

Section Five

Reference Materials

Reference Section

The Budget Office will send schools an electronic budget development spreadsheet. This spreadsheet calculates salary, stipend, and benefit rates.

For your convenience and reference, the following pages also contain information on stipends, hourly, substitute, salary and benefit rates that are commonly used in schools. Contact your Budget Analyst if you need rate information that is not listed in this book.

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Tips for using the reference pages and budgeting personnel costs

- 1. Actual charges may vary from the rates shown in this book for hourly, extra-time and substitutes are based on averages.** Hourly rates vary depending on the type of hourly employee hired. Substitute rates vary depending on employee experience level and the length of time employed. Extra time varies depending on the type of extra time and the hourly rate of the employee being paid.
- 2. When budgeting for a currently filled position, it is important to verify that the job code matches the job code shown on the Staffing Assignment Worksheet in the PeopleSoft system.** Charges will be based on the job code of the position filled not the position budgeted. If you intend to change the job code, you will need to work with Human Resources to make sure that you are meeting employment requirements.
- 3. Use average compensation rates for school staff positions funded weighted student formula, I-728, Title I, and LAP funds.**
- 4. Use actual salaries to budget positions funded by self-help donations, fees, and all grants except the three listed above.** If a position is currently filled, work with your Budget Analyst to estimate the actual cost. Otherwise, use the average rate in this book. If you use the average rate, the budget will need to be adjusted once the actual salary is known.
- 5. For positions funded by self-help donations, fees, and most grants, schools will also need to budget for sick leave substitutes.** This rule does not apply to I-728, LAP or Title I grants. Other grants may not allow for sick leave sub costs. Check with grants staff if you have questions about the rules of a particular grant. If a grant or a self-help donor does not allow for sick leave sub costs, the school will need to find another fund source.

Elementary Staff Costs			
<u>Job Code</u>	<u>Position Title</u>	<u>Commitment Item</u>	<u>Average Compensation for 1.0 FTE</u>
	<u>Principal Staff</u>		
1754	Principal I-Elementary	22101754	\$125,885
1058	Asst Principal-Elementary	22201058	\$113,771
	<u>Certificated Staff</u>		
1710	Librarian-Elementary	24101710	\$84,608
1730	Nurse	24701730	\$79,041
1689	Head Teacher	24001689	\$83,307
1418	Counselor-Elementary	24201418	\$81,440
1790	Psychologist	24601790	\$84,061
1705	Teacher Instrumental Music	23101705	\$85,518
1173	Teacher/Bilingual BE ESL	23301173	\$83,241
1174	Teacher/Bilingual GE K-12	23301174	\$83,241
1190	Teacher-Elementary	23101190	\$76,419
1180	Teacher-Kindergarten	23101180	\$76,419
1185	Teacher-Comp Ed Kinderg.	23101185	\$76,419
1195	Teacher-Comp Ed	23101195	\$76,419
1248	Teacher-XB Behavior Disability	23301248	\$76,767
1258	Teacher-XE Early Childhood	23301258	\$76,767
1249	Teacher-XG Resource Room	23301249	\$76,767
1250	Teacher-XH Hearing Impaired	23301250	\$76,767
1252	Teacher-XM Mental Handicap	23301252	\$76,767
1254	Teacher-XP Spec Ed P.E	23301254	\$76,767
1255	Teacher-XS Severe Profound	23301255	\$76,767
1246	Teacher-XT Autism	23301246	\$76,767
	<u>Classified Staff</u>		
6057	Admin Secretary-Elementary	39406057	\$52,360
6531	Bilingual Instr Asst/IBE-201/7	39106531	\$43,356
6299	Computer Lab Assistant	39106299	\$45,074
6331	Drug/Alcohol Interv Res Spec	39106331	\$61,945
6332	Elementary School Assistant	39406332	\$41,701
6530	Instructional Asst - 201/7	39106530	\$45,081
6389	Language Immersion IA	39106389	\$38,991
6564	Library Assistant-201	39406564	\$43,033
6860	Special Ed Asst/ISE - 201/7	39106860	\$46,222

