

Minutes of the Seattle/Shoreline Skills Center Feasibility Study Executive Committee Meeting held June 18, 2007, 1:30 pm in the Auditorium of the John Stanford Center for Educational Excellence.

Those present:

- Mr. Robert Austin, CTE Specialist, Seattle Public Schools (SPS)
- Mr. Richard Berkowitz, Director, Pacific Coast Operations Transportation Institute
- Dr. Norwood Brooks, Executive Dean, Seattle Vocational Institute
- Mr. Tony Costa, Professor, Technical Programs, Shoreline Community College
- Ms. Pinky Dale, South Seattle Community College
- Mr. Leroy Drake, Special Assistant for Partnerships, Seattle Central Community College
- Ms. Holly Ferguson, Superintendent's Office, Project Lead, School Closures and Construction, SPS
- Ms. Susan Grant, CTE Instructor, Ingraham High School
- Ms. Marsha Harris, Deputy Superintendent, Shoreline School District
- Ms. Kathy Johnson, Manager, Facilities and Construction, SPS
- Mr. Jonathan Knapp, CTE Instructor, West Seattle High School
- Mr. Darren Linker, Dept. of Environmental & Occupational Health Sciences, University of Washington
- Ms. Berta Lloyd, Shoreline Community College
- Mr. Tom Lopp, High Performance Standards, Inc.
- Mr. Delfino Munoz, Bilingual Instructor, Chief Sealth High School
- Ms. Carol O'Neill, Washington Women in Trades
- Ms. Bobbie Peterson, Director, CTE, Shoreline School District
- Mr. Roger Shimizu, CTE Specialist, SPS
- Mr. Shep Siegel, Manager, CTE, SPS
- Ms. Kris Stadelman, CEO, Workforce Development Council
- Dr. Gary Stauffer, Youth Maritime Training Association (YMTA)
- Mr. Neal Storme, Audio Producer
- Ms. Tingyu Wang, Enrollment and Planning Analyst, Facilities and Construction, SPS
- Mr. Paul Wozniak, Senior Facilities Planner, Facilities and Construction, SPS

Mr. Berkowitz, Chair of the Executive Committee for the Seattle/Shoreline Skills Center Feasibility Study opened the meeting; introductions were made.

Mr. Lopp presented a summary of the Skills Center Feasibility Study to date:

- At today's meeting, the Executive Committee members will be asked to make a motion to proceed with the Seattle/Shoreline Skills Center Feasibility Study Final Report.
- The timeline for the study is as follows:

- The Seattle/Shoreline Skills Center Feasibility Study Final Report will be delivered to OSPI on June 30, 2007. No extension of the deadline date was allowed by OSPI.
- OSPI approval of the Final Report will come sometime in August through September 12, 2007. The study will then be presented to board committees with both School Boards hopefully voting on the Final Report in October.
- With both School Boards approval, the Final Report would be presented to the Washington State Legislature in the Fall 2007 session for their review and approval of Capital Budget dollars for the Seattle/Shoreline Skills Center. The Legislature will also be reviewing the three other skills center proposals.

Mr. Siegel explained the Final Report was derived from information gathered from the Steering Committee meetings, labor/industry statistics and a community survey. The timeline of presenting the Final Report to the schools boards in August-September, 2007 will allow time for the new Seattle Superintendent to review the study; she will be on board July 9.

Ms. Peterson commented that the timeline will allow for valuable input from our industry partners, as both school districts are financially challenged.

Mr. Siegel stated that if the Legislature does not provide 100% funding for the center, the plan would have to be put to the voters by levies BTA in 2010 or BEX IV in 2014.

Ms. Johnson said that the decision of what levy measure to place the study will depend upon the cost of property and level of funding for construction.

Mr. Berkowitz said that the House Chair of the Capital Budget Committee has stated that the legislative goal is to fund the skills centers 100 percent, but cannot make the commitment until the “move forward” has been approved for the four feasibility studies.

Mr. Siegel presented a summary of the Seattle/Shoreline Skills Center Feasibility Study Final Report PowerPoint. The following are highlights of the summary:

- The name of the new skills center will be The Metro Global Skills Center. The center cannot carry the name of either school district.
- One of the Basic Principles of a skills center is to offer cost- or enrollment-prohibitive programs/courses. The goal for the skills center operation is to establish a 5,000 (9-12) headcount. The community survey showed a positive interest—75% of all respondents indicated that they would support a skills center.
- As part of the Educational Needs Analysis, data must be presented regarding the dropout rate issues, but emphasizing that dropout retrieval is not the only reason for a skills center.
- The skills center will offer programs in five pathways: Science, Engineering + Industry (includes Arts, Communications + Media); Business, Marketing + InfoTech; Health + Human Services; Agriculture + Environmental Science.
- Site Selection—the Steering Committee is working with SPS Facilities people to find a core site location for the skills center (north-end) and branch site(s) in the Shoreline School District. Satellite sites are also being considered for the south-end of the city.
  - Mr. Drake stated the goal of a skills center is to provide access for all kids in the city, and that the core or a branch facility should be located in the central part of the city.
  - Mr. Berkowitz cautioned that not providing information on potential sites in the Final Report will trouble both OSPI and the Legislature.
  - Mr. Lopp suggested including a possible list of sites for the center in the Final Report. He noted that the North King County Feasibility Study only offers satellite sites with no core facility identified and OSPI says it will not work as a skills center. Approval by OSPI senior staff is needed.
  - Mr. Siegel stated that some pathway programs will impact site selection, such as Diesel and Construction.
- The center’s programs for the first 3 years, 4-6 years, and Year 7 and beyond were chosen by the Steering Committee by utilizing the criteria of student interest, labor market data, and teacher talent.
  - Mr. Drake suggested making incremental increases in the CTE programs each year, adding stronger Arts and Career Link programs.
  - Mr. Siegel suggested the formation of a SPS/Shoreline General Advisory Council as the oversight group for all CTE programs at the high schools and at the skills center.

