



SEATTLE PUBLIC SCHOOLS – NOTIFICATION OF RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Under the Family Educational Rights and Privacy Act (FERPA), parents and students over 18 years of age (“eligible students”) have certain rights with respect to the student’s education records. They are:

- (1) The right to inspect and review the student’s education records within 45 days of the day the District receives a written request.
(2) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading.
(3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

Under FERPA, the following information is considered public or “directory” information and may be released to anyone unless you tell the District that you do not want the information released: name, address, telephone number, electronic mail address, photograph, date of birth, dates of enrollment, grade level, enrollment status, degree or award received, major field of study, participation in officially recognized activities and sports teams, height and weight of athletes, most recent school or program attended, and other information that would not generally be considered harmful or an invasion of privacy if disclosed.

MARK ONLY ONE:

A. [ ] I consent to the release of the above directory information about my child.

B. [ ] I do NOT consent to the release of the above directory information about my child except as authorized by law.

\*Checking 'B' means child will not be in the yearbook.

It is the policy of Seattle Public Schools that parents/guardians who do not explicitly choose Option B give their implied consent for Option A.

PRINT PARENT/GUARDIAN’S FULL NAME

PRINT CHILD’S FULL NAME AND DATE OF BIRTH

PARENT/GUARDIAN’S SIGNATURE

DATE

CHILD’S SCHOOL ID NUMBER

PLEASE RETURN THIS FORM DIRECTLY TO YOUR CHILD’S SCHOOL EITHER IN PERSON OR BY U.S. MAIL.

If you have more than one child, you must return a separate form for each child to each child’s school.

This form will be retained in your child’s folder at his or her school.