2007-2008

ELEMENTARY SCHOOL STIPENDS

Stipends attached to a position, such as Head Teacher are included in the average compensation amount and do NOT need to be budgeted separately. Stipend amounts are based on 2007 rates plus increased benefits. **Note: Actual charges may vary slightly.**

	Commitment	Annual	Annual
Description	Item	Amount	Amount
		W/O Benefits	W/Benefits
CERTIFICATED STAFF			
Curricular			
Building Leadership	20220543	\$3,250	\$3,786/bldg.
Elementary Choral Music	20220506	\$959	\$1,117
Elementary Curriculum	20220504	\$1,645	\$1,916
Elementary Instructional	20220505	\$1,645	\$1,916
PIPE Coordinator I	20220509	\$2,609	\$3,039
PIPE Coordinator II	20220510	\$1,456	\$1,696
Extra-Curricular			
Elementary Intramural	20220420	\$2,229	\$2,597
Elementary Recreational	20220603	\$1,644	\$1,915
Elementary Safety Patrol	20220606	\$1,169	\$1,362
Elementary Sch/Home/Comm Coord.	20220604	\$1,644	\$1,915
CLASSIFIED**			

**Classified staff cannot be paid stipends and can only receive extra-curricular compensation. This must be converted to extra time.

Note: Education Tech stipends are paid centrally.

Elementary				
RELEASE DAYS, EXTRA-TIME AND HOURLY				
TYPE OF EXPENDITURE	ELIGIBLE STAFF	COMMITMENT ITEM	DAILY /HR RATE (with out benefits)	DAILY/HR RATE (including bene-fits)
EXTRA-TIME/ OVERTIME	Certificated	2062	\$33	\$39
	Classified	3062	\$19	\$22
HOURLY	Certificated	20592800	\$33	\$39
	Classified:I/A	30597350	\$19	\$22
	Hourly Tutors	30597352	\$11	\$13
	Hrly Office Helper	30597358	\$13	\$16
	College Tech	30597799	\$15	\$16
	Playground Spvsr	30597356	\$10	\$12
	Volunteer Coord	30597357	\$15	\$17
RELEASE DAYS-	Certificated	2043	\$142	\$157
Workshop Substitutes	Parapro	3043	\$112	\$124
	Clerical	3043	\$112	\$124
Sick Leave Substitutes	Certificated	2042	\$142	\$157
	Classified	3042	\$112	\$124
NOTE:				
1. Rates and commitment items remain the same for Regular Education, Special Education and Bilingual Education				
2. Certificated staff are exempt from receiving extra time payments except for activities as outlined in agreements between Seattle School District and Seattle Education Association. Only classified staff are eligible for Overtime paid at time and a half after they have worked a 40 hour work week.				
3. Mid-year budget transfers may be needed to accommodate varying rates since charges are based on actual rates.				

