rules of this Constitution as well as all others set by the election committee.

SECTION 7

All candidates shall run for election as a single candidate, not as part of a ticket or slate. If there are two candidates running for the same office, they may agree to serve as co-officers for the year.

SECTION 8

There shall be a primary election if there are more than 3 candidates running for a single office. The primary shall be held no less than 3 days prior to the final vote. The two candidates with the highest number of votes in the primary shall proceed to the final election, unless one candidate receives 70% or more of the vote. In that case, that candidate shall be declared the winner of the election and no further action shall be taken.

If a final election is necessary, and there is a tie primary vote for the 2nd position on the final ballot, both candidates will advance along with the candidate who earned the most votes.

SECTION 9

Any candidate in an uncontested race shall be declared the winner and no election for that office will be held.

SECTION 10

There will be some type of presentation to the voters by all candidates. This may be done in an assembly or electronically. This will include speeches given by all candidates regardless of whether they are running opposed or not. All candidates shall be given equal time to speak.

SECTION 11

For ASB elections, all members of the student body except graduating Seniors will be allowed to cast a ballot. For Class elections, only members of that Class will be allowed to cast a ballot. The election committee shall determine how the election is conducted and monitored with input from the Activity Coordinator.

SECTION 12

The election committee shall count ballots immediately after the conclusion of the polling period. There shall be an automatic and immediate recount if the margin of difference between the winner and runner-up is 10 votes or less in a Class race, 20 votes or less in an ASB race.

Results shall be posted in a public place for the student body to see. These results shall include only the winner's name, not the number of votes each candidate received.

All ballots and tally sheets shall be kept on file with the Activity Coordinator for one calendar year.

SECTION 13

In case of a tie vote for any office on the final ballot, the members of the Student Forum shall break the tie. The tied candidates shall have an opportunity to address the Forum, after which a secret ballot shall be taken. The winner of the election shall be the candidate with the most votes from the Forum.

ARTICLE VII **Probation of Officers**

SECTION 1: Academic probation:

An officer (ASB or Class) will be put on academic probation if their GPA drops below the required 2.5 at the end of any official grading period, i.e. quarter and/or semester. The probation period will last 5 weeks. During this time, the officer may not discharge any duties of their office.

At the end of the probation period a grade check shall be conducted reflecting the grades the officer is earning at that time. If the grades meet the minimum requirement, the officer is reinstated until the check at the end of that official grading period. If the grade check at the end of the probation period shows that the grades do not meet the minimum requirement, the officer will be removed from office for the remainder of the year.

SECTION 2: Non-Academic probation:

An ASB or Class officer may be put on probation if the officer is not fulfilling the duties of the office for which they are elected and/or if the officer has been suspended from school and the Activity Coordinator determines that the action that led to the suspension is serious enough to warrant probation.

A written warning shall be required prior to the probation being instituted. The warning shall come from the Class Advisor or Activity Coordinator and include the offenses and what is required to prevent probation along with a timeline. If those terms are not met, the probation will be imposed.

Non-academic probation will last 5 weeks. During that time, the officer may discharge the duties of their office. At the end of the probation period, if the performance has improved, the officer will be allowed to continue in that office. If this is not the case, the officer will be removed from office for the remainder of the year. The decision will be made by the Activity Coordinator with input from the other ASB/Class officers and Advisors.

SECTION 3

An officer may only be on probation once during the year. If the occasion arises again, they will be immediately removed from office. This applies to both academic and non-academic probation.

SECTION 4

An officer who has been twice removed from office due to not fulfilling their duties will not be allowed to run for any office again in the future.

ARTICLE VIII **Recall and Replacement Procedures**

SECTION 1

An ASB officer may be subject to recall by a presentation at Student Forum of charges of malfeasance or failure to perform the duties of the office. The charges will be discussed at the meeting and the Forum will conduct a vote to determine whether the charges merit further consideration. If that vote results in 51% or greater of those voting in favor, the recall will continue. If not, the matter is dropped.

If the Forum votes to continue the process, the members are to return to their constituents, explain the charges, discuss them and return to the next meeting prepared to vote on recall. A 2/3 majority vote for recall by the Forum is required for the officer to be removed from office.

SECTION 2

A Class officer may be subject to recall by petition by a member of that Class. A petition to do so must list the reasons for recall and be signed by a minimum of 33% of total number of Class members. Once completed, the petition shall be turned in to the ASB officers. They shall validate that all signatures on the petition are those of students in the appropriate group.

SECTION 3

If the petition is judged valid, a recall election shall be held under the direction of a specially formed committee of 5-10 members of the Student Forum.

SECTION 4

Before the recall election is held, the petitioned officer shall have the opportunity to defend her/himself before the electorate.

