

**SEATTLE PUBLIC SCHOOLS
BUILDING EXCELLENCE II
SOUTH SHORE NEW SCHOOL PRE K – 8TH GRADE
SCHOOL DESIGN TEAM MEETING MINUTES**



Meeting No. 002 / February 24, 2006 / 10:00 a.m. / Coe Elementary School

A. *Agenda*

Purpose of the meeting was to have the team produce two conceptual adjacency plans that would guide the future architectural and planning work of the architect.

B. *Welcome & Introduction*

Larry Matsuda, an independent consultant, reviewed student-centered educational goals and demonstrated three possible models of certified staff teaching and teaching, as well as required certified staff skill levels that would affect programming.

Christopher Drape of the New School stressed the need to keep the middle school building flexible to accommodate the simultaneous development of the middle school educational program. Design of entire facility must keep to project schedule, which allows construction to begin in summer 2007.

Tom Bates of BLRB reviewed design goals and attributes identified by the School Design Team (SDT) on November 4, 2002, and presented a draft program, dated February 24, 2006 (attached).

C. *"Day in the Life" exercise*

SDT members were split into two teams and asked to identify an imaginary but typical student from the New School and then to follow them throughout a typical day at the new facility. The exercise was undertaken in an effort to help SDT members identify what spaces this student would need, what they would look like, and how they would function.

D. *Site Discussion*

Tom discussed the portion of the existing elementary school structure that shall remain after demolition and new construction. He demonstrated a four-hour wall separation line between the community center and New School and explained why it is being used as a separation line between the New School and community pool. The consultant team and Don Gillmore, program manager with Seattle Public Schools, determined that for purposes of design it is assumed that the existing gym and its locker rooms will remain with the pool.

There may be potential for joint use of "extra" spaces with the community center.

BLRB will attempt to keep existing parking, rather than replace or expand. Parking is added at the expense of play spaces and budget.

Student bus loading will be on the north side of Henderson; high school kids will arrive on Metro buses.

Existing tennis courts may be relocated to the upper northeast quadrant of whole site; World School (Bilingual Orientation Center) could then be built in where tennis courts now are.

Southeast corner plaza: Parks and Recreation had granted to design and construct plaza; plans will be tweaked to fit new building. Central themes and ideas of plaza will remain.

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Existing service drive off Rainier at mid-block will remain and will provide access to both the New School and South Lake High School. The service driveway may become bollard to prevent illegal parking on service drive.

Tom recommends that the front entrance be located off Henderson, close to the Rainier/Henderson intersection.

Existing Parks-owned playfields to remain.

Existing Metro bus stop near corner of Rainier/Henderson to remain.

There is some opportunity to expand west property edge towards playfields to gain space for New School playfields.

Building program overview includes classroom spaces that have grown in size to 1,000 sq. ft. since the last draft a few years ago.

Program will need five classrooms per grade in the middle school; there will be one science room per grade.

Computer lab may be relinquished in lieu of computers available on carts which are mobile; SDT to decide.

Tom handed out updated summary of design goals and attributes.

Building Design Charrete was then led by BLRB.

In this exercise, SDT members were given paper puzzle pieces cut out in the sizes and quantities of spaces identified in the draft program. The intent of the exercise was to help the architectural team better understand the use of space as they develop their designs.

E. Wrap-Up

BLRB will share conceptual floor plans as developed by the SDT in their design charrettes, strategically applied to the site, and which are reflective of the two plans generated by the two SDT teams.

The SDT team will discuss schemes and help guide the decision towards a final scheme.

F. Adjournment

The meeting adjourned at approximately 3:15 p.m.

G. Next Meeting

The next SDT meeting is scheduled for March 9, 2006, from 3:30 p.m. to 5:30 p.m. at the South Shore New School site.

The preceding Minutes are the Construction Manager's interpretation of the items discussed and decisions reached at the above referenced meeting. Any persons desiring to add to or otherwise change the Minutes are asked to put their comments in writing to the Construction Manager not later than **March 10, 2006**; otherwise the Minutes will stand as written. The preceding Minutes were prepared by Martha Turnbull, Project Manager.