

# Memorandum

Addendum to the Program Placement Recommendations for 2008-09

**To:** Dr. Goodloe-Johnson, Superintendent

**From:** Carla Santorno, Chief Academic Officer  
Courtney Jones, Special Assistant to the CAO

**CC:** Don Kennedy, Michelle Corker-Curry, Pat Sander, Ruth Medsker, Patrick Johnson, Gloria Mitchell, Scott Whitbeck, Shannon McMinimee, Linda Sebring, Nan Stavnsjoj, Holly Ferguson, Duggan Harman, Kathy Johnson, Tracy Libros, Rachel Cassidy, Fred Stephens, Dave Anderson, Ammon McWashington Linda Hoste, Colleen Stump, Robert Vaughn, Glenda Morgan, BiHoa Caldwell, Princess Shareef, and School Principals

**Date:** May 7, 2008

**Re:** **Addendum** to the Program Placement Recommendations for the 2008-2009 School Year

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The following program placement recommendations are for implementation in the 2008-2009 school year. These recommendations are generally presented in the fall for the following school year; however these out of sequence requests are driven by the increased number of students who have qualified for these services and programs.

Data from November suggested that Special Ed would be able to convert and close programs, given the number of 5<sup>th</sup> grade students rising to middle school and the projection of program needs for preschool and kindergarten risers. Actual IEP team program decisions did not completely align with the department's projections. This has created a gap between the number of available programs and the number of students who need access to services and programs for the 08-09 school year.

## **PROGRAM PLACEMENT POLICY**

It is the policy of the Seattle School Board that programs be placed in support of District-wide academic goals that address systemic needs and support quality education for all students. The Program Placement Committee makes program location recommendations to the Superintendent, who, pursuant to School Board Policy F21.00, has ultimate decision making authority related to program placement. It is the policy of the Seattle School Board that programs be developed, replicated, and placed in support of District-wide academic goals that address systemic needs and support quality education for all students. This process addresses the development of new programs, the replication of existing programs, as well as the closing and/or relocation of existing programs throughout the District.<sup>1</sup>

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<sup>1</sup> Reference: School Board Policy, Program Development and Placement, C56.00

In making program placement decisions, the Superintendent should endeavor to:

1. Place programs in support of District-wide academic goals,
2. Place programs equitably across the District,
3. Place programs where students reside,
4. Consider input from stakeholders in the decision making process,
5. Utilize physical space effectively to assure that space needs are met across the District,
6. Ensure that fiscal resources are taken into consideration, and
7. Fully analyze the impact of any decision before it is made by using data, research and best practice.

All recommendations fall under at least one of the following categories:

- Special Education
- Bilingual Programs
- Advanced Learning
- New Programs
- Portable and Facility Requests
- Pending/Ongoing Program Placement Requests

## **COMMUNICATION**

### District Staff:

Once the recommendations are finalized and approved, the official notification will be sent out from Chief Academic Officer, Carla Santorno. An email will be sent to the Program Placement Committee, Instructional Directors, and to the Senior Leadership Team. Each principal who will receive a program will get a call from their Instructional Director. Communication to all other principals will be through the Principal Communicator, and the approved addendum to the recommendations will be posted on the Program Placement website: <http://www.seattleschools.org/area/progplace/index.dxml>. School Board members will be notified through Dr. Goodloe-Johnson's Friday up-date to the Board.

### Families and Community Members:

Families of students who are currently awaiting assignments will be personally notified by the Special Education Department. The approved recommendations will be posted on the Program Placement website: <http://www.seattleschools.org/area/progplace/index.dxml>. The Special Education department will work with teachers, families, and students to support these new programs.

**ADDENDUM**  
**PROGRAM PLACEMENT COMMITTEE RECOMMENDATIONS**  
**FOR THE 2008-2009 SCHOOL YEAR**

**SPECIAL EDUCATION**

<b>Program Request</b>	<b>Proposed Placement</b>	<b>Committee Recommendation</b>	<b>Approved</b>
Autism Inclusion, K-5	Schmitz Park	<p><b>Recommendation: Approve request to open a new elementary Autism Inclusion program at Schmitz Park for the 2008-09 school year.</b></p> <p>The students who currently need access to this program live in West Seattle South, West Seattle North, and in the Central Cluster. The staffing model for this program is 8 students: 1 teacher: 2 IA's.</p>	<b>Dr. Goodloe-Johnson</b>
Autism Inclusion, K-5	John Muir	<p><b>Recommendation: Approve request to close the current BIP program at Muir and open a new Autism Inclusion program for the 2008-09 school year.</b></p> <p>The self-contained BIP program will be closed. The majority of students who currently need access to this program live in the South Cluster. The staffing model for this program is 8 students: 1 teacher: 2 IA's.</p>	<b>Dr. Goodloe-Johnson</b>

Program Request	Proposed Placement	Committee Recommendation	Approved
Autism Self-contained, Primary	Roxhill	<p><b>Recommendation: Approve request to open a new Autism Self-contained primary program at Roxhill.</b></p> <p>There is already a Special Education preschool and a transitional kindergarten at Roxhill. Some of these students will be able to roll into this new primary program. The majority of students who currently need access to this program live in the West Seattle North and West Seattle South clusters. The staffing model for this program is 8 students: 1 teacher: 2 IA's.</p>	Dr. Goodloe-Johnson
Autism Self-contained, Primary	Summit K-12	<p><b>Recommendation: Approve request to open a new Autism Self-contained primary program at Summit K-12.</b></p> <p>The students who currently need access to this program live in the North West and Queen Anne Magnolia clusters. The staffing model for this program is 8 students: 1 teacher: 2 IA's.</p> <p><b>Recommendation: Approve request to open a new Autism Self-contained primary program at Madrona K-8.</b></p>	Dr. Goodloe-Johnson
Autism Self-contained, Primary	Madrona K-8	<p>The students who currently need access to this program live in the North and North East clusters. The staffing model for this program is 8 students: 1 teacher: 2 IA's.</p>	Dr. Goodloe-Johnson

Program Request	Proposed Placement	Committee Recommendation	Approved
Low Incidence Inclusion, K-5	Leschi	<p><b>Recommendation: Approve request to open a new Low Incidence Inclusion, K-5 at Leschi.</b></p> <p>There is currently a Low Incidence self-contained K-2 classroom at Leschi. Having both an inclusion and self-contained program at Leschi provides opportunities for students to be supported with a number of educational strategies and creates more flexibility to meet the needs of these students. The students who currently need access to this program live in the North, South, West Seattle and North East clusters. The staffing model for this program is 9 students: 1 teacher: 1 IA.</p>	Dr. Goodloe-Johnson