K-8 Staff Costs			
<u>Job Code</u>	<u>Position Title</u>	<u>Commitment Item</u>	<u>Average Compensation for 1.0 FTE</u>
	<u>Principal Staff</u>		
1058	Asst Principal-Elementary	22201058	\$113,771
1795	Principal I-Alternative School	22501795	\$126,322
	<u>Certificated Staff</u>		
1418	Counselor-Elementary	24201418	\$81,440
1689	Head Teacher	24001689	\$83,307
1710	Librarian-Elementary	24101710	\$84,608
1730	Nurse	24701730	\$79,041
1790	Psychologist	24601790	\$84,061
1705	Teacher Instrumental Music	23101705	\$85,518
1205	Teacher-Middle School	23201205	\$75,103
1173	Teacher/Bilingual BE	23301173	\$83,241
1206	Teacher-Comp Ed Middle	23101206	\$75,103
1174	Teacher/Bilingual GE	23301174	\$83,241
1190	Teacher-Elementary	23101190	\$76,419
1180	Teacher-Kindergarten	23101180	\$76,419
1185	Teacher-Comp Ed Kinderg	23101185	\$76,419
1195	Teacher-Comp Ed	23101195	\$76,419
1248	Teacher-XB Behavior Disability	23301248	\$76,767
1258	Teacher-XE Early Childhood	23301258	\$76,767
1249	Teacher-XG Resource Room	23301249	\$76,767
1250	Teacher-XH Hearing Impaired	23301250	\$76,767
1252	Teacher-XM Mental Handicap	23301252	\$76,767
1254	Teacher-XP Spec Ed P.E	23301254	\$76,767
1255	Teacher-XS Severe Profound	23301255	\$76,767
1246	Teacher-XT Autism	23301246	\$76,767
	<u>Classified Staff</u>		
6057	Admin Secretary-Elementary	39406057	\$52,360
6531	Bilingual Instr Asst/IBE-201/7	39106531	\$43,356
6299	Computer Lab Assistant	39106299	\$45,074
6331	Drug/Alcohol Interv Res Spec	39106331	\$61,945
6332	Elementary School Assistant	39406332	\$41,701
6530	Instructional Asst - 201/7	39106530	\$45,081
6564	Library Assistant-201	39406564	\$43,033
6860	Special Ed Asst/ISE - 201/7	39106860	\$46,222
6955	Youth Services Assistant	39106955	\$45,074

2007-2008			
K-8 SCHOOL STIPENDS			
Stipends attached to a position, such as Head Teacher are included in the average compensation amount and do NOT need to be budgeted separately. Stipend amounts include benefits. Note: Actual charges may vary slightly.			
	Commitment	Annual	Annual
Description	Item	Amount	Amount
		W/O Benefits	W/Benefits
CERTIFICATED STAFF			
Curricular			
Building Leadership	20220543	\$3,249	\$3,785
Chemical Hygiene Officer I *	20220555	\$1,254	\$1,461
Elementary Choral Music	20220506	\$959	\$1,117
Elementary Curriculum	20220504	\$1,645	\$1,916
Elementary Instructional	20220505	\$1,645	\$1,916
Head Counselor	20220520	\$2,775	\$3,232
PIPE Coordinator I	20220509	\$2,609	\$3,039
PIPE Coordinator II	20220510	\$1,456	\$1,696
Subj Matt Spec I	20220511	\$1,857	\$2,164
Subj Matt Spec II	20220512	\$1,494	\$1,740
Subj Matt Spec III	20220513	\$1,265	\$1,474
Subj Matt Spec IV	20220514	\$1,171	\$1,365
Team Leader I	20220515	\$3,119	\$3,633
Team Leader II	20220516	\$2,609	\$3,040
Team Leader III	20220517	\$2,240	\$2,609
Team Leader IV	20220518	\$1,456	\$1,696
Educational Tech Leader I	20220547	\$1,645	\$1,916
*Chemical Hygiene Office stipend was added for FY06. For FY06 and FY07, it was paid by Risk Management. Beginning in FY08 it must be paid by the school.			
Extra-Curricular			
Athletic: Specific athletic stipends are budgeted through Central Athletic Department.	2023		
Secondary Intramural	20220421	\$2,345	\$2,731
Stockroom	20220608	\$2,091	\$2,436
Elementary Recreational	20220603	\$1,644	\$1,916
Elementary Sch/Home/CommCoord.	20220604	\$1,644	\$1,916
Elementary Safety Patrol	20220606	\$1,169	\$1,362
Elementary Intramural	20220420	\$2,229	\$2,596
CLASSIFIED**			
**Classified staff cannot be paid stipends and can only receive extra-curricular compensation. This must be converted to extra time. Classified Staff working over 40 hours in a week an or over 8 hours in a day, must be paid time and a half.			

