

**SEATTLE PUBLIC SCHOOLS BUILDING EXCELLENCE III
DENNY MIDDLE SCHOOL/CHIEF SEALTH HIGH SCHOOL
SCHOOL DESIGN TEAM MEETING MINUTES**



Date: October 1, 2007 | Time: 3:30 p.m. | Location: Chief Sealth High School Little Theatre

Attendees:

Name	Representing	Name	Representing
See Sign in Sheet			

The purpose of this meeting is to enable an orderly review of the design progress and to provide for systematic discussion and analysis of concerns that may arise relative to execution of the design. All items of discussion shall be discussed at the appropriate agenda time and shall include advance preparation.

1. Additions/Correction to prior week's meeting minutes:

None

2. Current SDT Activities

- Robert welcomed everyone and passed out the sign-in sheets.
- Larry spoke to offering clock hour credits for SDT participation.
- Judy Yeoh and Nancy Callery from Bassetti Architects reviewed the preliminary scheme drawings for Denny Middle School. The discussion focused on both exterior issues like parking and selected interior design issues.
- Design: Two wings of the middle school would be oriented North and South and each team would have two classrooms. There are 5 teams of 2 or 10 classes at grade 6 plus special education and ELL as well as counseling on each floor. Each subsequent grade level grouping will be configured based on the "5 teams of 2" concept.
- Additional topics of discussion:
 - o The need for more parking in the North end of the campus since people currently park near the portables which in the future will go away.
 - o Ramps were also discussed to ensure handicap accessibility. Ramps are part of the design.
 - o Reserve parking for custodians and cooks was discussed. These people must have some reserved spaces because they come and go late at night or very early in the AM when few people are around and it is dark. Essentially, it is a security concern.
 - o Splitting the cafeteria serving stations is planned and it needs further development.
 - o The boys' and girls' lockers remain an issue. Currently, they are stacked one above the other on separate floors. This is a security and supervision issue. The architects are looking into splitting the first floor locker room and creating two locker rooms that have a second story split level balcony for each locker room that would be an upstairs changing area with lockers.
 - o The mechanical system for Denny will be housed in the Sealth gym. The physical plant will be sized for both schools.
 - o The community room should be labeled CLC
 - o For the most part the special education and ELL rooms are regular classrooms without any special features; therefore, the principal can determine where they will be located.
 - o Elevator access for the new spaces was explained.
 - o There would be a bridge over the new commons that permits middle school students access to Sealth.

3. Attachments:
None.

4. Next Meeting: TBD

1. Adjournment:

The preceding Minutes are the Construction Manager's interpretation of the items discussed and decisions reached at the above referenced meeting. Any persons desiring to add to or otherwise change the Minutes are asked to put their comments in writing to the Construction Manager not later than _____; otherwise the Minutes will stand as written.

The preceding Minutes were prepared by Robert Evans, Project Manager.

cc: Attendees