



ACCEPTANCE OF  
GRANTS/REVENUE  
PRODUCING  
AGREEMENTS AND  
CONTRACTS

G25.00  
Adopted  
June 15, 2005  
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## POLICY

It is the policy of the Seattle School Board to accept grant awards and revenue-producing agreements and contracts that assist the District to meet the academic needs of its students, as well as assist the District to meet the District's strategic goals and priorities. The Seattle School Board values and welcomes such contributions to the District and its students.

A grant award or revenue-producing agreement or contract is an award of funding to a department, a school or an individual within the District that is based upon a request for funding. Grant awards are designated for specific purposes and are usually accompanied with a statement of terms and conditions that guide the District or school on the use of these funds. The award document normally includes a written description of the approved program, including a line-item budget, a statement of the specific terms and conditions of the award, and information on how funding under the award can be accessed by the District. In accepting the award, the District honors its obligations and responsibilities to expend the grant funds in accordance to the stated purposes and conditions of the award.

In order to accept these funds, the grant award or revenue-producing agreement or contract must benefit the District and meet all of the following conditions:

1. Be aligned with the District's and School Board's mission, vision, core values and beliefs.
2. Be aligned with District and school goals that positively impact student performance.
3. Be aligned with the District's instructional priorities and strategies.
4. Be aligned with school and District transformation plan goals.
5. Address considerations of equity in funding.
6. Directly support and honor District governance and decision-making procedures of the Board, central office and building-level staff.
7. Have a value or benefit that is greater than the obligation under the grant award.
8. Not violate management and/or bargaining unit rights and responsibilities.
9. Not carry any conditions that would divert school or District efforts away from the District's primary mission.
10. Be aligned with other Board policies and administrative procedures.

The Seattle School Board authorizes the Superintendent to accept these awards and revenue-producing agreements and contracts with the following exceptions:

1. Where the grant award or the revenue service agreement or contract is new and exceeds \$250,000 over the total grant period.

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2. When Board approval is mandated by the funding agency.
3. Where there is a “cash match” or “in-kind match” requirement during the total period of the grant that requires a general fund or other grant fund obligation in excess of \$ 250,000.
4. Where there are “general fund obligations” after the grant expires.
5. Where the Superintendent believes that it would be in the best interest of the District to have the grant or revenue-producing agreement or contract approved by the Board.

Grant awards and revenue-producing agreements and contracts that contain one or more of these exceptions must be approved by the Board before the District can accept and obligate funds under the award.

Once the District accepts the award or revenue-producing agency service agreement or contract, the District will have the decision-making and signature authority to manage the award in accordance with the purposes and terms and conditions of the executed agreement.

The Superintendent will establish operating procedures for the administration and management of such awards.

Cross References:

E02.00 Advertising and Commercial Activities (Approved 9/10/04)

G10.00 Fiscal Impact Statement (Revised September 2003)

G26.00 Grant Applications (March 1996)

G27.00 Federal and State Funding Compliance Terms (March 1996)

G28.00 Gifts and Donations (Revised June 1996)

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