K-8 SCHOOLS				
RELEASE DAYS, EXTRA-TIME AND HOURLY				
TYPE OF EXPENDITURE	ELIGIBLE STAFF	COMMITMENT ITEM	DAILY /HR RATE (with out benefits)	DAILY/HR RATE (including benefits)
EXTRA-TIME/ OVERTIME	Certificated	2062	\$33	\$39
	Classified	3062	\$19	\$22
HOURLY	Certificated	20592800	\$33	\$39
	Classified:l/A	30597350	\$19	\$22
	Hourly Tutors	30597352	\$11	\$13
	Hourly Office Helper	30597358	\$13	\$16
RELEASE DAYS- Workshop Substitutes	Certificated	2043	\$142	\$157
	Parapro	3043	\$112	\$124
	Clerical	3043	\$112	\$124
Sick Leave Substitutes	Certificated	2042	\$142	\$157
	Classified	3042	\$112	\$124
DEPARTMENT HEAD DAYS	Certificated	2062	\$312/day	\$363/day
To be budgeted under the teacher in staffing cost center				
NOTE:				
1. Rates and commitment items remain the same for Regular Education, Special Education and Bilingual Education				
2. Certificated staff are exempt from receiving extra time payments except for activities as outlined in agreements between Seattle School District and Seattle Education Association. Only classified staff are eligible for Overtime paid at time and a half after they have worked a 40 hour work week.				
3. Mid-year budget transfers may be needed to accommodate varying rates since charges are based on actual rates.				

Middle School Staff			
<u>Job Code</u>	<u>Position Title</u>	<u>Commitment Item</u>	<u>Average Compensation for 1.0 FTE</u>
<u>Principal Staff</u>			
1059	Asst Principal-Middle School	22401059	\$121,299
1755	Principal-Middle School	22301755	\$130,751
<u>Certificated Staff</u>			
1422	Counselor-Middle School	24201422	\$84,285
1700	House Administrator	24001700	\$80,076
1712	Librarian-Middle School	24101712	\$87,870
1730	Nurse	24701730	\$79,041
1790	Psychologist	24601790	\$84,061
1175	Teacher/Bilingual BS	23301175	\$83,241
1176	Teacher/Bilingual GS	23301176	\$83,241
1205	Teacher-Middle School	23201205	\$75,103
1206	Teacher-Comp Ed Middle	23201211	\$75,103
1248	Teacher-XB Behavior Disability	23301248	\$76,767
1249	Teacher-XG Resource Room	23301249	\$76,767
1250	Teacher-XH Hearing Impaired	23301250	\$76,767
1252	Teacher-XM Mental Handicap	23301252	\$76,767
1255	Teacher-XS Severe Profound	23301255	\$76,767
<u>Classified Staff</u>			
6061	Admin Secretary-Middle School	39406061	\$61,360
6117	Asst Secretary MS-220	39406117	\$47,889
6116	Asst Secretary-MS-260	39406116	\$50,044
6150	Attendance Spec II-MS-201	39406150	\$44,693
6531	Bilingual Instr Asst/IBS-201/7	39106531	\$43,356
6299	Computer Lab Assistant	39106299	\$45,074
6492	Counseling Secretary	39406492	\$42,578
6493	Counseling Secretary - 220	39406493	\$46,233
6318	Data Registrar Assistant I-220	39406318	\$47,815
6321	Data Registration Asst I-201	39406321	\$42,748
6320	Data Registration Asst-260	39406320	\$55,603
6331	Drug/Alcohol Interv Res Spec	39106331	\$61,945
6657	Fiscal Stkrm Clerk M S - 260	39406657	\$48,875
6658	Fiscal Stkrm Clerk-Middle Schl 201	39406658	\$44,784
6510	Home School Coordinator	39106510	\$47,232
6530	Instructional Asst - 201/7	39106530	\$45,081
6564	Library Assistant-201	39406564	\$43,033
6860	Special Ed Asst/ISB - 201/7	39106860	\$46,222
6955	Youth Services Assistant	39106955	\$45,074

