

School Design Team Meeting Minutes

Cleveland High School

Meeting No. 24 / December 11, 2003 / 3:00 p.m. / CHS Library / Arts & Humanities Academy

General: This is the first meeting of the new School Design Team meeting schedule format in which the SDT meetings are held with individual academies.

1. Introductions and Announcements

Mahlum presented the current overall schematic design development of the project. The design update included information on the expansion of the gymnasium sport court area and the relocation of the library to the third floor of the 1927 building.

2. Schematic Design – Update

Brent Compton with Mahlum Architects presented the two most recent changes directed by District staff. They were to increase the gym size and relocate the library to the third floor in the Landmark building. Faith Beatty asked questions regarding the reasons for these changes. Mahlum explained that supervisory staff at the District required the gym to be able to operate with two full courts (per a conventional high-school operation). It was understood that the SDT staff chose to balance academics with athletics. Bryce Nelson, in charge of District libraries, was concerned that the original schematic design was not sufficient in size or design detail to work for the library; therefore, the library area was expanded.

3. Arts & Humanities – Design Issues

- a. Mahlum presented the current plans for the Arts and Humanities School. Brent presented the current layout of the spaces behind the stage, the first floor of the new classroom building, and upper floors.
- b. The design team was introduced to the new music teacher and she stated the following concerns:
 - Practice rooms are not observable.
 - Need storage for music and instruments.
 - Risers are desirable.
- c. An idea was presented to move the location of the spaces in the old gym section behind the stage to accommodate better adjacencies for music. The result was to move music to the northern wall and move drama to the southern wall. The rooms will gain approximately 80 sf, and the print shop and computer work lab will lose 80 sf.
- d. The foundry teacher was concerned that there was no outdoor courtyard area as required for her program and as previously requested. She preferred the street side access. Mahlum will look at adjusting the plan to accommodate the outdoor work area.
- e. Shirley Borgelt stated that she liked the 3-D art room arrangement on the first floor. She wanted to place a couple of enamel kilns in the kiln room. Shirley showed Mahlum the size of the enamel kilns and a jewelry cabinet she would like to see in the jewelry area. The design team asked Shirley to forward the art furniture selections catalog or product cut sheets she mentioned during the meeting.
- f. Faith stated to the design team that she was expecting built-in risers. Mahlum explained that was not the current design. Budget will not allow this change. Permanent risers would also inhibit future flexibility of the space. The design team planned to use movable risers that could be placed in a permanent set-up or as desired. Mahlum will forward information on these systems to the school.

- g. The 2-D art room was reviewed and it appeared acceptable to the Arts & Humanities staff. Shirley requested that there be a place where student art projects that are currently incomplete could be locked away to protect them. Additionally, a place where advanced students can keep their painting work on aisles would be preferred.
- h. Mahlum discussed the arrangement of the science labs. The proposal was to provide one full science lab; the adjacent classroom will be outfitted with lab top tables and a sink, but will be used primarily for less experiment-intensive science classes.
 - i. This arrangement was considered acceptable. The staff did emphasize the need for a sink.
- i. Future meetings:
 - i. Another specific A&H meeting (user group), will be necessary in mid-January and a second meeting in early February.
 - ii. The purpose of these meetings is to review the specific equipment and room layouts for each space. Information such as drawer counts, lock locations, outlets and white boards will be presented, discussed, and revised, if necessary.

4. Next Meeting

- A. Next Meeting: January 15, 2004 at 3:00 – 5:30 p.m. at CHS Library.

5. Adjournment

The meeting was adjourned at approximately 4:30 p.m.

The preceding Minutes are the Construction Manager's interpretation of the items discussed and decisions reached at the above referenced meeting. Any persons desiring to add to or otherwise change the Minutes are asked to put their comments in writing to the Construction Manager not later than **January 30, 2004**; otherwise the Minutes will stand as written.

The preceding Minutes were prepared by David Wilson, Project Manager, Heery International.