

# A Career-Focused Alternative High School

*At Interagency Academy education is the pathway to Careers*

Interagency Academy promotes dreams to prepare students to enter a competitive career world. Through career assessment, exploration, preparation, counseling and mentorship, and experience in the classroom and community, students will develop individualized career plans and work on projects that take them from school to the community.

**ENROLLMENT:** Interagency Career Exploration Academy – a choice high school

## ASSESSMENT

WHAT	WHERE	WHO	WHEN	HOW
Students are assessed for learning style and career interest and through advisory create a career plan	All Interagency Academy Sites / Orientation/ Assessment Center	IA Sites all staff / advisors	Advisory period	WOIS on-line or software  Learn4Life survey
Student placement (when possible) in IA sites/programs according to career interest/ goals or needs	Assessment center	IA Sites/ assessment counseling staff	Orientation and or Advisory	Advisor – allstaff/ Counselor/ CTE staff
Other – transition from another career-based program	Assessment Center	IA Site/ assessment counseling staff	Orientation	Advisor – allstaff/ Counselor/ CTE staff

## PERSONALIZED EDUCATION PLAN

WHAT	WHERE	WHO	WHEN	HOW
Students will develop a <u>career plan</u> based on <u>career assessments</u> and <u>career goals</u>	All IA Sites	IA sites All staff /advisors	Daily Advisory period On-going	Advisory CTE staff provide training
Student will use technology and or placement in specialized programs to <u>research and develop career plans</u>	All IA Sites	IA Site Staff /advisors	Daily Advisory period On-going	Specialized apprenticeship programs (City Campus) WOIS on-line and internet (S to C staff training)
Students will <u>create an electronic portfolio</u> to document and communicate process and need	All IA Sites	IA Site Staff /advisors	Daily Advisory period On-going	WOIS on-line CTE staff training/ monitor
Students discuss/ share experiences/ projects in Advisory groups-evaluate progress	All IA Sites	IA Site Staff and student self-eval	On-going	All Site staff

## CAREER EXPLORATION

<b>WHAT</b>	<b>WHERE</b>	<b>WHO</b>	<b>WHEN</b>	<b>HOW</b>
Pathway Exploration thru Career Speakers	IA Sites/Youth Care Orion	IA Site staff & CTE staff	On-going	CTE Staff coordinates/assists
Exploration thru Career Field Trips	Classroom to Community	IA Site staff & CTE staff	On-going	CTE Staff coordinates/assists
Career/Job Fairs	Community	IA Site staff, Counseling, CTE staff	On-going	CTE Staff coordinates/assists
Students research careers w/ technology	All IA Sites	IA Site staff	On-going in Advisory class	Project-based: WOIS on-line, Internet, WorkSource etc
Career exploration thru Job Shadows	Community	IA Site staff & CTE staff	On-going after preparation - CareerSpeaker	Project-based: CTE staff assist site staff and advisors
Students do focused career exploration internships/pre-apprenticeships	All IA sites with 11 <sup>th</sup> & 12 <sup>th</sup> grade students	CTE staff develop, coordinate, monitor internships	Students 16+ who are prepared.  referred by Advisors when prepared	Site staff/CEAs etc. prepare students in the classroom - portfolios reflect readiness
Post-HS Plan counseling/advisement	All IA Sites with 11 <sup>th</sup> /12 <sup>th</sup> graders	Advisors, Counseling, CTE staff	Juniors and Seniors	Academic/ Career Counselor Advisors
Exploration of post-secondary ed/employ	IA Sites & and Community Colleges	Advisors, Counseling, CTE staff	Juniors and Seniors	WOIS/Internet Workforce Explorer, etc. Field trips



## CAREER/WORKPLACE PREPARATION

WHAT	WHERE	WHO	WHEN	HOW
Students develop group and independent projects or participate in pre apprenticeship programs which integrate academics and career interests & workplace skills	All IA Sites & Pre-apprenticeship programs	All IA Site & S to C Staff	On-going	Vocational staff, S to C staff assist IA staff
Students use technology to research and present projects related to personal & career interests, leadership and ServiceLearning	All IA Sites	All IA staff, S to C staff, Technology Coordinator	On-going	Internet, Library, etc.
Students complete necessary requirements for workplace integration	All IA Sites	IA Site staff/CEAs Advisory	On-going	Wrld of Work curriculum: applications, resumes, interviewing skills, safety, attitude and work ethics