

**Building Excellence II Levy Oversight Committee
Meeting Notes, June 10, 2005
Stanford Center, Room 2765, 7:30a - 9:30a**

ATTENDANCE:

Members Present

Ron Jelaco
Mark Melroy
Ed Peters

District Staff

Gary Baldasari
Ron English
Kathy Johnson
Julie Krick
Lucy Morello
Nan Stavnsjoj

Heery International Staff

Laurie Bolden
Ralph Rohwer

Members Absent

David Hudd
Joey Ing
Karin Nyrop
Jim Travis

School Board Directors

Sally Soriano
Mary Bass

APPROVAL OF MAY 13 NOTES DELAYED

- There was not a quorum present to approve the notes.

LEVY PLANNING, KATHY JOHNSON (one hour)

- Review of handout. These are staff's working assumptions based on past practice. It has not yet been reviewed by the Board.

Discussion and comments from various Committee and Board members:

- The Facilities Master Plan (FMP) update will include a review of criteria for reviewing buildings. Current criteria was used for BEX and BEX II planning.
- The planning staff is part of the Planning and Enrollment department. Nan Stavnsjoj is the director and Kathy Johnson is the lead facilities planner. District levy planning is multi-department and driven by academic needs. Planning staff coordinates the effort while working in conjunction with Facilities, Academics, leadership team, Board, and other appropriate groups.
- The FMP planning group (including community) will be reconvened and the FMP will be reviewed by the end of summer.
- A consultant will be hired to do the building condition survey. OSPI has a 60-page standard of building criteria that is used. There is an alternative form that OSPI developed that gets into more detail. A second consultant will be hired to drill down into the findings of the first consultant.
- The Board will get a list of projects and cost estimates to approve.
- Comment from Ed: He would suggest that several different predictions be developed and the FMP is rated under all the predictions to see how well the plan performs. Reality changes constantly and the plan has to be flexible.
- Some external factors that have unpredictable results in terms of population movement: SHA housing, Sound transit coming on line, viaduct closing, and the monorail opening
- Gathering public input
 - There is an extensive process for gathering public input. However, response is usually poor
 - It is important to get more public input into the criteria development phase. This may require a different approach to the public.
 - Take advantage of the current situation, namely the public is paying attention to the District. Focus on the end result so that it is clear what the criteria actually means and how people are personally affected.

- There may be a perception from the public that the public meetings are rubber stamps of decisions already made.
- Use language that lay people can understand and present material in a way that is meaningful to the involved communities. There has to be change in the “mold” of how things are done.
- Be prepared to answer questions from a District perspective that compares such things as the cost of painting lockers and preventing mold in schools.

BTA PRIORITIZATION, LUCY MORELLO

- Lucy is the program manager for the BTA II levy projects. She reviewed a handout.

Discussion and comments from various Committee and Board members:

- Lucy works closely with the Facilities finance manager to ensure that projects stay within revenue. BTA program management has done a good job of staying within budget.
- Once program planning is finished, it is then up to the implementation team to work within fiscal controls.
- When things do go wrong staff applies lessons learned to future planning efforts. For example, scheduling the Landmarks process into BEX II project schedules, doing a more detailed building condition survey for BEX III, and planning more project contingency because of the long-term length of the BEX projects. BTA can adjust quicker because of short time span of projects.

CAPITAL BUDGET RECONCILIATION, RON ENGLISH

- Ron briefly reviewed the Board motion for introduction June 15.

EARLY WARNING REPORT, RON ENGLISH

- Ron briefly reviewed the handout. These are predictions and some of them may not actually happen. The bolded items are Ralph’s “most critical” issues.

Meeting adjourned 9:35 am

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