

School Design Team Meeting Minutes

Cleveland High School

Meeting No. 9 / February 27, 2003 / 3:00 p.m. / Cleveland H.S. Library

1. Opening / Introductions / Announcements (David Wilson, Heery)

- a. Design events schedule: Review of upcoming events and design activities leading to the presentation of the Education and Design Concept to the School Board on April 2, 2003.
- b. Review of project master schedule: Coming to completion of Transformation Program and Design Concept by end of first quarter 2003. Second quarter 2003 will commence Schematic Design process and GC/CM selection process. GC/CM to be on board by early July 2003. Schematic Design to be completed by end of August 2003.
- c. Update on the CHS planter boxes: Landscape contractor will receive a purchase order from Seattle Public Schools this week and start the relocation work next week.

2. Review of Programming Charrette (Butch Reifert, Mahlum Architects)

- A. Shared Spaces / Facilities / Functions for the small schools.
 - Gymnasium facility: Must have basketball court and bleacher seating to support a general school team (represents all academies). Will also contain weight training using the weight machines currently owned by CHS.
 - Library (central): To be shared by all small schools. May require some computer work stations (regarding programming material).
 - Theater: Seen as a resource for all small schools although primarily a space used by the Arts and Humanities academy. The theater space / time (schedule) would be managed by that academy. Community use would also be considered.
 - Teen Health Center (managed by Harborview Medical) would be a shared resource and be available throughout the summer timeframe.
 - Security operations would be a shared resource among the academies.
 - Parking would also be shared among the schools.
 - Food Service / Student Commons: A central food preparations kitchen (no pre-made – hot pack / cold pack lunches) that would handle 250–300 students per lunch time (three lunch periods). Seating for up to 300 students in a commons area. Each small school would have a small student commons area for their students to meet and have lunch. The food service program would also serve the school's 906 program.
 - Custodial service would be a shared resource among the small schools.
 - Administrative resources – Yet to be determined.
 - ASB / Student Activities not shared. To be handled by each small school.
 - Special Education – Not shared.
 - i. Level II and Level III – One teacher per school.
 - ii. Level IV – Two different teachers / programs (one for MMR and one for EBD) at each small school.
 - ESL – One teacher per small school.

- Student Services: Distributed among the schools; in the beginning, may be specific to each small school as they are developed over time.
 - Tech. Support: Shared resource and centered near the custodial services area.
- B. Discussions on how the Cleveland campus would build identity.
- A collection of small schools deliver academic success.
 - Outside areas landscaped and inviting to both students and the community.
 - Outdoor commons with benches.
 - Indoor areas for the display of artwork.
 - Consideration for a unifying element (i.e., a clock tower, the eagle symbol).

3. Closing and Adjournment

- A. CHS staff will be developing small school programs / budgets at the retreat on March 7-8. Architects are welcome but the primary focus is on structuring their small schools.
- B. The design programming effort must come to an end by March 13 (at next SDT meeting) to allow the project team to develop concepts for the presentation to the School Board.

Next Meeting: Thursday, March 13, 2003 at 3:00 p.m. – CHS Library