ALKI ELEMENTARY PTA

Alki Elementary PTA is a 501(c)(3)
Non-profit corporation

PROCUREMENT FORM

Alki Elementary School
3010 59th Ave SW
Seattle, WA 98116
206-252-9050

Donor Information

Business Name: _____ Date: _____

Donor Name: _____ Contact Name: _____

Address: _____ Phone: _____
Street Address *City* *ZIP*

Website: _____ Email: _____

Business Description or Tagline: _____

Item Information

Item: _____ Approx. Retail Value: $ _____

Item Description: _____

_____

(Include distinguishing characteristics, style, color, size, limitations, specifications, special conditions, etc.)

☐ Certificate attached ☐ School to print Certificate ☐ Item to be collected by Procurer

Procured By: _____ Phone: _____

Referred By: _____ Donation Item Number: _____

White & Yellow copy: return to Alki School **Pink copy: Donor copy**