

# Capacity Management Task Force Application



## Application for FAMILY/COMMUNITY representative

Seattle Public Schools has initiated a process to examine and prepare a set of recommendations to the superintendent for the purpose of being prepared for continued demands for future classroom space in our buildings at all levels. At least two major pressures on capacity availability within our buildings are increased enrollment growth and state funding of class size reduction in grades k-3.

### Role of the Task Force

The role of the task force is to gather, analyze, review, and consider information and data and to prepare a report to the Superintendent of Schools regarding Seattle Public Schools capacity issues. The report will include an examination of major capital projects that are renovating or replacing school buildings; an exploration of current city codes which are flexible or inflexible in the ability for SPS to increase space on confined building locations and the impact of instructional space needs with the operation of current community based organizations.

### Family/Community Representation

Our goal is for the task force to include parent/guardian, family, and community members who represent the diversity of Seattle Public Schools and who can provide valuable insight and perspective regarding the future of facilities for the students of Seattle Public Schools. The family and community members on the committee should bring an open mind, a passion for student learning, and a willingness to engage in inquiry, meaningful dialogue, and collaboration throughout the task force process.

### Responsibilities of Family/Community Representative(s)

- Attend ALL scheduled meetings which will occur at a minimum of once per month
- Assist in reviewing information and data related to the intersection of educational support services for our students and to come up with possibilities for future decision making.
- Communicate to your home school
- Serve as a representative of your school community

### Expected Timeline for Task Force Meetings

Appointment of the task force will be for ten months.

Meetings will begin at the end of June, expiring on March 1, 2017.

Additional meetings will be scheduled as needed.

### How to Apply

Please complete the following application form and submit it to Flip Herndon, as indicated, by June 15. Applicants will be notified by email, if possible, or by phone by **June 20, 2016**.

To learn more about the Capacity Management Task Force, visit:

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Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State Zip \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Please check off which position(s) you are applying to represent as outlined in the Task Force Charter:

<input type="checkbox"/>	City of Seattle Office of Education
<input type="checkbox"/>	City of Seattle Parks and Recreation Department
<input type="checkbox"/>	Community based organization representative (before and after care) <i>List your organization:</i>
<input type="checkbox"/>	Community based organization representative (preschool) <i>List your organization:</i>
<input type="checkbox"/>	PTSA representative (elementary)
<input type="checkbox"/>	PTSA representative (secondary)
<input type="checkbox"/>	Parent representative from Northwest Region
<input type="checkbox"/>	Parent representative from Northeast Region
<input type="checkbox"/>	Parent representative from Central Region
<input type="checkbox"/>	Parent representative from Southwest Region
<input type="checkbox"/>	Parent representative from Southeast Region
<input type="checkbox"/>	Community member at large (2)
<input type="checkbox"/>	Parent/Guardian or other family member
<input type="checkbox"/>	Seattle Council PTSA Representative
<input type="checkbox"/>	Special Education PTSA Representative

2. Do you currently live in the boundaries of Seattle Public Schools?

Yes       No

3. Please explain why you are interested in serving on this task force.

4. Please describe any perspectives or experiences you could bring to the task force such as cultural, racial, socio-economical, etc. which promote a diverse range of perspectives.

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5. Please tell us about any previous or current school, district, or state-level activities in which you have been involved pertaining to capacity issues in K-12 education, and/or equity issues.

6. Do you have any other relevant information you would like to share?

7. **Parents:** Are you currently a parent/guardian of a student or students within Seattle Public Schools?

 Yes

 No

If yes, please indicate your student's grade level, school, and region where the school is located.

Grade level	School	Region (NE, NW, Central, SE, SW)

If yes, please describe the ways you have been involved with your child's school (committees, volunteerism, leadership roles, etc.).

**Please return this form by June 15, 2016 to [ltherndon@seattleschools.org](mailto:ltherndon@seattleschools.org) or mail to:**

Seattle Public Schools  
 Flip Herndon, Ed.D., Associate Superintendent  
 MS 22-330  
 PO Box 34165  
 Seattle, WA 98124-1165

*Thank you for your interest in serving on this task force.*