

	<p style="text-align: center;">PLAQUES, NAME PLATES, AND DONOR WALLS</p>	<p style="text-align: center;">G30.00 December 1998 Page 1 of 1</p>
---	--	---

BOARD-ADOPTED PROCEDURE

Introduction

The Seattle School Board encourages gifts and donations to the Seattle School District and to the Alliance for Education. Some gifts benefit the District generally and others are school-specific. Gifts come from individuals, non-profit organizations, and corporations. The School Board recognizes that plaques, name plates, and donor walls (i.e., displays on walls, floors, or the like with multiple donors listed on small plaques or tiles) can provide appropriate forms of recognition if done in accordance with this procedure.

Procedure

1. Plaques, name plates, and donor walls should be in recognition of gifts of an appropriate amount, to be determined by the Superintendent.
2. Plaques, name plates, and donor walls placed in a school should be done so in consultation with the school and approved by the Superintendent.
3. Plaques, donor walls, and name plates (including name plates on donor walls) should be a standard size, as determined by the Superintendent. The script or font should also be standardized. Corporate names are allowed provided they do not contain corporate logos, slogans, or other advertising.
4. In the case of corporate gifts, no recognition on plaques, name plates, or donor walls will be permitted for corporate entities that manufacture or distribute alcohol, tobacco, or firearms.
5. This procedure shall also apply to plaques placed in schools in recognition of other external funding (e.g., City levy funding).

Cross-reference: See also Board Procedure H10.01 - Naming School District Buildings