2007-2008

MIDDLE SCHOOL STIPENDS

Stipends attached to a position, such as Head Teacher are included in the average compensation amount and do NOT need to be budgeted separately. Stipend amounts include benefits. **Note: Actual charges may vary slightly.**

	Commitment	Annual	Annual
Description	Item	Amount	Amount
		W/O Benefits	W/Benefits

CERTIFICATED STAFF

Curricular

Building Leadership	20220543	\$3,249	\$3,785
Chemical Hygiene Officer I *	20220555	\$1,254	\$1,461
Head Counselor	20220520	\$2,775	\$3,232
PIPE Coordinator I	20220509	\$2,609	\$3,039
PIPE Coordinator II	20220510	\$1,456	\$1,696
Subj Matt Spec I	20220511	\$1,857	\$2,164
Subj Matt Spec II	20220512	\$1,494	\$1,740
Subj Matt Spec III	20220513	\$1,265	\$1,474
Subj Matt Spec IV	20220514	\$1,171	\$1,365
Team Leader I	20220515	\$3,119	\$3,633
Team Leader II	20220516	\$2,609	\$3,040
Team Leader III	20220517	\$2,240	\$2,609
Team Leader IV	20220518	\$1,456	\$1,696
Educational Tech Leader II	20220548	\$1,857	\$2,164

*Chemical Hygiene Office stipend was added for FY06. For FY06 and FY07, it was paid by Risk Management. Beginning in FY08 it must be paid by the school.

Extra-Curricular

Athletic: Specific athletic stipends are budgeted through Central Athletic Department.	2023		
Annual	20220601	\$2,128	\$2,479
Band	20220609	*	
Choral	20220610	*	
Debate	20220602	\$1,186	\$1,381
Drama	20220611	*	
Newspaper	20220605	\$2,128	\$2,479
Orchestra	20220612	*	
Secondary Intramural	20220421	\$2,345	\$2,731
Senior Class Advisor	20220607	\$1,276	\$1,486
Stockroom	20220608	\$2,091	\$2,436

**If school has over 1500 students, this stipend is \$9,527/year (excludes benefits) and can be divided any way between these four activities. If school has less than 1500 students, this stipend is \$6,080/year (excludes benefits) and can be divided any way between these four activities.*

CLASSIFIED**

**Classified staff cannot be paid stipends and can only receive extra-curricular compensation. This must be converted to extra time. Classified Staff working over 40 hours in a week or over 8 hours in a day, must be paid time and a half.

MIDDLE SCHOOLS				
RELEASE DAYS, EXTRA-TIME AND HOURLY				
TYPE OF EXPENDITURE	ELIGIBLE STAFF	COMMITMENT ITEM	DAILY /HR RATE (with out benefits)	DAILY/HR RATE (including benefits)
EXTRA-TIME/ OVERTIME	Certificated	2062	\$33	\$39
	Classified	3062	\$19	\$22
HOURLY	Certificated	20592800	\$33	\$39
	Classified:I/A	30597350	\$19	\$22
	Hourly Tutors	30597352	\$11	\$13
	Hourly Office Helper	30597358	\$13	\$16
RELEASE DAYS- Workshop Substitutes	Certificated	2043	\$142	\$157
	Parapro	3043	\$112	\$124
	Clerical	3043	\$112	\$124
Sick Leave Substitutes	Certificated	2042	\$142	\$157
	Classified	3042	\$112	\$124
DEPARTMENT HEAD DAYS	Certificated	2062	\$312/day	\$363/day
To be budgeted under the teacher in staffing cost center				
NOTE:				
1. Rates and commitment items remain the same for Regular Education, Special Education and Bilingual Education				
2. Certificated staff are exempt from receiving extra time payments except for activities as outlined in agreements between Seattle School District and Seattle Education Association. Only classified staff are eligible for Overtime paid at time and a half after they have worked a 40 hour work week.				
3. Mid-year budget transfers may be needed to accommodate varying rates since charges are based on actual rates.				