- Mr. Siegel stated that no matter which programs are included at the center, the schedule is three 3-hour blocks of class instruction with one hour between the AM and PM sessions and ½ hour before the late session.
- Potential Funding for the skills center is allocated at up to 1.6 FTE and equipment allocation of \$125/FTE.
  - Mr. Lopp said OSPI still must write the rules for the 1.6 FTE.
  - Mr. Siegel stated that by Year 3 the skills center must house 300 student FTE to make the FTE/\$. He added the center must market the programs properly.
  - The skills center will offer a summer session for both student remedial (WASL) and 9-10 grade student interest in future skills center programs.
  - Ms. Harris thought the center would gain additional FTE by case management and tutoring of foster, offenders and dropouts and by offering the right occupations.
  - The skills center will offer Industry Certifications for the capstone programs.
  - Mr. Lopp countered that the certifications are not awarded until community college, and that Tech Prep Articulations are very important. He added that most programs require TP credit, moving towards industry certification.
  - Mr. Siegel raised the question of providing high school diplomas (GED) through the skills center.
  - Ms. Harris said diplomas are meaningful to employers, either at community college or at the skills center.

Mr. Drake stated that Seattle Central Community College is not, at this point, ready to commit to joining Seattle Public Schools in the development of a skills center.

Mr. Berkowitz stated the committees must address the question of “what are our chances of getting SPS support?”

- Mr. Siegel thought the chances of school administrators’ support very good with the addition of more persuasive wording in the Final Report for acceptance by OSPI and the School Boards.
- Mr. Siegel stated OSPI is not expecting fully detailed figures regarding the cost of operations in the Final Report.

- Mr. Wozniak cautioned that not outlining costs in the Final Report could pose a serious problem.
- Ms. Ferguson stated site location as very important but said she understood about “politics” and not being able to name a site.

Mr. Berkowitz asked Dr. Stauffer to speak about the Maritime Academy.

- Dr. Stauffer stated the Maritime Academy at Ballard High School is a very broad course application, and that the skills center must focus on certifications.
- The Academy can only recruit within the Ballard service area.
- A satellite campus should be sited close to water.
- There is good support from WMTA, NOAA and Ballard Foundation receiving monies from Ballard industries.
- Some support for job shadows, but not much for internships; students must be 18 for industrial positions.
- Need monies (cost of substitutes) and places for field trips.
- The Coast Guard produces good teachers—“first a career at sea then teacher.”
- Difficulty attracting people due to union situation.
- High School Maritime teaches the basic courses, “rules of the road,” and the five-point safety course. The students should have some boating experience.

Mr. Siegel gave the example of New Market as hiring their instructors by personal services contracts, as “employees on loan.” This model is very cost-effective for New Market, but Seattle School District would probably hire full-time teachers providing education to kids for tomorrow’s workforce.

Mr. Siegel explained that the existing SPS construction programs, ACE and C-WEST could become the construction programs at the skills center, or a new pre-apprenticeship program could be offered.

Mr. Storme suggested contacting the labor unions in the Construction, Heavy Equipment and Pipe industries to gain their support for the skills center. He advised gathering data from the other skills

centers for major programs to compare financials and specifications to provide site possibilities to forward on to OSPI.

Mr. Siegel said that the square footage of Cleveland High School is a good approximation for a skills center facility.

Ms. Stadelman recommended the Executive Committee make a motion to approve the feasibility study to move ahead to present to the School Boards.

Mr. Drake stated he would abstain from voting and not place SCCC against the skills center, as he has not yet met with the Seattle Community College District Chancellor to discuss the proposed skills center.

Ms. Stadelman made the following motion:

“I move that the Executive Committee endorse the proposal, as amended, for a Skills Center in the Seattle/Shoreline School Districts in order to move the process forward into conversation with OSPI. This proposal is not a financial commitment for the school districts. A subsequent report will contain more detailed financial data.”

The Executive Committee vote of:

Ayes	4
Nos	0
Abstains	1

Let it be known that Mr. LeRoy Drake has abstained from Executive Committee vote.

Mr. Lopp asked the committee members to write letters of recommendation in support of the skills center and to send them on to Mr. Siegel.

Dr. Stauffer suggested re-titling “Dropout Prevention” to say “Unique Student Populations” in the Final Report, to cover a wider portion of the student population.

Mr. Costa asked if Immigrant Language models, such as Applied ESL, would be utilized at the skills center, with ESL and Vocational teachers “working side by side.”

The meeting adjourned at 3:40 p.m.

Respectfully submitted,

Robyn Redfield