

PTA Board Meeting Minutes, Loyal Heights Elementary School
Meeting held 14 August, 2007
At Mary Slater's sister's house (thank you, Agnes and Mary)

Present at the Meeting: Mary Slater, Mia Cisek, Margie Balcos, Anne Forester, LeAnne Brown, Shelley Imel, Debbie Ulrich, Janet Solan, Mara Lim, Susan Ovens, Jennifer Duval-Rainbow, Kelly Holton, Lori Monlux, Clover Codd, Carolyn Hostetler.

1. Board Overview: In which Mary Slater gives a concise and helpful overview of the PTA structure, passes out notebook contents and reviews calendar contents.

2. Calendar - Mary:

Deadlines for Beaver Tales (BT) will be the 15th of the month.

Additions to the yearly calendar are as follows:

September 4, 9:00-11:00: Jumpstart Open House

October 10: Diane Kurzyna, this year's artist-in-residence, will hold a workshop from 12-3 for the art docents and a teacher workshop at the after school teachers' meeting.

January 14-end of March: artist-in-residence program

General Meetings will be held in September (Dessert Night), February and May.

There was a discussion of the Board Meeting schedule. It was decided to keep the meeting on Thursday evenings at 7:00.

3. Extra Committees - Mary:

There are three extra committees throughout the year. They are the Budget Committee, the BLT and the Nominating Committee. Mia will pull together a Budget Committee in the Fall. Lori Monlux was asked to serve on the BLT and graciously accepted. Thank you and congratulations.

4. Budget - Mia

Mia passed out the Treasurer's Report. At each Board Meeting she will submit the Balance Sheet for July through the previous month, Profit and Loss Budget vs. the Actual for July through the previous month, Fundraiser Recap spreadsheet and the Current Budget, which is always available.

Jumpstart has been eliminated as an equity account and is now an asset.

We are in balance. Way to go, Mia.

Proposed changes to the budget are as follows: (Be sure to read these as we will vote on these at the September Board Meeting):

1. #35 Reduce COPY FEES to \$1500 per Clover
2. #71 Reduce Classroom Maintenance now that chairs are bought. Move balance to Sound Improvement.
3. #102 Increase Teacher Discretionary to \$5200, to add the OT, Chris Reynolds.
4. #98 Increase Sound Improvement, per item 2.

The following changes require full general approval and will be submitted at the September general meeting:

1. #80 Zero out Instructional Materials (This needs to be voted on by general meeting if deleted. We could just put it at zero until next year and maintain the line item).
2. # Replace #70 Basketball Court and put it into #91 Playground Renovations. The name fits further applications of money.
3. # 77Delete Family Education - this was strictly for Family Matters, which is no longer applicable.
- 4.# 101 Student Council. Delete item, as they are self supporting.

5. Communications - Lori:

Mary Slater proposed that this should be an elected position. This will be voted on at the General Meeting in September.

The person in this position will oversee all methods of communication, including the Yahoo group (administrator-Phil Klein), website (administrator-Torrey Volk), Beaver Tales (editor-Anne Dunn), Beavernotes (editor-Kirsten Purdy) and the Reader Board.

Lori will write a characterization of each mode of communication, then we will continue the conversation.

Please remember to let Clover and Mary Hawkinson read everything before it is printed to go home.

5. Review of Bylaws, Mission Statement and Standing Rules - Mary

Mary Slater, as stated above, proposed that the Communications Chair should be an elected position.

Dates coming up: September 13 is our first Board Meeting, September 18 is the first General Meeting, September 10 is the deadline for packet contents.

Board Members please stay for the first day of school assembly to be introduced to the new and Kindergarten parents.

Meeting adjourned to the deck for a delicious salad dinner prepared by Mary Slater.

Respectfully submitted,

Carolyn Hostetler, Secretary