SEATTLE PUBLIC SCHOOLS	SEATTLE SCHOOL DISTRICT NO. 1 BOARD BYLAWS MEETINGS	Bylaw B40.00 Revised DEC 6, 2006 Page 1of 1

Meetings of the Board will be scheduled in accordance with the law and as deemed by the Board to be in the best interests of Seattle Public Schools and the community. Therefore, the Board will function through: 1) regular meetings, 2) special meetings, 3) emergency meetings, and 4) public hearings. All meetings shall be open to the public to the extent required by law.

The regular meetings of the Board of Directors are held at least once a month according to a yearly schedule adopted in advance by the Board. The Executive Committee may amend the schedule. All regular Board meetings shall be held on Wednesdays at 6:00 p.m. in the Frances Owen Auditorium located in the John Stanford Center for Educational Excellence, 2445 3rd Avenue South, or in another convenient District facility. Robert's Rules of Order, Newly Revised, will be used as a guide when necessary to assist in the orderly transaction of Board business.

Agenda items will be timed, and times will be enforced by the Board President.

Public notice shall be properly given for any special meeting, whenever a regular meeting is adjourned to another time or when a regular meeting is to be held at a place other than the John Stanford Center for Educational Excellence.

Special meetings may be called by the President or on a petition of a majority of the Board members. A written notice of a special meeting, stating the purpose of the Meeting, shall be posted to the district's web page not less than twenty-four hours prior to the time of the meeting, and each Board member shall receive notice of the posting by e-mail and telephone. Written notice shall also be sent not less than twenty-four hours prior to the meeting to each local newspaper of general circulation and to any radio or television station that has filed a written request for such notices. Public testimony and business transacted at a special meeting will be limited to that stated in the notice of the meeting.

As per Seattle School District policy, no confidential or individual personnel issues shall be brought before an open meeting of the School Board.

References:	RCW 28A.343.380	Directors – Meetings
	RCW Ch. 42.30	Open Public Meetings Act
Cross Reference:	Board Policy F02.00	Public Participation in Board Meetings

Former Code: B02.19

Revision(s): June 2003; 8/3/05