SECTION 5

For an officer to be recalled, two-thirds majority of the Class/ASB must vote in the affirmative. (must be for recall.)

SECTION 6

If the Presidency of any class or ASB is vacated for any reason, the Vice President shall assume the office and duties of the President for the remainder of the term of office.

SECTION 7

If any office other than the Presidency is vacated, a special election committee shall be formed from the Officers Council to conduct an election for the vacated office. The only exception will be if the vacancy occurs during the 4th quarter of the year. In that case, the office will remain unfilled. *If no qualified candidates come forward, an qualified student may be appointed to this office by the Officer's Council.*

SECTION 8

If an office remains unfilled, the duties of that office shall be divided amongst the remaining officers.

ARTICLE IX **Officers Council**

SECTION 1

Membership on the Officers Council shall consist of all elected *and/or appointed* ASB officers and all elected *and/or appointed* class officers.

SECTION 2

The presiding officer shall be the ASB Vice President.

SECTION 3

The responsibilities and duties of the Council shall be:

- A. to assist the Activity Coordinator in constructing and maintaining the activity and fundraising calendar.
- B. to share goals and plans of all classes and the ASB during the year.
- C. to charter all student clubs.
- D. to act as the student Finance Committee.
- E. to perform other duties as determined by the Council, the Student Forum, the Activity Coordinator, and/or the Administration.

SECTION 4

Meetings shall be held at least once a month. They should be held prior to the Student Forum meeting for that month.

ARTICLE X **Student Forum**

SECTION 1

The Student Forum shall consist of an elected representative from each homeroom including office and other T.A.'s.

SECTION 2

Student Forum shall have the following responsibilities:

- A. to serve as the communication link between the ASB officers and the student body.
- B. to serve as the forum for expression of student concerns brought by the representatives.
- C. to act as the legislative branch of the student government.

SECTION 3

The presiding officer of the Student Forum shall be the ASB President.

SECTION 4

The Student Forum shall hold monthly meetings. They shall be governed by modified Robert's Rules of Order, Newly Revised, which are not inconsistent with this Constitution, all by-laws, and any special rule of order that the Student Forum may choose to accept.

SECTION 5

For a binding vote of the Student Forum to be taken, there must be a minimum of two-thirds of the members present. For a measure to pass, it must gain a simple majority of those voting, unless otherwise specified in this document or in the motion being voted upon.

ARTICLE XI **Student Clubs**

SECTION 1

All official student clubs within the school must be chartered through the Officers Council. To be granted a charter, a group must:

- A. apply, in writing, to the Officers Council for chartership.
- B. demonstrate student interest in forming such a club by providing signatures of a minimum of 10 students who will participate in the club.
- C. at the time of application, the group shall state its purpose and goals.
- D. acquire a staff member to be the Advisor of the club as shown by their signature on the application.
- E. membership to any chartered student club may not be denied on the basis of sex, race, or creed.

SECTION 2

The completed required paperwork shall be submitted to the Officers Council for consideration. If approved, the club shall hold a public meeting at which time officers shall be elected. If chartership is denied, the applicant group has the right to appeal to the Student Forum for reconsideration. To be chartered through the Student Forum, the application must obtain a favorable vote of 75% of those voting.

SECTION 3

Under State and Federal law, if West Seattle High School charters one co-curricular club that is not tied to a curriculum department, it must charter all clubs as long as they meet the same minimum requirements.

SECTION 4

Each chartered club may apply for inclusion on the fundraising & activity calendar. Any and all monies generated by the club must be deposited in their ASB account kept by the Fiscal Clerk and used in accordance with District and State regulations.

SECTION 5

At the beginning of each school year, each chartered club will hold elections and report the results to the Officers Council.

SECTION 6

The Officers Council has the right to revoke the charter of any club which fails to meet it's goals or in which membership drops below 10 students. Any club which has had it's charter revoked may apply for re-chartering at any time of the school year. If there are outstanding debts to the ASB, the club members will be responsible for reimbursement.

SECTION 7

Any chartered club may choose to dissolve itself at any time as long as there are no outstanding ASB debts.

ARTICLE XII
Cheer Squad

SECTION 1:

Cheerleaders are amongst the most visible representatives of the student body and leaders within the school. As such, they are to be held to the same eligibility standards as other leaders, i.e. Class/ASB officers.

SECTION 2:

Separate Varsity and Junior Varsity cheer squads may be formed providing there are enough qualified candidates to do so. If there are 16 or more qualified candidates, two squads may be formed with a maximum of 12 members on a squad and a minimum of 8 members on a squad.

