

# AUCTION DONATION FORM

Olympic View Elementary PTA · 504 Northeast 95th Street · Seattle, WA 98115 · 206.252.5500 | a 501(c)3 Organization, tax ID 23-7194120

## DONOR INFORMATION

Donor Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Donor Signature \_\_\_\_\_

Thank you for your donation. **Please keep the bottom copy of this form for your records.** Your donation was received by us on the date shown below. You received no goods or services in exchange for your gift.

## ITEM INFORMATION

Item Name \_\_\_\_\_

Item Description (including special conditions or limitations)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Donor's Estimate of Item's Fair Market Value \$ \_\_\_\_\_

Item to be Delivered  Item to be Picked Up  Item is a Gift Certificate

Date donation is to be provided \_\_\_\_\_

FOR OFFICE USE: DATE DONATION RECEIVED \_\_\_\_\_

ITEM RECEIVED BY \_\_\_\_\_ PHONE \_\_\_\_\_

RECEIVING # \_\_\_\_\_ CATALOG # \_\_\_\_\_ CLOSING \_\_\_\_\_ CATEGORY \_\_\_\_\_

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