

# School Board Action Report



**DATE:** May 5, 2009  
**FROM:** Maria Goodloe-Johnson, PhD., Superintendent  
**LEAD STAFF:** Fred Stephens, Director, Facilities  
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**FOCUS AREA:** Business and Operational Effectiveness

## **TITLE AND BRIEF DESCRIPTION**

Final Acceptance of Public Works Contract: For Consent: June 3, 2009  
Montlake Elementary School Waterline Replacement  
BEX III Contract P5002  
Holmberg Company

## **TIMELINE FOR IMPLEMENTATION/EVALUATION**

Final Acceptance of Completed Project by School Board June 3, 2009  
Release of Retainage by Finance after a forty-five (45) day lien period and all releases have been obtained. July, 2009  
Contractor's Warranty Period began March 10, 2009

## **RECOMMENDED MOTION**

I move that the School Board approve Final Acceptance of BEX III Public Works Contract P5002, Montlake Elementary School Waterline Replacement.

## **ISSUE**

This Capital Renovation Project included partial waterline replacement at Montlake Elementary School.

The Contractor, Holmberg Company, has satisfactorily completed the contracted work, and the consulting Engineer, Hargis Engineers, is in agreement and recommends acceptance of the completed work. There are no outstanding encumbrances or liens placed on the project.

## **BEST PRACTICES**

The waterline replacement work performed conforms with the Board Policy.

## **RESEARCH AND DATA SOURCES**

- Seattle Schools Condition Survey, Meng Analysis 3/7/06, 2005
- Seattle Public Schools Board Policy No. H60.01, *Drinking Water Quality and Access*

**POLICY IMPLICATION**

The completed project maintains the scheduled work for each school included on the 2007 BEX III Capital Bond.

**FISCAL IMPACT/REVENUE SOURCE**

All payments have been made to the contractor from BEX III Bond funds. No outstanding invoices remain.

Contract Amount	Change Orders	Sales Tax	Retainage
\$234,760.00	\$922.18	\$21,211.40	\$11,784.11

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Ronic Lirio, Accounting Manager

**Expenditure:  One-time  Annual**

**COMMUNITY ENGAGEMENT PROCESS**

Prior to the 2007 BEX III Capital Bond, public community meetings were held at various locations within the District. Informational brochures were also distributed identifying what work would be performed at each school and public comment was received at school board meetings.

**CONCLUSION/RECOMMENDATION**

It is recommended that the Board of Directors accept the Montlake Elementary School Waterline Replacement Project and the work of the contractor, Holmberg Company as completed. The Facilities Department has certified that the contractual work met final completion on March 10, 2009 in compliance with the contract documents.

The District Accounting Manager has verified the contract amounts.

**ATTACHMENTS**

[Engineer's Final Completion Letter](#)  
[Change Order Memorandum](#)