SECTION 3:

Minimum eligibility requirements for tryout shall be:

- A. achievement of a 2.5 or better term GPA based on the previous grading period.
- B. enrollment in a minimum of 3 full credit, non-T.A. classes at the time of tryout.
- C. completion and return of all required forms for tryout.
- D. possession of a current activity card.

SECTION 4:

If two squads are formed, the Varsity squad shall cheer at fall and winter varsity sports. The Junior Varsity squad shall cheer at fall and winter J.V. sports. A combination of both shall cover spring sports.

SECTION 5:

Tryouts shall be held in the spring and be open to any qualified members of the current Freshman, Sophomore, and/or Junior Class. Since this is an elected student body position, no individual may be on the cheer squad and hold an ASB/Class office during the same year.

SECTION 6

If a squad member quits during the year for a non-emergency reason, they will not be allowed to tryout again in subsequent years. The final decision will be made by the Activity Coordinator.

ARTICLE XIII
Finances

SECTION 1

The Officers Council shall act as the student Finance Committee, which shall be chaired by the ASB Treasurer.

SECTION 2

The cost of the activity card shall be determined by the student Finance Committee with input from the Activity Coordinator and the Fiscal Clerk and within the limits, if any, set by the Seattle School District. The student Finance Committee shall also determine the cost of a replacement activity card.

SECTION 3

All students holding an elected or appointed office (including Clubs and cheer squad members) shall be required to purchase an activity card.

ARTICLE XIV
Amendment Procedures

SECTION 1

Any proposed amendment or change to this Constitution must be presented in written form to the Student Forum. The proposal must be accompanied by a supporting petition signed by a minimum of 10% of the student body. The only exception are amendments and/or other modifications required by changes in school and District policies or operations, i.e. the mascot name, credits, etc. In these cases the required changes will be made by the ASB Officers in power at the time and approved by the Officers Council.

SECTION 2

Student Forum shall determine that all signatures are valid and that the proposed amendment does not conflict with Building, District and/or State policies.

SECTION 3

Once validated, Student Forum shall sponsor a public meeting where the amendment/change is read, explained, and discussed. This meeting shall be adequately publicized as to allow members of the student body to attend.

SECTION 4

Following the open public meeting, the student body shall vote on the change. The Student Forum shall decide the process of how this is to be done.

SECTION 5

To gain adoption, 51% or more of the student body must vote. The amendment/change must earn a simple majority of yes votes to pass.

SECTION 6

If passed, the amendment/change shall immediately become an integral part of this Constitution, unless otherwise specified in the action.

ARTICLE XV

Relationship With The Administration

SECTION 1

The Activity Coordinator shall be the advisor to the ASB officers, the Student Forum, and the Officers Council.

SECTION 2

The Class Advisors shall aid their respective classes in their projects and activities.

SECTION 3

All actions of all branches of the ASB student government are subject to review, change, and possible veto by the Activity Coordinator, Class Advisor(s) and/or Principal. In that case, the affected branch will have the right to appeal to the Principal or the District level appropriate person.

ARTICLE XVI

Enablement

This Constitution goes into effect upon the electronic signatures of the current (2003-04) ASB Officers, the Activity Coordinator, and the Principal. It invalidates all previous ASB Constitutional documents including all by-laws.

THIS DOCUMENT HAS BEEN ADOPTED IN ITS ENTIRETY BY THE STUDENT FORUM OF WEST SEATTLE HIGH SCHOOL. BY MY HAND, I SIGN IT INTO EFFECT ON JUNE 1, 2004.

Morichika Fukagawa
Morichika Fukagawa, ASB President

Phally Keith
Phally Keith, ASB Vice President

Maria Guanlao
Maria Guanlao, ASB Secretary

Danesha Arterberry
Danesha Arterberry, ASB Treasurer

Pat Jewell
Pat Jewell, Activity Coordinator

Phil Brockman
Phil Brockman, Principal

**AMENDMENT I
Staff Advisors**

SECTION 1:

All student groups under the umbrella of the ASB must have at least one staff advisor.

SECTION 2:

When the advisor is not specified by applicable collective bargaining agreements, the principal and/or his or her designee shall either select the advisor in consultation with that student government body or allow the student government body to select its own advisor.

SECTION 3:

The Principal or his/her designee shall have the power to remove any advisor in a manner that is in accordance with law and all applicable collective bargaining agreements.

AMENDMENT II

Student Representatives and Building Level Decision Making

SECTION 1:

Student representatives may be full-fledged members of building level decision-making bodies. This includes, but is not limited to, Site Council and the Building Leadership Team.

SECTION 2:

The number of student representatives on each body shall be commensurate with the number of parent/guardian representatives. If a decision-making body does not have position(s) for a parent/guardian representative, there shall also be no position for student representative(s).