EXTRA TIME FUNDS FOR REGISTRARS			
FOR MIDDLE SCHOOLS			
Budgeting of Data Processing Days is required by contract. Please budget the amount shown on the schedule below as "classified extra time" in the Counseling Office budget. These funds are included in your WSF distribution.			
Middle Schools	Projected Enrollment		Processing Day Amounts
Aki Kurose	508		\$899
Denny	650		\$1,150
Eckstein	1,220		\$2,159
Hamilton	677		\$1,198
Madison	917		\$1,623
McClure	583		\$1,032
Meany	495		\$876
Mercer	699		\$1,237
Washington	1,045		\$1,850
Whitman	877		\$1,552
Total	7,671		\$13,577
Total pool is \$183 per diem rate for Data Registrar time 180 days, or \$33,022. As per negotiated agreement, it is allocated to secondary schools in proportion to the projected enrollment			

High School Staff Costs			
Job Code	Position Title	Commitment Item	Ave Compensation for 1.0 FTE
	Principal Staff		
1756	Principal-High School	22301756	\$142,829
1060	Asst Principal-High School	22401060	\$126,322
	Certificated Staff		
1420	Counselor-High School	24201420	\$90,091
1713	Librarian-High School	24101713	\$88,423
1730	Nurse	24701730	\$79,041
1790	Psychologist	24601790	\$84,061
1175	Teacher/Bilingual BS	23301175	\$83,241
1176	Teacher/Bilingual GS	23301176	\$83,241
1210	Teacher-High School	23201210	\$77,494
1211	Teacher-Comp Ed	23201211	\$77,494
1248	Teacher-XB Behavior Disability	23301248	\$76,767
1249	Teacher-XG Resource Room	23301249	\$76,767
1250	Teacher-XH Hearing Impaired	23301250	\$76,767
1252	Teacher-XM Mental Handicap	23301252	\$76,767
1255	Teacher-XS Severe Profound	23301255	\$76,767
1246	Teacher-XT Autism	23301246	\$76,767
1230	Teacher-Vocational Ed	23201230	\$77,494
	Classified Staff		
6064	Admin Secretary-H S 220	39406064	\$53,342
6063	Admin Secretary-High School-260	39406063	\$59,617
6115	Asst Secretary-High School 220	39406115	\$43,976
6113	Asst Secretary-High School-260	39406113	\$52,962
6151	Attendance Specialist-High Sch 201	39406151	\$44,293
6299	Computer Lab Assistant	39106299	\$45,074
6492	Counseling Secretary	39406492	\$42,578
6493	Counseling Secretary - 220	39406493	\$46,233
6319	Data Registrar Assistant II	39406319	\$48,948
6331	Drug/Alcohol Interv Res Spec	39106331	\$61,945
6659	Fiscal Stkrm Clerk-High School	39406659	\$47,574
6510	Home School Coordinator	39106510	\$47,232
6530	Instructional Asst - 201/7	39106530	\$45,081
6564	Library Assistant-201	39406564	\$43,033
6860	Special Ed Asst/ISB - 201/7	39106860	\$46,222

