

	<p style="text-align: center;">SEATTLE SCHOOL DISTRICT NO. 1 BOARD BYLAWS</p> <p style="text-align: center;">DUTIES OF INDIVIDUAL BOARD MEMBERS</p>	<p style="text-align: center;">Bylaw B23.00 Revised AUG 2005</p>
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The authority of individual Board members is limited to participating in actions taken by the Board as a whole when legally in session. The Board or staff shall not be bound in any way by any action taken or statement made by any individual Board member except when such statement or action is pursuant to specific instructions and official action taken by the Board.

Each Board member is obligated to attend Board meetings regularly and to request that absences be excused by the Board when the member is unable to attend because of other important obligations. Whenever possible each Director shall give advance notice to the President or Superintendent of the Director's inability to attend a Board meeting. A majority of the Board may excuse a Director's absence from a meeting if requested to do so. The Board may choose to declare a Board member's position vacant after four consecutive unexcused absences from regular Board meetings.

Each member shall review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision making for each agenda item.

In order to facilitate the meeting, Board members should notify the Superintendent or designee by the end of the day prior to the Board meeting of any questions or issues which will be brought up at the meeting so that the Superintendent can arrange for appropriate staff to be present and be prepared to respond.

Reference: RCW 28A.343.390 Quorum—Failure to attend meetings may result in vacation of office.

Former Code: B02.13

Previous Revision: JUN 2002