SECTION 3:

Student representatives may also be members of building level hiring committees, except in cases where such participation is contrary to the collective bargaining agreement between the Seattle School District and its employees. If a student of such a committee violates the need for confidentiality, they will be removed and not be allowed to serve on any other building-level decision-making body during their career at Westside.

SECTION 4:

To be a member of any building decision-making body, a student must have a minimum of a 2.5 accumulative GPA (not including any TA grades) and be on track, by credit, toward graduation. Additionally, the student must be enrolled in and attending classes full time on the West Seattle High School campus. If a student is enrolled and attending class on the campus only part-time, they are not eligible to serve in this capacity.

SECTION 5:

It will be the duty of the ASB Officers, with the input of the Officer's Council, to appoint student representatives to any building decision-making body. At the appropriate time, the ASB officers will solicit recommendations of potential representatives from their fellow students and building staff. Once a list has been established, it shall then be determined by the Activity Coordinator whether each candidate meets the minimum qualifications. Any candidate who does not meet those requirements will be removed from the list.

The list will then be returned to the ASB officers who will contact each candidate to determine the level of interest and willingness to commit to the duties of the job, i.e. attend all meetings, maintain confidentiality, be able to do the work, etc. Any candidate who has no interest and/or is not able to commit to the job shall have their name removed from the list.

The final list will then be presented to the Officer's Council for their input. Once that has been given, the ASB Officers will make the final decision of whom to appoint to which body. For a student to be appointed, at least 51% of the ASB Officers must agree to do so.

SECTION 6:

A person who is a Class/ASB officer or a member of the cheer squad is not automatically prohibited from being considered as a student representative to a building level decision-making body.

SECTION 7:

If it becomes necessary, the Officer's Council shall be the body that oversees removal of a student representative to any building level decision-making body. Removal can occur only if it is shown that the student representative has not complied with the expectations and responsibilities required of the committee members, and/or has not maintained regular attendance at meetings of the committee, and/or has not been prepared to participate fully, and/or does not work constructively with other members of the committee.

Members of the student body, of the Officer's Council, of the decision-making body itself, or of the staff shall present their case as to why a student representative is to be removed. The student representative shall have an opportunity to answer the charges against them before a decision is made. This hearing shall take place in front of the full Officer's Council.

Once all sides have been heard and any and all necessary investigation has been completed, the members of the Officer's Council shall vote. For a student representative to be removed from their position, a minimum of 51% of the Officer's Council must vote in favor of that removal. Anything less than 51% will result in the student representative retaining their position.

Only in cases of exceptional circumstance may the Principal, their designee, or any other staff member remove a student representative from any decision-making body. Exceptional circumstances shall include, but not be limited to, instances in which a student representative has committed an offense of Exceptional Misconduct under the District's Code of Prohibited Conduct and/or when a student representative is no longer a full time student on the West Seattle campus.

AMENDMENT III
Student Complaints of Violations

SECTION 1:

Any ASB-sanctioned organization or its members has the right to file a complaint if they believe that a District employee is acting in a manner that violates the student government's ability to rightfully govern and/or interferes with a student representative carrying out their job on a building based decision-making committee.

SECTION 2:

The complaint must be made in writing to the building Principal and will initiate an investigation. The only exception will be in any case where the complaint is being lodged against the Principal. In that case, the complaint shall be made to the Principal's immediate supervisor.

SECTION 3:

The Principal or Education Director shall determine if the complaint(s) is/are warranted within 15 business days of receipt of the complaint. The investigator shall compile a full written report of the results of the

investigation for the Superintendent. No later than 15 business days after the report has been complete the Superintendent shall respond to the complainant stating:

- Seattle Public Schools denies the allegations; or,
- Seattle Public Schools confirm the allegations and outlines the corrective measures that SPS and WSHS intend to take.

THESE AMENDMENTS ARE WRITTEN TO COMPLY ON SEATTLE SCHOOL BOARD POLICY D124.01 adopted in Nov. 2007 and are hereby signed into effect by my hand this 21st day of December, 2007:

Zack Desmond
Zack Desmond, ASB President

Angie Tyler
Angie Tyler, ASB Co-Secretary

Whitney Elder
Whitney Elder, ASB Co-Vice President

Rachel Barnecut
Rachel Barnecut, ASB Co-Treasurer

Sivona Lingle
Sivona Lingle, ASB Co-Vice President

Drew Simpson
Drew Simpson, ASB Co-Treasurer

Brodie Peterson
Brodie Peterson, ASB Co-Secretary

Aimee Starheim
Aimee Starheim, ASB P.R.

Pat Jewell
Pat Jewell, Activity Coordinator

Bruce Bivins
Bruce Bivins, WSHS Principal