2007-2008			
HIGH SCHOOL STIPENDS			
Stipends attached to a position, such as Head Teacher are included in the average compensation amount and do NOT need to be budgeted separately. Stipend amounts include benefits. Note: Actual charges may vary slightly.			
Description	Commitment	Annual	Annual
	Item	Amount	Amount
		W/O Benefits	W/Benefits
CERTIFICATED STAFF			
Curricular			
Building Leadership	20220543	\$3,249	\$3,785
Chemical Hygiene Officer I *	20220555	\$1,254	\$1,461
Head Counselor	20220520	\$2,775	\$3,232
PIPE Coordinator I	20220509	\$2,609	\$3,039
PIPE Coordinator II	20220510	\$1,456	\$1,696
Department Head I	20220500	\$3,119	\$3,633
Department Head II	20220501	\$2,609	\$3,040
Department Head III	20220502	\$2,240	\$2,609
Department Head IV	20220503	\$1,456	\$1,696
Educational Tech Leader II	20220548	\$1,857	\$2,164
*Chemical Hygiene Office stipend was added for FY06. For FY06 and FY07, it was paid by Risk Management. Beginning in FY08 it must be paid by the school.			
Extra-Curricular			
Athletic: Specific athletic stipends are budgeted through Central Athletic Department.	2023		
Annual	20220601	\$2,128	\$2,479
Band	20220609	*	
Choral	20220610	*	
Debate	20220602	\$1,186	\$1,381
Drama	20220611	*	
Newspaper	20220605	\$2,128	\$2,479
Orchestra	20220612	*	
Secondary Intramural	20220421	\$2,345	\$2,731
Senior Class Advisor	20220607	\$1,276	\$1,486
Stockroom	20220608	\$2,091	\$2,436
*If school has over 1500 students, this stipend is \$9,527/year (excludes benefits) and can be divided any way between these four activities. If school has less than 1500 students, this stipend is \$6,080/year (excludes benefits) and can be divided any way between these four activities.			
CLASSIFIED**			
**Classified staff cannot be paid stipends and can only receive extra-curricular compensation. This must be converted to extra time. Classified Staff working over 40 hours in a week or over 8 hours in a day, must be paid time and a half.			

High Schools				
RELEASE DAYS, EXTRA-TIME AND HOURLY				
TYPE OF EXPENDITURE	ELIGIBLE STAFF	COMMITMENT ITEM	DAILY /HR RATE (with out benefits)	DAILY/HR RATE (including benefits)
EXTRA-TIME/ OVERTIME	Certificated	2062	\$33	\$39
	Classified	3062	\$19	\$22
HOURLY	Certificated	20592800	\$33	\$39
	Classified:I/A	30597350	\$19	\$22
RELEASE DAYS- Workshop Substitutes	Certificated	2043	\$142	\$157
	Parapro	3043	\$112	\$124
	Clerical	3043	\$112	\$124
Sick Leave Substitutes	Certificated	2042	\$142	\$157
	Classified	3042	\$112	\$124
DEPARTMENT HEAD DAYS	Certificated	2062	\$312/day	\$363/day
To be budgeted under the teacher in staffing cost center				
NOTE:				
1. Rates and commitment items remain the same for Regular Education, Special Education and Bilingual Education				
2. Certificated staff are exempt from receiving extra time payments except for activities as outlined in agreements between Seattle School District and Seattle Education Association. Only classified staff are eligible for Overtime paid at time and a half after they have worked a 40 hour work week.				
3. Mid-year budget transfers may be needed to accommodate varying rates since charges are based on actual rates.				

**EXTRA TIME FUNDS FOR REGISTRARS
FOR HIGH SCHOOLS**

Budgeting of Data Processing Days is required by contract. Please budget the amount shown on the schedule below as "classified extra time" in the Counseling Office budget. These funds are included in your WSF distribution.

High Schools	Projected Enrollment		Processing Day Amounts
Ballard	1,521		\$2,692
Cleveland	546		\$966
Franklin	1,273		\$2,253
Garfield	1,519		\$2,689
Ingraham	1,164		\$2,060
Nathan Hale	986		\$1,745
Rainier Beach	388		\$687
Roosevelt	1,599		\$2,830
Sealth	826		\$1,462
West Seattle	1,164		\$2,060
Total	10,986		\$19,445

Total pool is \$183 per diem rate for Data Registrar time 180 days, or \$33,022. As per negotiated agreement, it is allocated to secondary schools in proportion to the projected enrollment

Non-Traditionally Graded Schools Staff Costs			
<u>Job Code</u>	<u>Position Title</u>	<u>Commitment Item</u>	<u>Ave Compensation for 1.0 FTE</u>
	<u>Principal Staff</u>		
1795	Principal I1 Alt School	22501795	\$126,322
1796	Principal II Alt School	22501796	\$130,831
1057	Assistant Principal, Alternative School	22401057	\$116,355
1812	Sr. Consultant-Home School	22501812	\$107,696
	<u>Certificated Staff</u>		
1420	Counselor-High School	24201420	\$90,091
1713	Librarian-High School	24101713	\$88,423
1730	Nurse	24701730	\$79,041
1790	Psychologist	24601790	\$84,061
1215	Teacher_Alternative MS	23201215	\$75,103
1175	Teacher/Bilingual BS	23301175	\$83,241
1176	Teacher/Bilingual GS	23301176	\$83,241
1210	Teacher-High School	23201210	\$77,494
1211	Teacher-Comp Ed	23201211	\$77,494
1248	Teacher-XB Behavior Disability	23301248	\$76,767
1249	Teacher-XG Resource Room	23301249	\$76,767
1250	Teacher-XH Hearing Impaired	23301250	\$76,767
1252	Teacher-XM Mental Handicap	23301252	\$76,767
1255	Teacher-XS Severe Profound	23301255	\$76,767
1246	Teacher-XT Autism	23301246	\$76,767
1230	Teacher-Vocational Ed	23201230	\$77,494
	<u>Classified Staff</u>		
6058	Admin Secretary-Alt	39406058	\$49,405
6060	Admin Secretary Alt 220	39406060	\$53,342
6062	Admin Secretary Alt 260	39406062	\$61,363
6151	Attendance Specialist-High Sch 201	39406151	\$44,293
6299	Computer Lab Assistant	39106299	\$45,074
6310	Correction Ed Assoc	39106310	\$47,491
6319	Data Registrar Assistant II	39406319	\$48,948
6331	Drug/Alcohol Interv Res Spec	39106331	\$61,945
6659	Fiscal Stkrm Clerk-High School	39406659	\$47,574
6510	Home School Coordinator	39106510	\$47,232
6508	Home School Recruiter	39106508	\$44,017
6530	Instructional Asst - 201/7	39106530	\$45,081
6564	Library Assistant-201	39406564	\$43,033
6570	Life Skills Spec	39106570	\$55,141
6860	Special Ed Asst/ISB - 201/7	39106860	\$46,222
6916	Transitional Prog Spec	39106916	\$51,919
6955	Youth Services Assistant	39106955	\$45,074

PROJECTED EMPLOYEE BENEFIT RATES FOR 2007-2008

BENEFIT	COMMITMENT LINE ITEM	Calculation for Budgeting
Medical	4401	Average medical for FTE District employees is \$9,196. Budget For employees with fte' s between .50 and .99, medical benefits are prorated per fte percentage.
Mandatory Benefits – FTE Staff	4011	Calculate mandatory benefits for Certificated FTE employees at a rate of 16.49% and 16.95% for classified staff. Do <u>NOT</u> use these rates for substitutes (for commitment items 2041, 2042, 2043, 3041, 3042, and 3043, see below).
Mandatory Benefits – Non FTE Salary (e.g. hourly , extra-time and substitutes)	4012	Calculate mandatory benefits for non-FTE Certificated staff at 16.49%, Classified staff 16.95%, and 10.30% for all substitute employees.
TRI (Time Responsibility Incentive)	2011	Average TRI for certificated non-supervisory staff is \$9,002 per FTE.

Mandatory Benefits for FTE employees: Compute at 16.49% for all certificated and 16.95% for all classified staff and for all salary commitment lines other than 2041, 2042, 2043, 3041, 3042, 3043 which are certificated and classified over-load subs, sick leave subs and workshop subs.

Mandatory Benefits for Hourly employees: Compute at 16.49% for all certificated and 16.95% for all classified hourly staff.

Mandatory Benefits for Substitutes: Compute at 10.30% for certificated and classified substitute salary commitment items (see note above).

TRI Benefits: \$9,002 plus benefits (at 16.49%) per full-time non-supervisory certificated employee (pro-rate to FTE).

Medical Benefits: \$9,196 per 1.0 fte employees. For employees with fte' s between .50 and .99, medical benefits are prorated per fte percentage.